



**CITY OF FORT LAUDERDALE**  
**City Commission Agenda Memo**  
**REGULAR MEETING**

**#22-0893**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Greg Chavarria, City Manager

**DATE:** November 1, 2022

**TITLE:** Motion Approving an Agreement for Janitorial Services - Batallan Enterprises Inc. dba Property Works - \$348,001.16 - **(Commission Districts 1, 2, 3 and 4)**

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**Recommendation**

Staff recommends the City Commission approve an agreement, in substantially the form attached for Janitorial Services with Batallan Enterprises Inc. dba Property Works, in the initial two (2) year fixed and firm contract term amount of \$348,001.16; and authorize the City Manager to approve three (3) additional one-year renewal options in the estimated annual amount of \$174,000.58 for a potential total contract amount of \$870,002.90, contingent upon appropriation of funds.

**Background**

The Police Department respectfully requests the City Commission to approve the agreement for Janitorial Services. Currently, the Police Department requires the maintenance and upkeep of its Police Headquarters and twelve (12) offsite facilities. This service is needed to maintain a clean and safe environment for staff, neighbors, and visitors accessing the facilities.

On June 27, 2022, the Procurement Services Division issued Invitation to Bid No. 12711-723. The solicitation ended on July 25, 2022, with a total of eleven (11) bids submitted. The Solicitation stated that the awarded firm shall dedicate six (6) full-time employees to the janitorial needs of the Police Department. The Procurement Division conducted a comprehensive bid analysis which shows that Clean Space Inc.; J and A Cleaning Company, LLC; United States Service Industries, Inc.; and All Building Cleaning Corp's bids are unable to meet the above-mentioned bid requirement of the solicitation. These four bidders have been deemed non-responsible.

Batallan Enterprises Inc. dba Property Works (Property Works) bid supports that it will be able to employ and pay at least the 2022 State of Florida minimum wage of \$11.00 per hour to six (6) full-time employees. Therefore, Property Works met the requirements of the bid and deemed the low, responsive, and responsible bidder. Staff recommends Commission approve the award to Property Works.

### **Resource Impact**

The fiscal impact to the City for FY23 will be in the amount of \$174,000.58.

<i>Funds available as of November 1, 2022</i>					
ACCOUNT NUMBER	PROJECT NAME (Program)	CHARACTER/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	PURCHASE AMOUNT
10-001-5001-521-30-3222	Office of the Chief	Services/Materials Custodial Services	\$33,920	\$33,920	\$10,000.00
10-001-5002-521-30-3222	Internal Affairs	Services/Materials Custodial Services	\$178,225	\$178,225	\$4,200.00
10-001-5021-521-30-3222	Evidence	Services/Materials Custodial Services	\$163,765	\$163,765	\$3,500.00
10-001-5031-521-30-3222	Patrol	Services/Materials Custodial Services	\$241,995	\$241,995	\$11,500.00
10-001-5034-521-30-3222	K-9	Services/Materials Custodial Services	\$74,545	\$74,545	\$2,100.00
10-001-5035-521-30-3222	Marine	Services/Materials Custodial Services	\$180,885	\$180,885	\$2,400.00
10-001-5042-521-30-3222	Mounted	Services/Materials Custodial Services	\$204,695	\$204,695	\$2,500.00
10-001-5066-521-30-3222	Street Crimes Division	Services/Materials Custodial Services	\$168,150	\$168,150	\$7,200.00
10-001-5017-521-30-3222	Staff Support	Services/Materials Custodial Services	\$3,736,525	\$3,736,525	\$130,600.58
<b>TOTAL AMOUNT ►</b>					\$174,000.58

### **Strategic Connections**

This item supports the *Press Play Fort Lauderdale 2024* Strategic Plan, specifically advancing:

- The Public Safety Focus Area
- Goal 6: Build a safe and well-prepared community.
- Objective: Prevent and solve crime in all neighborhoods.
- The Internal Support Focus Area
- Goal 8: Build a leading government organization that manages all resources wisely and sustainably.
- Objective: Provide safe, well-maintained, and efficient facilities and capital assets.

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are Community.

### **Attachments**

Exhibit 1 - Solicitation

Exhibit 2 - Bid Tabulation

Exhibit 3 - Batallan Enterprises Inc. dba Property Works Agreement

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Prepared by: Kenneth Campbell, Ph.D., Business Operations Manager, Police  
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