305 Jet Ski Rentals

Bid Contact Gianna Jerome Address 5016 5th ave

305jetskirentals@gmail.com Key West, FL 33040

Ph 786-239-0977

Bid Notes Thank you for the opportunity. We are ready for the next step.

Item#	Line Item	Notes	Unit Price	Qty/Unit		Attch. Docs
12592-52501-01	Percentage of monthly gross concession receipts net of sales tax	Supplier Product Code:	First Offer - 40.00%	1 / each	40.00%	Υ

Supplier Total **\$0.00**

305 Jet Ski Rentals

Item: Percentage of monthly gross concession receipts net of sales tax

Attachments

Proposal-2.docx

305 Jet Ski Rentals, LLC

City of Fort Lauderdale

Water-sports Activities Rental Concession (Motorized & Non-Motorized)

Request for bid proposal 12592-525

November 12, 2021

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Concession Area Site Plan

Staff shall arrive daily (1) Hour prior to opening at 9:00am. Front Desk attendants are responsible for ensuring the area is clean and organized and preparing check-in log along with powering up phone and POS System. Tour Guide on duty is responsible for filling up all wave runners with fuel.

Next step is setting up the life jacket station and ensuring each jacket is equipped with a safety whistle and to check the safety of the jackets including any rips or tears.

Each Jet Ski is to be checked daily, the tour guide on duty must report the number of hours on each jet ski at the start of the day as well as the end of the day. In this report the Jet Ski should also be inspected to report any damage or if jet ski signals some type of error. Once wave runners are compliant and pass our daily inspection, they will be launched into the water using the George English Park Boat Ramp.

Second Front Desk Attendant oversees Kayak and Paddle Board operations. Logs for Non-Motorized and Motorized rentals will be separate although the daily number report will be combined.

For Closing, Front desk attendants must start the closing process by 5:00pm to end the day at 6:00pm. The first step is to complete the daily check-in logs and get the total number for the day calculated and signed off. All cash must be accounted for and placed into an envelope and paper clipped to the daily log. Life jacket station must be placed back into storage and all devices must be powered off. The tour guide is responsible for loading all the wave runners onto the trailers and logging the hours along with any physical damage on the wave runner and log any possible mechanical issues.

Daily Log- Attached Below Jet Ski Log- Attached Below

CHECK-IN

Name	Activity	Time
STAFE MEMBER	DATE	

JET SKI LOG

FL NUMBER	HOURS	DAMAGE

STAFF	MEMBER.	DATE

Daily Maintenance Plan

As members of our community, we value our city name- Fort Lauderdale. While safety is always our priority, we also value and keep ambitious standards of cleanliness and organization highly prioritized.

Our plan of organization is to put such work areas into place- Area 1 shall be considered the welcoming area, must be welcoming and pristine. Area 2 shall be designated to the launch area, where the wave runners will be lined up and numbered for customers to safely board along with kayaks/paddle boards available for safe launch. Area 3 shall be the designated storage area.

Checklists will be made and put into place to ensure standards are met for each Area. Front Attendant in Area 1 is responsible for all cleaning of the concession area throughout the day/ opening in the morning/ closing at night. Managers will be present in opening to ensure proper functions throughout the day and until closing. Through years of experience, we notice the placement of authority always in place will prevent unnecessary complications.

As stated in section 3.2.9 No major repairs to equipment will be allowed. We will conduct all work including mechanical and body work to be performed off-site. All maintenance will be documented and performed professionally off-site.

Storage Plan

All Kayaks and Paddle boards will be kept inside the large storage container on-site.

All Wave Runners will be stored off-site on 2-4 place trailers.

Besides large water-sports equipment, all devices such as phone and POS System will be stored on-site in the container.

Hurricane Preparedness/ Evacuation Plan

Living in Florida all our lives we know Hurricanes are to be taken very seriously. We have experienced numerous tropical storms/ hurricanes, to know and understand the dangers that can come into play.

The Managers Gianna Jerome and Esteban Granados know exactly what needs to be done in these situations and will oversee our safety plan. Weather and wind conditions are checked daily and will be closely monitored if a warning is present.

If dangerous wind speeds are present, no watercraft will be launched in the water for that day. Safety is our priority and if danger may be present, we will not allow any activities to come into place. All staff including managers will ensure everything is secured as far as fixtures such as welcome desk and shaded tiki tent. Wave Runners, will be trailed away and put into off-site storage. Kayaks, paddle boards and Beach Cruisers will be secured on-site in storage container. If the city must notify us, we will work immediately to secure all equipment following our safety plan. We plan to be ahead and strategize for any future conditions that may present themselves.

All wave runners will be 'placed onto 2- 4 place trailers and towed out using the Gorge English Park Boat Ramp and taken off-site. The evacuation plan will not exceed 45 minutes.

Emergency Equipment

305 Jet Ski Rentals understands emergencies happen, including but not limited to hurricanes. To meet our safety requirements, we will have at hand battery operated radios, flashlights, raincoats, spare batteries, and a fully equipped first-aid kit ready at hand.

Preparedness Training

The Hurricane Preparedness/ Evacuation Plan shall be reviewed by both Gianna Jerome and Esteban Granados with the Evacuation Team/ Staff at the beginning of each hurricane season, and in the event, we experience any employee turnover during hurricane season. Team assignments will be updated on a regular basis.

Policy and Procedure for Internal Controls for Sales/ Marketing

The first step to opening the shop is preparing the front desk. Once the desk is open and ready for business, every customer must check in and be logged in using our check-in sheet. One paper will be used daily and scanned daily into google docs for our records.

Our goal is to hold weekly refresher meetings with all additional staff besides managers to ensure every degree of this business is understood properly to exceed city expectations.

We maintain numbered receipts both virtually and printed, which helps keep accurate records. Besides payment receipts every customer must fill out a rental contract which includes our liability waiver, a FWC PWC Checklist, and an agreement to follow all the rules of the waterways. All must be signed by the customer acknowledging they have read and understand our terms to this rental.

Our forms are for customers 18 and older, for any minor riding with a parent as a passenger only must have minor-release form filled out. All forms include all customers' information- Name, Address, Phone number, e-mail address and signature. All persons over 18 must have valid government issued ID (Driver license, ID card or Passport)

The payment system we use is Square Merchant which account allows payments via Apple Pay, Samsung Pay and chip only, with Valid Photo ID present. Receipts are mandatory for our record.

Our log and receipts will be quality controlled weekly, and reports are made each week to be viewed via Google Docs on our POS System.

At the end of each day, The Check-in sheet will be signed by the attendant and all charges must be added up for the day and written down with a signature and date.

Gianna Jerome or Esteban Granados will have the responsibility of collecting all cash at the end of each workday and deposited daily with receipts for proper record keeping. All which will be stapled together daily- Deposit slip and Check-in sheet.

305 Jet Ski Rentals shall maintain current, accurate and complete financial records on an annual basis of accounting related to its operations pursuant to the contract with the City of Fort Lauderdale. 305 Jet Ski Rentals shall keep true, accurate and complete records and accounts of all rentals. Systems and procedures used to maintain these records will include a system of internal controls and all will be open to inspection and audit by the City manager or his/her designee, upon 72 hours' notice.

Management and Staffing Plan

The concession will be open 7 days a week from 9:00am to 6:00pm.

At all times both managers will be present and working on the operation, holding the responsibility of overseeing the entire operation daily. Both Gianna Jerome and Esteban Granados hold NASBLA Approved Boating Licenses, FWC Liveries, CPR & First-Aid Certifications, as well as Captain's Licenses on the way and years of hands-on experience on the water and customer service.

Ready for work we have 2 additional employees besides Managers, with experience and up to date certifications.

Front Desk Attendant- Christina Jerome (Holds Boating License, Livery and CPR & First Aid)

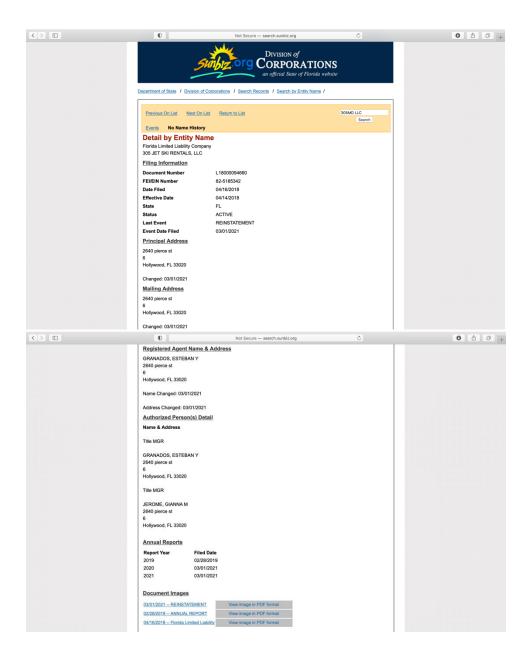
Tour Guide- Christian Granados (Holds Boating License, Livery and CPR & First Aid)

Operational Instructions for wave runners are to be given by either tour guide.

Operational Instructions for Kayaks and Paddle Boards are to be given by either front desk attendant.

Mangers on Duty- Gianna Jerome & Esteban Granados

Current Certifications & Licenses



State of Florida Department of State

I certify from the records of this office that 305 JET SKI RENTALS, LLC is a limited liability company organized under the laws of the State of Florida, filed on April 16, 2018, effective April 14, 2018.

The document number of this limited liability company is L18000094660.

I further certify that said limited liability company has paid all fees due this office through December 31, 2021, that its most recent annual report was filed on March 1, 2021, and that its status is active.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Ninth day of March, 2021





Tracking Number: 4865648028CU

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication



CERTIFICATE of ACHIEVEMENT

This is to certify that

esteban granados

has completed the course

Vessel Livery Operator's Online Course

May 9, 2018

Captain Thomas Shipp

Florida Boating Safety Coordinator, Boating and Waterways Section

Precious Boatwright

Program Coordinator, Temporary Certificate Program

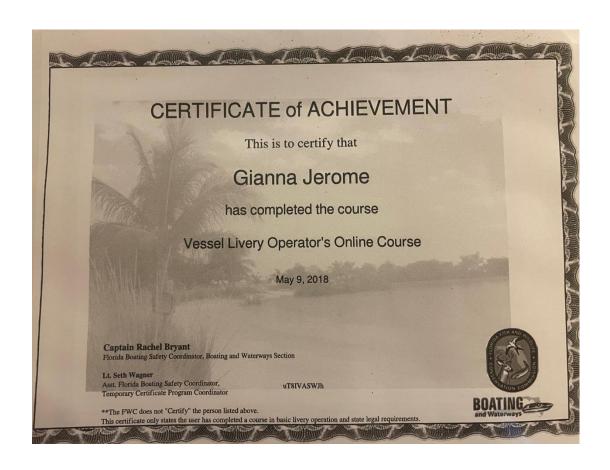
e8NVFlyBIX

BOATING

**The FWC does not "Certify" the person listed above.

This certificate only states the user has completed a course in basic livery operation and state legal requirements.







Staff Labeling

All staff are required to wear a proper uniform shirt with employee names printed on the back.

All shirts include company name, phone number, and staff member name.

Tour Guides are required to wear Dri-fit long sleeve neon yellow custom shirt.



Written & Verbal Safety Briefing

Customers are first briefed on operational instructions for wave runners by our PWC Checklist given at point of sign-up, if customer is born after 1/1/1988 they will be required to complete a course to get a certificate to ride, and during wait, customer is required to watch a short instructional safety video on how to operate the jet ski safely. Once completely briefed, the customers are then placed onto their numbered Jet Ski and introduced to their tour guide where they will be given hands-on instructions.

When every customer is boarded on their Jet Ski the tour guide will introduce themself and start with "Raise your hand if you have operated a jet ski before" then promptly tell customers you are going to begin instructions and need everyone's attention. Have every customer locate the engine cut off switch lanyard and have them place on wrist like a bracelet demonstrating with example lanyard key in hand. Once on wrist, have customers locate the start button and have them place their finger over it to ensure they know where the button is located, now have customers look under the key and find the big red stop button that cuts the jet ski off. Locate controls behind handlebars, identify the right throttle, which is the accelerator, which we always warn it is immensely powerful. The left throttle is reverse which can also be used to help you slow down and come to a complete stop in the water where we then make clear- jet skis do not have brakes. To turn in any direction, you must apply the throttle.

Stop and check for questions and confirm understanding at this point.

If anyone feels the jet ski tipping over, please do not attempt to hold onto the jet ski, this may risk the entire vessel capsizing, just let off the jet ski throttle and jump into the water. If the jet ski capsizes swim to the rear end and find the arrow on the jet ski to indicate the way to flip the jet ski over, (flips over very easily) once flipped, driver must re board first through the rear using the step ladder and use grab bar to board jet ski. If there is a passenger as well, the driver must make sure the passenger has safely got back on and make sure they are ready to continue riding. The jet ski stays turned off while someone is in the water near you.

Every jacket is equipped with a safety whistle at hand, please locate it on your jacket, also every jet ski is equipped with a fire extinguisher in the hood for your safety- must point out.

Show customers the 2 signs in the water they will see- resume speed and idle speed/manatee zone. Clarify to the customer to stay in a single file line with a minimum of 150 apart from one another.

Ask for any questions, if everything is understood jet skis are pushed into the water to begin the jet ski experience.

Customers for Kayaks and paddle boards are briefed with check list at sign-up, once completed they will board their kayak/paddle board where they will then be given hands-on instructions how to operate and are given a laminated paper that includes a map of the waterways and important instructions to remember, this same paper will also be sent to customers phone to maximize safety.

Once the customer is briefed and loaded on their kayak or paddle board with their life jacket, we will go over the correct way to paddle, the paddles have arrows to indicate the proper way to use them. The paddle boards have a safety lanyard that is attached to the persons ankle to make sure they stay close to the board if they tip over. Once customers agrees to understand all the rules and regulations of the waterways and safety, they can start their trip.

Kayaks and paddle boards don't have too many rules to follow when it comes to speed zones, though they must always stay out of the way of boaters or any motorized vessels in the channels to avoid and possible dangers.



Personal Water Craft (PWC) Renter Orientation Checklist

ID Card and Rental Requirements



- Anyone born on or after January 1, 1988 who operates a vessel with a motor of 10 horsepower or more must have proof of boating safety education.

 A photo ID is required to be carried with your proof of boating safety education.

 PWC are allowed to be operated only 30 minutes before surrise to 30 minutes after sunset. (PWC must have functioning navigation lights if operated during allowable time before sunrise or after sunset.)

 No one under 18 can rent a PWC.

 No one under 14 can operate a PWC.

 Rental facility (livery must previde an on-water demonstration and shock.)

- · Rental facility (livery) must provide an on-water demonstration and check

Protective Clothing/Equipment for Operators and Passengers



Wear PFD and Other Protective Clothing/Equipment

- You must wear an appropriate personal flotation device (PFD) at all times.
 Wear a wet-suit (or wet-suit bottom) while operating the PWC. Normal swimwear does not adequately protect against forceful water entry into the lower body opening(s) of both males and females. Severe internal injuries can occur if water is forced into body cavities as a result of falling into water or being near the jet thrust nozzle.
- \bullet Additional protective equipment (such as footwear/eyewear) may be needed.

PWC Controls



Renter





Keep Lanyard Attached
Securely attach engine shut-off cord (lanyard) to your wrist or PFD
(as directed) and wear it at all times. Then if you fall off the PWC, the engine

Renter

- Know How to Start and Stop the Engine
 To start the engine, be sure that the lanyard is attached and push the start button. To stop the engine, push the stop button. Stopping the engine will not stop the forward motion of the PWC and will result in loss of steering.
- Renter

Know Operational Controls

- The throttle controls your speed. Apply the throttle lever on the handle to accelerate and release it to slow down.

 The handlebars move the jet thrust nozzle directing thrust in different directions
- to steer the PWC. Without thrust you cannot steer the PWC.

Avoid Collisions — Most PWC Injuries and Deaths Result from Collisions



Do Not Release Throttle when trying to Steen You need the throttle to steen.

Take Early Action to Avoid Collisions

· Remember, PWC and other boats do not have brakes.

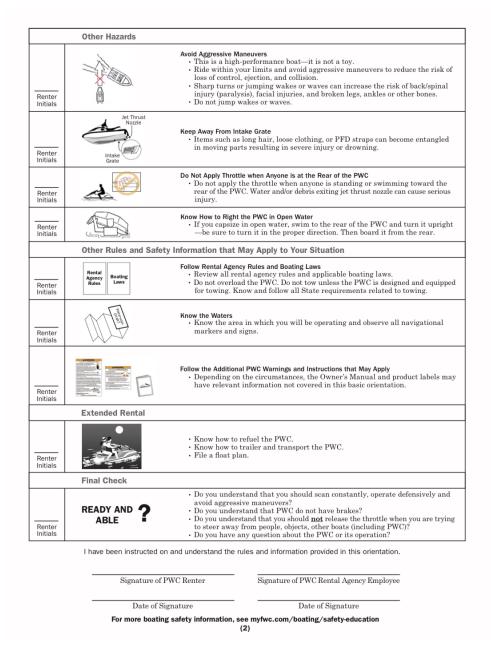
Renter

Scan Constantly

- Scan constantly for people, objects and other boats (including PWC).
 Be alert for conditions that limit your visibility or block your vision of others.

- Operate Defensively
 Operate at safe speeds.
 Keep a safe distance away from people, objects and other boats (including PWC).
 Do not follow directly behind PWC or other boats.
- Do not go near others to spray or splash them with water.
 Avoid sharp turns and other maneuvers that make it difficult for others to avoid colliding with you or that make it difficult for others to understand where you

(1)



Written & Verbal Rescue Protocol

When it comes to safety it is our top priority, life jackets must be properly secured and worn throughout the entire ride and equipped with a safety whistle.

Our life jackets are meant to fit the intend wearer which is why we carry multiple sizes with adjustable straps, that are all USCG certified. Life jackets are given to each customer after signing up by front desk attendant, all jacket fittings are secured by attendant to maximize safety. Tour guides must also ensure every customer boarding the jet ski is properly secured also.

Our rescue protocol in the scenario of a situation occurs, all staff is certified with CPR & First Aid, and chase vessel is ready to go.

911 is to be called in a state of emergency. FWC phone number is to be posted along with important city officials.

Policy & Procedure for All Records

All records are kept for 5 years on paper, all data is stored online via google docs. Each working day staff member working at the front desk must document the total sales for each day. This document will be on paper and uploaded to google docs. All liability waivers along with safety checklists will be safely stored in our weekly divided filing cabinet. Each customer that is over 18 must present a photo ID and fill out the waiver. We will have cameras to record and monitor daily movement.

Additional Information

My name is Gianna Jerome, and my partner/spouse is Esteban Granados, and together we created 305 jet ski rentals. I would like to begin by thanking you for your time and the opportunity at this beautiful park. This is a huge opportunity for us to grow our business. We have been family owned and operated since 2017, our goal is to keep it in the family for years to come. We have a passion for watersports and wish to share the fun and experience with newcomers. We do not consider this a job; we love what we do. Although having fun is especially important, safety is ALWAYS our number one priority. Our customers always come back to us as well as refer us to friends and family all the time because we do our best to create an unforgettable experience for every rider. Considering I used to come to this park as a child, I would love the opportunity to keep the status of this park exceedingly high, as a beautiful, clean, and fun park. Even through these uncertain times, such as covid, we like to keep a clean, safe, and healthy environment.

Please feel free to check us out on google.

305 Jet Ski Rentals https://goo.gl/maps/QUw2NuUJMYRTwdoA9

Gianna Jerome & Esteban Granados 305 Jet ski Rentals Www.305jetskirentals.com

Cell# 786-239-0977

Cell# 786-830-3644

Proposed Rates:

Cautinm ont	Rental Rate	Rental Rate	Rental Rate	Rental Rate	Rental Rate
Equipment	Year 1	Year 2	Year 3	Year 4	Year 5
Wave Runner 75 Minute Tour	\$125	\$135	\$140	\$140	\$140
Single Kayak 90 Minute Rental	\$20	\$25	\$25	\$25	\$25
Tandem Kayak 90 Minute Rental	\$30	\$35	\$35	\$35	\$35
Paddle Board 90 Minute Rental	\$35	\$40	\$40	\$40	\$40
Guided Tours Non- Motorized	\$50	\$50	\$50	\$50	\$50
Cruiser Bikes 3 Hour Rental	\$25	\$25	\$25	\$25	\$25

Refundable security deposit rates:

Jet skis: \$200 Cruiser bikes: \$75 Kayak/SUP: ID held

References

We have always worked alone in this business. However, we are very well known by the Fort Lauderdale Marine Patrol officers and FWC officials

<u>Insurance</u>

p. 28

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5016 5th Ave				INSURER I	D:			
Key West , FL 33040				INSURER	-	١.		
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COVERAGES								
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TYPE OF INSURANCE	POLICY NU	MBER	POLICY E DATE (N	FFECTIVE MM/DD/YY)	POLICY EXPIR DATE (MM/D	ATION D/YY)	LIMITS	
✓ Commercial Liability	SC2	1041867	4/2	0/2021	4/20/202		\$500,000 Per Person	
✓ Claims Made							\$1,000,000 Per Accident \$1,000,000 Policy Aggregate	
✓ Exclude Products							\$1,000,000 Folicy Aggregate	
✓ Exclude Completed Operations	1				1			
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Scheduled Autos								
Hired Autos								
Non-Owned Autos								
Drive Away								
Specifically Described Autos								
Commercial Garage Liability								
G.K.L.L.								
O.T.R.P.D.								
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Cargo								
On Hook								
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DESCRIPTION OF OPERATION/LOCATIONS/VEHICL	ES/EXCLUSIO	NS ADDED BY END	ORSEME	NT/SPECIAL	PROVISIONS			
Coverage is limited to only insured activities of Receipts., Guided Personal Watercraft Tours	or operations	identified in the	Policy.	Additional	Insured Endo	rsemen	nt - Scheduled, Guided Personal Water	eraft Tours - Per
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We can upgrade to 2,000,000

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List below all equipment that will be utilized for the concession and their current value. List all rental equipment (code with an R), the chase/tow vessels(s) (code with a C), and accessory equipment such as trucks trailers etc. (code with an A). Please provide one set of color photographs of equipment for this concession, attached to this proposal section. Proposed markings of equipment must be included in the photographs (see Section 3.6 – Rental Equipment.)

Description	Code (R/C/A)	_ Qty.	Total <u>Value</u>
Yamaha Vx 2020 with I-Ride	R	4	\$ 40,000
Yamaha Vx 2019	R	2	\$ 18,000
Yamaha Fx 2021	C		\$ 12,000
Ford F150 & Dodge Rum 1500	A	2	\$ 50,000
4 spot trailer & two double trailers	A	3	\$ 3,000
Single & fundem Kayaks	A	15	\$ 10,500
stand up paddle boards	A	6	\$ 3,500
(use additional sheets if necessary)	A	6	\$ 1,500

Version 08-2021

Submitted by: Estebon Grando Name (printed)	05	EgRanado Signature	
11/12/21 Date		Managel	
Date	- 11 41 11 11	Title	

City of Fort Lauderdale CONTRACTOR'S CERTIFICATE OF COMPLIANCE WITH NON-DISCRIMINATION PROVISIONS OF THE CONTRACT The completed and signed form should be returned with the Contractor's submittal. If not provided with submittal, the Contractor must submit within three business days of City's request. Contractor may be deemed non-responsive for failure to fully comply within stated timeframes. Pursuant to City Ordinance Sec. 2-17(a)(i)(ii), bidders must certify compliance with the Non-Discrimination provision of the ordinance, (a) Contractors doing business with the City shall not discriminate against their employees based on the employee's race, color, religion, gender (including identity or expression), marital status, sexual orientation, national origin, age, disability or any other protected classification as defined by applicable law. Contracts. Every Contract exceeding \$100,000, or otherwise exempt from this section shall contain language that obligates the Contractor to comply with the applicable provisions of this section. The Contract shall include provisions for the following: The Contractor certifies and represents that it will comply with this section during the entire term of the contract. The failure of the Contractor to comply with this section shall be deemed to be a material breach of the contract, entitling the City to pursue any remedy stated below or any remedy provided under applicable law. ESRAnados Gleban Granados/ Manager Authorized Signature Print Name and Title 11/12/21 10/25/2021 1:10 PM

City of Fort Lauderdale

NON-COLLUSION STATEMENT:

By signing this offer, the vendor/contractor certifies that this offer is made independently and free from collusion. Vendor shall disclose below any City of Fort Lauderdale, FL officer or employee, or any relative of any such officer or employee who is an officer or director of, or has a material interest in, the vendor's business, who is in a position to influence this procurement.

Any City of Fort Lauderdale, FL officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement.

For purposes hereof, a person has a material interest if they directly or indirectly own more than 5 percent of the total assets or capital stock of any business entity, or if they otherwise stand to personally gain if the contract is awarded to this vendor.

In accordance with City of Fort Lauderdale, FL Policy and Standards Manual, 6.10.8.3,

- 3.3. City employees may not contract with the City through any corporation or business entity in which they or their immediate family members hold a controlling financial interest (e.g. ownership of five (5) percent or more).
- 3.4. Immediate family members (spouse, parents and children) are also prohibited from contracting with the City subject to the same general rules.

Failure of a vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the City Procurement Code.

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City of Fort Lauderdale

E-VERIFY AFFIRMATION STATEMENT RFP/Bid /Contract No: 12592-525 Project Description: tours in George English Park Contractor/Proposer/Bidder acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of, (a) all persons employed by Contractor/Proposer/Bidder to perform employment duties within Florida during the term of the Contract, and, (b) all persons (included to perform) (b) all persons (including subcontractors/vendors) assigned by Contractor/Proposer/Bidder to perform work pursuant to the Contract. The Contractor/Proposer/Bidder acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the Contract is a condition of the Contract. Contractor/Proposer/ Bidder Company Name: 305 Jetski Rentals LLC Authorized Company Person's Signature: E ganadis Authorized Company Person's Title: Manager 10/25/2021 1:10 PM

City of Fort Lauderdale

BIG 14094-045

BID/PROPOSAL CERTIFICATION

If you are a fore	ompleted. If the field	u may be required	to obtain a cer	tificate of auth	ority from	the departm	nent of state
Company: (Lega	Registration) 30	5 Jefski Ren	ta/s [CC	EI	(Option	ai)	
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Kayak storage on-site

George English Park



Coontie Hatchee Park





Front Desk/ Welcome Center

George English



Coontie Hatchee



Jet Skis on our Trailers in our storage yard



Proposed idea for approved floating docks





Our storage idea for daily wave runner storage



Jet Skis to be placed on sandy beach area for safe loading and unloading of passengers and easy launch from the hours of 9:00am-6:00pm.

Labeling

Each Jet Ski will be numbered and the chase Jet Ski will be identified with a similar sticker in same location.

Jet Skis will be numbered 1-8 on the hood and the chase ski will be labeled "Chase" on the hood.

As follows:

"1" "CHASE"