



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#22-0933

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Greg Chavarria, City Manager

DATE: October 3, 2022

TITLE: Motion Approving an Event Agreement for 21st Annual STILES Light Up
Downtown - (**Commission District 4**)

Recommendation

Staff recommends the City Commission approve an event agreement with Jack and Jill Children's Center, Inc., in substantially the form attached, and authorize execution of the agreements by the City Manager.

Background

City staff has been working closely with the event organizer regarding event topics, such as logistics, maintenance, and security as detailed below. The Police Department recommends approval of the closing of the City streets where appropriate, and event parking has been satisfactorily arranged. When applicable, amplified music was discussed, and the event organizer was advised of the noise ordinance and possible concerns.

The organizer will pay for all event costs and submit the required certificates of insurance. The event organizers will also secure all other necessary permits and licenses that are required from other agencies. Civic and merchant associations have been notified, as appropriate, regarding events in their areas. Specific event details are included in each event application, as attached.

Where applicable, the City Commission authorizes amplified music for the events listed herein.

Authorization for the execution of the event agreement is contingent upon the City Attorney's Office receiving and approving a validly executed agreement.

Event 1: 21st Annual STILES Light Up Downtown (District 4)	
Applicant:	Jack and Jill Children's Center, Inc.
Date/Time:	Tuesday, November 29, 2022 (6:00pm – 8:00pm)
Location:	The Plaza on Las Olas 301 E. Las Olas Blvd, Fort Lauderdale, FL 33301
Set Up Date/Time:	Tuesday, November 29, 2022 (2:00pm – 6:00pm)
Breakdown Date/Time:	Tuesday, November 29, 2022 (8:00pm – 10:00pm)
Road Closing:	No
Alcohol:	Yes
Amplified Music:	Yes Tuesday, November 29, 2022 (6:00pm – 8:00pm)
Special Permission:	Amplified Music/Extended Road Closure - No
Insurance Required:	Yes
Banners:	No
Pending Code Violations:	No
Application Fee:	\$200

Resource Impact

Revenue related to these agreements is included in the FY 2023 operating budget in the accounts listed below.

Funds available as of October 1, 2022					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
10-001-6025-574 -347- 200	Community Events	Charges for Service/ Nonsponsor Charges – Spec Event Fees	\$163,000	\$0	\$200
TOTAL AMOUNT ►					\$200

Strategic Connections

This item is a 2022 *Top Commission* Priority, advancing the Parks and Public Places initiative.

This item supports the *Press Play Fort Lauderdale 2024* Strategic Plan, specifically advancing:

- The Public Places Focus Area
- Goal 3: Building a healthy and engaging community
- Objective: Offer a diverse range of recreational and educational programming

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Here*.

This item supports the Advance Fort Lauderdale 2040 Comprehensive Plan specifically advancing:

- The Public Places Focus Area
- The Parks, Recreation & Open Spaces Element
- Goal 1: Be a community where persons of all ages are able to partake in a fun and healthy lifestyle.

Attachments

Exhibit 1 – 21st Annual STILES Light Up Downtown Application

Exhibit 1a – 21st Annual STILES Light Up Downtown Site Plan

Exhibit 1b – 21st Annual STILES Light Up Downtown Agreement

Exhibit 2 – November 2022 Special Events Calendar

Prepared by: Brittany Henry, Special Events Coordinator, Parks and Recreation Department

Department Director: Phil Thornburg, Parks and Recreation Department