



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#23-0300**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Greg Chavarria, City Manager

**DATE:** April 18, 2023

**TITLE:** Motion Approving Increase to the Consultants' Competitive Negotiation Act (CCNA) – Professional Services Library, Continuing Services Agreement with Michael Baker International, Inc. - RFQ No. 12464-416 - \$18,594 - **(Commission Districts 1, 2, 3 and 4)**

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**Recommendation**

Staff recommends the City Commission approve an increase to the CCNA – Professional Services Library, Continuing Services Agreement with Michael Baker International, Inc. by \$18,594.

**Background**

On June 15, 2021, the City Commission approved three-year agreements for a variety of Professional Services with Hazen and Sawyer, P.C., and Michael Baker International, Inc. (CAM 21-0541). The agreements were approved for three-year terms with two one-year renewal options, contingent upon appropriation of funds. The initial contract term expires on August 17, 2024, and there are two additional extension options. Prior commission approval did not specify an authorized award dollar amount. Staff is respectfully requesting Commission approval since this cap increase exceeds the mandatory commission approval amount of \$100,000.

The City of Fort Lauderdale's Building Department issued Notice of Required Building Safety Inspection for buildings in existence for a period of 40 years or longer and the Fort Lauderdale Executive Jet Center building falls into this category. Since the inspection was required to be performed by a third party consultant with a professional engineering license, the City requested Michael Baker International, Inc. to perform inspection services for structural components and electrical system of the building.

**Resource Impact**

There will be a fiscal year impact to the City in the amount of \$18,594 for this cap increase. Funds for this increase in the amount of \$18,594 are available in the FY 2023 Operating Budget in the account listed below:

<b>Funds available as of April 3, 2023</b>					
<b>ACCOUNT NUMBER</b>	<b>INDEX NAME (Program)</b>	<b>CHARACTER CODE/ SUB-OBJECT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AVAILABLE BALANCE (Character)</b>	<b>AMOUNT</b>
10-468-1460-542-30-3199	Executive Airport	Services/Materials/ Other Prof Serv	\$4,071,014	\$2,345,061	\$18,594
<b>TOTAL AMOUNT ►</b>					<b>\$18,594</b>

**Strategic Connections**

This item supports the *Press Play Fort Lauderdale 2024 Strategic Plan*, specifically advancing:

- The Business Development Focus Area
- Goal 5: Build an attractive global and local economic community marketplace.
- Objective: Provide best-in-class regional general aviation airport amenities and services

This item advances the *Fast-Forward Fort Lauderdale Vision Plan 2035: We are Prosperous*.

This item supports the *Advance Fort Lauderdale 2040 Comprehensive Plan* specifically advancing:

- The Business Development Focus Area
- The Economic Development Area
- Goal 3: Recognize and include in economic development planning the role of Port Everglades and the Fort Lauderdale-Hollywood International Airport and Fort Lauderdale Executive Airports.

**Attachment**

Exhibit 1 – Agreement

Prepared by: Khant Myat, Project Manager II, FXE  
 James Hemphill, Program Manager I, Finance  
 Friseta Davis, Senior Administrative Assistant, Finance

Director: Rufus A. James, FXE  
 Linda Short, Finance