



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#22-0265

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Chris Lagerbloom, ICMA-CM, City Manager

DATE: April 5, 2022

TITLE: Motion Approving the Ratification of Agreement for Sexual Assault
Response Team Kit Testing - Bode Cellmark Forensics, Inc. \$99,999 -
(Commission Districts 1, 2, 3 and 4)

Recommendation

Staff recommends the City Commission ratify the prior agreement, administratively approved by the City, for the purchase of sexual assault response team kit testing services from Bode Cellmark Forensics utilizing (“Piggybacking) the Santa Clara Contract No. 5500002978 in the amount of \$99,999.

Background

In November 2018, the City accepted an award from the Department of Justice’s (DOJ) National Sexual Assault Kit Initiative (SAKI) Competitive Grant program (CAM 18-1082). The purpose of the program is to examine issues related to the handling of sexual assault response team kits (SART), develop, and implement methodology to improve the processing and preservation of quality DNA evidence, and the provision of trauma-informed victim services. Funding in the amount of \$115,500 was allocated for the testing of sexual assault kits, and the associated budget amendment was approved via CAM 18-1162.

The Police Department has outsourced SART testing services, as the City does not have its own laboratory to facilitate the described type of procedure. Bode Cellmark Forensics, Inc. was selected through a competitive process by the County of Santa Clara as the outsourcing vendor based on specific criteria recommended by the DOJ and best practices. Bode Cellmark Forensics, Inc. is accredited by ANSI National Accreditation Board (ANAB) to ISO/IEC 17025:2005, the ASCLD/LAB-International Supplemental Requirements for Forensic Testing Laboratories, as well as the FBI Quality Assurance Standards for Forensic Testing Laboratories and DNA Databasing Laboratories.

On August 29, 2019, a contract was administratively approved for SART kit testing services with Bode Cellmark Forensics, Inc. in the estimated amount of \$99,999, to be coterminous with the County of Santa Clara Contract No. 5500002978.

On March 2, 2021, the City Commission approved additional funds by \$16,950, increasing the total contract value from \$99,999 to \$116,949 (CAM 21-0215). Santa Clara County issued Amendments extending the agreement until November 30, 2022.

On February 15, 2022, the City Auditor's Office issued the Procurement of Sexual Assault Treatment Kits from the FY 2018 National Sexual Assault Kit Initiative Grant Audit report which provided two recommendations for this specific agreement. The first recommendation was to ratify the agreement that was originally approved administratively by the City. The second recommendation was to ensure that all grant documents related to the original grant are attached for transparency of all grant requirements from the original award and approval.

While I continue to disagree with the first recommendation and do not believe it is necessary, ratifying the agreement causes no harm.

Resource Impact

There is no fiscal impact associated with this item.

Attachments

- Exhibit 1 – CAM 18-1082 Motion to Accept a FY2018 National Sexual Assault Kit Initiative Grant
- Exhibit 2 – FY2018 National Sexual Assault Kit Initiative Grant Award and Special Conditions
- Exhibit 3 – CAM 21-0215 Motion Approving Increase in Funds for Sexual Assault Response Team Kit Testing, Bode Cellmark Forensics, Inc.
- Exhibit 4 – CAM 21-1017 Motion Approving Amendment No.1 for Sexual Assault Response Team Kit Testing, Bode Cellmark Forensics, Inc.
- Exhibit 5 – Executed Santa Clara County Agreement
- Exhibit 6 – Executed Agreement Bode Cellmark Forensics, Inc. and City of Fort Lauderdale, Amendment 1
- Exhibit 7 – Executed Change Order Bode Cellmark Forensic, Inc. PP192092-1
- Exhibit 8 – FY2018 National Sexual Assault Kit Initiative Grant Budget Worksheet

Prepared by: Dayna L. Bhaggan, Public Safety Grants Manager
Kirk McDonald, Sr. Procurement Specialist, Finance
Friseta Davis, Sr. Administrative Assistant, Finance

Department Directors: Luis Alvarez, Interim Chief of Police
Susan Grant, Finance