



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#22-0886

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Greg Chavarria, City Manager

DATE: September 22, 2022

TITLE: Motion Approving Event Agreements and Related Road Closures for
Craftoberfest and Victoria Park Civic Association Halloween Block Party -
(Commission Districts 2 and 4)

Recommendation

Staff recommends the City Commission approve an event agreement and request for a road closure with Historic Downtowner Saloon, LLC and Victoria Park Civic Association, Inc., in substantially the form attached, and authorize execution of the agreements by the City Manager.

Background

City staff has been working closely with the event organizers regarding event topics, such as logistics, maintenance, and security as detailed below. The Police Department recommends approval of the closing of the City streets where appropriate, and event parking has been satisfactorily arranged. When applicable, amplified music was discussed, and the event organizers were advised of the noise ordinance and possible concerns.

The organizers will pay for all event costs and submit the required certificates of insurance. The event organizers will also secure all other necessary permits and licenses that are required from other agencies. Civic and merchant associations have been notified, as appropriate, regarding events in their respective areas. Specific event details are included in each event application as attached.

Where applicable, the City Commission authorizes amplified music for the events listed below.

Authorization for the execution of the event agreements is contingent upon the City Attorney's Office receiving and approving a validly executed agreement.

Event 1: <u>Craftoberfest</u> (District 4)	
Applicant:	Historic Downtowner Saloon, LLC
Date/Time:	Saturday, October 15, 2022 (11:00am – 10:00pm)
Location:	Historic Downtowner Saloon 10 S. New River Drive East, Fort Lauderdale, FL 33301
Set Up Date/Time:	Saturday, October 15, 2022 (8:00am – 11:00am)
Breakdown Date/Time:	Saturday, October 15, 2022 (10:00pm – 12:00am)
Road Closing:	Yes – Full Road Closure (8:00am – 11:00am) S. New River Drive East (From Andrews Bridge to the Circle)
Alcohol:	Yes
Amplified Music:	Saturday, October 15, 2022 (2:00am – 5:00pm) & (6:00pm – 10:00pm)
Special Permission:	Amplified Music/Extended Road Closure – No
Insurance Required:	Yes
Banners:	No
Pending Code Violations:	No
Application Fee:	\$200

Event 2: <u>Victoria Park Civic Association Halloween Block Party</u> (District 2)	
Applicant:	Victoria Park Civic Association, Inc.
Date/Time:	Saturday, October 29, 2022 (5:00pm – 8:30pm)
Location:	NE 12 th Ave between NE 4 th Street and NE 6 th Street
Set Up Date/Time:	Friday, October 29, 2022 (3:00pm – 4:30pm)
Breakdown Date/Time:	Saturday, October 29, 2022 (8:30pm – 9:30pm)
Road Closing:	Yes – Saturday, October 29, 2022 Full Road Closure (5:00pm – 9:00pm) <ul style="list-style-type: none"> • NE 12th Ave between NE 4th Street and NE 6th Street
Alcohol:	No
Amplified Music:	Yes – Saturday, October 29, 2022 (5:30pm – 8:30pm)
Special Permission:	Amplified Music/Extended Road Closure – No
Insurance Required:	Yes
Banners:	No
Pending Code Violations:	No
Application Fee:	\$200

Resource Impact

Revenue related to these agreements is included in the FY 2022 operating budget in the accounts listed below.

<i>Funds available as of September 1, 2022</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
001-PKR033401-K029	Community Events	Charges for Service/ Nonsponsor Charges – Spec Event Fees	\$163,000	\$160,398	\$400
TOTAL AMOUNT ►					\$400

Strategic Connections

This item is a 2022 Top Commission Priority, advancing the Parks and Public Places initiative.

This item supports the *Press Play Fort Lauderdale 2024 Strategic Plan*, specifically advancing:

- The Public Places Focus Area
- Goal 3: Building a healthy and engaging community
- Objective: Offer a diverse range of recreational and educational programming

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Here*. This item supports the Advance Fort Lauderdale 2040 Comprehensive Plan specifically advancing:

- The Public Places Focus Area
- The Parks, Recreation & Open Spaces Element
- Goal 1: Be a community where persons of all ages are able to partake in a fun and healthy lifestyle.

Attachments

Exhibit 1 – Craftoberfest Application

Exhibit 1a – Craftoberfest Site Plan

Exhibit 1b – Craftoberfest Agreement

Exhibit 2 – Victoria Park Civic Association Halloween Block Party Application

Exhibit 2a – Victoria Park Civic Association Halloween Block Party) Site Plan

Exhibit 2b – Victoria Park Civic Association Halloween Block Party Agreement

Exhibit 3 –October 2022 Special Event Calendar

Exhibit 4– November 2022 Special Event Calendar

Prepared by: Brittany Henry, Special Events Coordinator, Parks and Recreation
Department

Department Director: Phil Thornburg, Parks and Recreation Department