



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#22-0037

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Chris Lagerbloom, ICMA-CM, City Manager

DATE: January 18, 2022

TITLE: Second Reading - Ordinance Amending Division 2., "Administration and Enforcement," of Article IV., of Chapter 26 to Revise the Administrative Appeal Process for Parking Citations and Defective Parking Meters - **(Commission Districts 1, 2, 3 and 4)**

Recommendation

Staff recommends the City Commission approve an ordinance amending Division 2., Article IV. of Chapter 26 of the Code of Ordinances of the City of Fort Lauderdale to establish processes related to defective parking meters and administrative appeal effective February 1, 2022.

Background

City staff is recommending an amendment to Chapter 26 of the City's Code of Ordinances to improve service delivery by implementing a two-tiered administrative appeals process. The current ordinance requires that the City process parking appeals through a one-step process by forwarding the appeals to the Clerk of Court of Broward County Florida within ten days of receipt. City staff have identified a need for a two-tiered appeals process that would allow City staff to review the citations for errors, omissions, or extenuating circumstances. If the appellant is not satisfied with the first-tier review decision, then the appellant could request a second-tier review which would be conducted by the Clerk of Court of Broward County Florida.

The recommended amendments will streamline and expedite the appeals review process. The proposed structure will standardize the appeals process through an online portal and allow the appellant to review the citation and the associated citation photos. The electronic process will centralize record keeping, incorporate the appeals applications into the parking enterprise system, provide real-time tracking of the appeal status, and allow for automated email notifications.

Resource Impact

There is no fiscal impact associated with this action this fiscal year.

Strategic Connections

This item supports the *Press Play Fort Lauderdale 2024 Strategic Plan*, specifically advancing:

- The Internal Support Focus Area
- Goal 8: Build a leading government agency that manages all resources wisely and sustainably.
- Objective: Maintain financial integrity through sound budgeting practices, prudent fiscal management, cost effective operations, and long-term planning

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are United*.

Attachment

Exhibit 1 - Ordinance

Prepared by: Ben Rogers, Director, Transportation and Mobility

Department Director: Ben Rogers, Transportation and Mobility