



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#13-1338

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee Feldman, ICMA-CM, City Manager

DATE: October 15, 2013

TITLE: Motion approving event agreements and related road closings:
Novemberfest 2013, Merrill Lynch Bull Run 5K, Old Fashion Holiday
Event, Day of the Dead, Tap-N-Run 4K, Victoria Park Annual Halloween
Block Party and Veteran's Day Picnic

Recommendation

It is recommended that the City Commission approve event agreements with related road closings and authorize the proper City officials to execute on behalf of the City of Fort Lauderdale with Youth for Christ Ministries, Inc., Wildside Online, Inc., Fort Lauderdale Historical Society, Inc., Fatvillage Arts District, Inc., Jam Active, LLC, Victoria Park Civic Association, Inc. and Suzanne Maas.

Background

City staff has been working closely with each event organizer regarding event topics, such as logistics, maintenance, and security as detailed below. The Police Department recommends approval of the closing of the City streets where appropriate, and event parking has been satisfactorily arranged. When applicable, amplified music was discussed and event organizers were advised of the noise ordinance and possible concerns.

Organizers will pay for all event costs and submit the required certificates of insurance. Event organizers will also secure all other necessary permits and licenses that are required from other agencies. Civic and merchant associations have been notified as appropriate regarding events in their areas. Specific event details are included in each event application as attached.

Information on each event with road closing is as follows:

Event 1:

Applicant: Youth for Christ Outreach Ministries, Inc.

Event Name: Novemberfest 2013

Date/Time: Saturday, November 9, 2013 (12:00pm- 3:00pm)

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Location: 675 NW 22nd Road
Road Closing: Yes- NW 7 St from NW 22 road west of NW 22 road to 2234 NW 7 St
Alcohol: No
Amplified Music: Yes (12:00pm – 3:00pm)
Insurance Required: Yes
Banners: No
Pending Code Violations: No
Exhibit: 1

Event 2:

Applicant: Wildside Online, Inc.
Event Name: Merrill Lynch Bull Run 5K
Date/Time: Saturday, November 23, 2013 (7:30am – 11:00am)
Location: Huizenga Plaza- 32 East Las Olas Blvd.
Road Closing: Yes – see attached race route and lane closures.
Alcohol: No
Amplified Music: Yes (8:00am – 11:00am)
Insurance Required: Yes
Banners: No
Pending Code Violations: No
Exhibit: 2

Event 3:

Applicant: Fort Lauderdale Historical Society, Inc.
Event Name: Old Fashion Holiday Event
Date/Time: Sunday, December 1, 2013 (10:00am- 5:00pm)
Location: Fort Lauderdale Historical Society- 291 SW 2nd Street
Road Closing: Yes –SW 2nd Ave from the alley just north of 219 SW 2nd south to the end of the road.
Alcohol: No
Amplified Music: Yes- 11:00am- 5:00pm
Insurance Required: Yes
Banners: No
Pending Code Violations: No
Exhibit: 3

Event 4:

Applicant: Fatvillage Arts District, Inc.
Event Name: Day of the Dead - Fatvillage
Date/Time: Saturday, November 2, 2013 (7:00pm -11:00pm)
Location: 501-545 NW 1 Ave
Road Closing: Yes- NW 1st Ave between 5th Street and 6th Street
Alcohol: Yes
Amplified Music: Yes (8:00pm -10:30pm)
Insurance Required: Yes
Banners: No

Pending Code Violations: No
Exhibit: 4

*Event approval is contingent upon Staff review and approval. All required documentation must be submitted and approved no later than Friday, October 18, 2013.

Event 5:

Applicant: Jam Active, LLC
Event Name: Tap-N-Run 4K
Date/Time: Saturday, December 7, 2013 (2:00pm- 4:00pm)
Location: Downtown Fort Lauderdale- SW 2nd Street between SW 3-4 Ave.
Road Closing: Yes- see attached race route.
Alcohol: Yes
Amplified Music: Yes (2:00pm- 4:00pm)
Insurance Required: Yes
Banners: No
Pending Violations: No
Exhibit: 5

Event 6:

Applicant: Victoria Park Civic Association, Inc.
Event Name: Victoria Park Annual Halloween Block Party
Date/Time: Saturday, October 26, 2013
Location: NE 12th Street between NE 4-6 streets
Road Closing: Yes- NE 12th Ave between NE 4-6 streets
Alcohol: No
Amplified Music: Yes- (5:30pm- 9:00pm)
Insurance Required: Yes
Banners: No
Pending Violations: No
Exhibit: 6

Event 7:

Applicant: Suzanne Maas
Event Name: Veteran's Day Picnic
Date/Time: Saturday, November 2, 2013
Location: Virginia Young Park
Road Closing: Yes – see attached site plan
Alcohol: No
Amplified Music: Yes- (5:30pm- 9:00pm)
Insurance Required: Yes (11:00am – 3:00pm)
Banners: No
Pending Violations: No
Exhibit: 7

Authorization for the execution of Event Agreements is contingent upon the City Attorney's Office receiving and approving a validly executed agreement. Staff recommends approval of event agreements with related road closings

Resource Impact

There is no fiscal impact associated with this CAM.

Attachments:

- Exhibit 1 – Novemberfest 2013
- Exhibit 1a – Novemberfest 2013 Site Plan
- Exhibit 2 – Merrill Lynch Bull Run 5K
- Exhibit 2a – Merrill Lynch Bull Run Race Route
- Exhibit 3 – Old Fashion Holiday Festival
- Exhibit 3a – Old Fashion Holiday Festival Site Plan
- Exhibit 4—Day of the Dead Fat Village
- Exhibit 4a – Day of the Dead Site Plan
- Exhibit 5—Tap-N-Run 4K
- Exhibit 5a – Tap-N-Run 4K Race Route
- Exhibit 6 – Victoria Park Halloween Block Party
- Exhibit 6a – Victoria Park Halloween Block Party Site Plan
- Exhibit 7 – Veteran's Day Picnic
- Exhibit 7a – Veteran's Day Picnic Site Plan

Prepared by: Carolyn Bean, Administrative Assistant

Department Director: Phil Thornburg