



August 2, 2021

Carr, Riggs & Ingram, LLC
Attention: Jennifer Christensen
215 Baytree Drive
Melbourne, FL 32940

Email: yclayborne@cricpa.com

RE: **Contract Extension 571-11919**
Construction Contract Audit Services

Dear Ms. Christensen,

The above contract will expire on August 22, 2021. **The “City of Fort Lauderdale Procurement Ordinance” Sec. 2-178. –Organization. (c), (13) states:**

“...The Chief Procurement Officer shall have the authority to extend an existing contract for the necessary time period with prorated dollar authorization, provided such extension in no event shall exceed two hundred seventy (270) days following the expiration of the contract.”

The Chief Procurement Officer would like to offer a **final extension** on this contract for another 270 days effective August 23, 2021, which would give until **May 20, 2022**.

If you have any questions, please contact James Hemphill, Acting Procurement and Contracts Manager/ Chief Procurement Officer at (954) 828-5143.

Sincerely,



Chief Procurement Officer