



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#22-1010

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Greg Chavarria, City Manager

DATE: November 1, 2022

TITLE: Motion Approving Event Agreements and Related Road Closures for 2022
Fort Lauderdale Light the Night and Vegan Block Party – Winter Festival -
(Commission District 2)

Recommendation

Staff recommends the City Commission approve an event agreement and request for a road closure with The Leukemia and Lymphoma Society, Inc. and Vegan Ventures LLC, in substantially the form attached, and authorize execution of the agreements by the City Manager.

Background

City staff has been working closely with the event organizers regarding event topics, such as logistics, maintenance, and security as detailed below. The Police Department recommends approval of the closing of the City streets where appropriate, and event parking has been satisfactorily arranged. When applicable, amplified music was discussed, and the event organizers were advised of the noise ordinance and possible concerns.

The organizers will pay for all event costs and submit the required certificates of insurance. The event organizers will also secure all other necessary permits and licenses that are required from other agencies. Civic and merchant associations have been notified, as appropriate, regarding events in their respective areas. Specific event details are included in each event application as attached.

Where applicable, the City Commission authorizes amplified music for the events listed below.

Authorization for the execution of the event agreement is contingent upon the City Attorney's Office receiving and approving a validly executed agreement.

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|--|---|
| Event 1: <u>2022 Fort Lauderdale Light the Night</u> (District 2) | |
| Applicant: | The Leukemia and Lymphoma Society, Inc. |
| Date/Time: | Saturday, November 19, 2022 (5:00pm – 8:30pm) |
| Location: | Esplanade Park 400 SW 2 nd Street, Fort Lauderdale, FL 33312 |
| Set Up Date/Time: | Friday, November 18, 2022 (5:00am – 5:00pm) Friday, November 19, 2022 (5:00am – 5:00pm) |
| Breakdown Date/Time: | Saturday, November 19, 2022 (8:30pm – 11:59pm) |
| Road Closing: | Yes – November 19, 2022 Full Road Closure (5:00am – 11:59pm) - SW 2 nd Street from SW 5 th Ave to SW 4 th Ave |
| Alcohol: | No |
| Amplified Music: | Yes – Saturday, November 19, 2022 (4:00pm – 9:30pm) |
| Special Permission: | Amplified Music/Extended Road Closure – No |
| Insurance Required: | Yes |
| Banners: | No |
| Pending Code Violations: | No |
| Application Fee: | \$200 |

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|---|--|
| Event 2: <u>Vegan Block Party – Winter Festival</u> (District 2) | |
| Applicant: | Vegan Ventures LLC |
| Date/Time: | Saturday, December 3, 2022 (2:00pm – 8:00pm) |
| Location: | Esplanade Park 400 SW 2 nd Street, Fort Lauderdale, FL 33312 |
| Set Up Date/Time: | Friday, December 2, 2022 (6:00am – 9:00pm) |
| Breakdown Date/Time: | (8:30pm) on Saturday, December 3, 2022 until (2:00am) on Sunday, December 4, 2022. |
| Road Closing: | Yes - Full Road Closure <ul style="list-style-type: none"> • SW 2nd Street from SW 5th Ave to SW 4th Ave • Saturday, December 3, 2022 (6:00am – 11:59pm) |
| Alcohol: | Yes |
| Amplified Music: | Yes – Saturday, December 3, 2022 (10:00am – 8:00pm) **Sound Check will be at 10:00am |
| Special Permission: | Amplified Music/Extended Road Closure – No |
| Insurance Required: | Yes |
| Banners: | No |

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|--------------------------|-------|
| Pending Code Violations: | No |
| Application Fee: | \$200 |

Resource Impact

Revenue related to these agreements is included in the FY 2023 operating budget in the accounts listed below.

| <i>Funds available as of October 18, 2022</i> | | | | | |
|--|---------------------------------------|---|---|--|---------------|
| ACCOUNT NUMBER | COST CENTER NAME (Program) | ACCOUNT / ACTIVITY NAME | AMENDED BUDGET (Character) | AMOUNT RECEIVED (Character) | AMOUNT |
| 10-001-6025-574-347- 200-PKR029 | Community Events | Charges for Service/ Nonsponsor Charges – Spec Event Fees | \$163,000 | \$0 | \$400 |
| TOTAL AMOUNT ► | | | | | \$400 |

Strategic Connections

This item is a 2022 Top Commission Priority, advancing the Parks and Public Places initiative.

This item supports the *Press Play Fort Lauderdale 2024 Strategic Plan*, specifically advancing:

- The Public Places Focus Area
- Goal 3: Building a healthy and engaging community
- Objective: Offer a diverse range of recreational and educational programming

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Here*. This item supports the Advance Fort Lauderdale 2040 Comprehensive Plan specifically advancing:

- The Public Places Focus Area
- The Parks, Recreation & Open Spaces Element
- Goal 1: Be a community where persons of all ages are able to partake in a fun and healthy lifestyle.

Attachments

Exhibit 1 – 2022 Fort Lauderdale Light the Night Application
Exhibit 1a – 2022 Fort Lauderdale Light the Night Site Plan
Exhibit 1b – 2022 Fort Lauderdale Light the Night Agreement
Exhibit 2 – Vegan Block Party – Winter Festival – Application
Exhibit 2a – Vegan Block Party – Winter Festival – Site Plan
11/01/2022
CAM # 22-1010

Exhibit 2b – Vegan Block Party – Winter Festival – Agreement
Exhibit 3 – November 2022 Special Event Calendar
Exhibit 4 – December 2022 Special Event Calendar

Prepared by: Brittany Henry, Special Events Coordinator, Parks and Recreation Department

Department Director: Phil Thornburg, Parks and Recreation Department