



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#22-0225**

---

**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** John Herbst, CPA, CGFO, CGMA  
City Auditor

**DATE:** March 1, 2022

**TITLE:** Motion Approving Contract Extension and Increase in Expenditures for  
Construction Contract Audit Services - Carr Riggs and Ingram, LLC -  
\$72,000 – **(Commission District 2)**

---

**Recommendation**

Staff recommends the City Commission approve a contract extension through October 31, 2022, and an increase in expenditures for additional audit services with Carr Riggs and Ingram LLC (CRI), in the total amount of \$72,000.

**Background**

On January 18, 2017, the CRA Board of Commissioners and the Commission approved a construction contract with Skansa USA Building, Inc., and a Guaranteed Maximum Price (GMP) in the amount of \$49,379,324 for the Las Olas Boulevard Corridor Improvement Project.

On July 11, 2017, the CRA Board approved the purchase of Construction Contract Audit Services in the amount of \$296,100 to CRI. Additional CRI change orders #1-5 added \$124,798 to the contract price due to construction schedule extensions and additional work not included in the original contract.

Based on the prior schedule extension to the Aquatic Complex, to account for the changes to the dive tower and north building roof, and approved by the City Commission on July 7, 2020 (CAM #20-0487), CRI change order #6 was submitted on August 10, 2020, for \$54,000 and approved by the City Commission in CAM 20-0639. The increase in services were for nine additional months of pay application reviews including the changes to the dive tower and north building for November 2020 to July 2021 with each payment application costing \$6,000 for the review.

In CAM 20-0639 a contract extension was provided through August 20, 2020. Based on delays in the project, pursuant to Section 2-178 (c) (13) of the Procurement Ordinance, the Chief Procurement Officer issued an additional 270-day extension and the current contract is set to expire on May 20, 2022.

On January 5, 2022, the City Commission requested that the payment applications from August 2021 through the end of the project (pre-close out) be added for CRI to review.

CRI submitted change order #7 on February 14, 2022, for \$72,000. The increase in services is for 12 additional pay application reviews:

August 2021 to May 2022 (10 pay applications) @ \$6,000 per PA review = \$60,000.

May 2022 (Two pay applications related to final retainage release and final pay application/change order for any adjustments) = \$12,000.

The City will only be billed for applications that are reviewed.

Additionally, as previously mentioned, the CRI contract is set to expire May 20, 2022. Since the Chief Procurement Officer has exhausted the number of days to extend a contract authorized by the Procurement Ordinance, staff is seeking Commission approval to extend the contract through October 31, 2022, to provide ample time for the completion of the pay application reviews and the close out process review (already included in the prior contract services).

**Resource Impact**

Funds for this transaction in the amount of \$72,000 are available in the FY 2022 Budget in the accounts listed below:

<i>Funds available as of February 22, 2022</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
PKR030603-3199	FT. LAUD. AQUATIC COMPLEX	SERVICE/MATERIALS OTHER PROFESSIONAL SERVICES	\$757,876	\$446,130	\$72,000
<b>TOTAL ►</b>					\$72,000

**Attachments**

- Exhibit 1 – Initial Contract
- Exhibit 2 – CRA Board Memo 20-0487
- Exhibit 3 – CRA Board Memo 20-0638 and Commission Agenda Memo 20-0639
- Exhibit 4 – Procurement Letter for 270-day extension
- Exhibit 5 – Change Order #7

Prepared by: Angela Mahecha, Assistant to the City Auditor

Charter Officer: John Herbst, City Auditor