

DOCUMENT ROUTING FORM

P2 ✓ 3/10/14

NAME OF DOCUMENT: AGREEMENT BETWEEN BUREAU OF ALCOHOL, TOBACCO, FIREARMS AND EXPLOSIVES AND CITY OF FORT LAUDERDALE

Approved Comm. Mtg. on December 17, 2013 CAM #13-1554

✓ 4/8/14
Processed
Original

ITEM: M - 4

Routing Origin: CAO ENG. COMM. DEV. OTHER _____

Also attached: copy of CAR copy of document ACM Form # 2 originals

By: _____ forwarded to: _____
Initials

1.) Approved as to Content: *Mike Mans*
Department Director

Capital Improvements defined as having a life of at least 10 years and a cost of at least \$50,000 and shall mean improvements to real property (land, buildings, fixtures) that add value and/or extend useful life, inc. major repairs such as roof replacement, etc. Term "Real Property" include: land, real estate, realty, real.

Please Check the proper box: CIP FUNDED YES NO
Capital Improvement Projects

2.) Approved as to Funds Available: by _____ N/A Date: _____
Finance Director

Amount Required by Contract/Agreement \$ 0 Funding Source: N/A

Dept./Div. _____ Index/Sub-object _____ Project # _____

3.) City Attorney's Office: Approved as to Form: # 2 Originals to City Mgr. By: *ml* 2/27
DJ Williams-Persad *ml*

4.) Approved as to content: Assistant City Manager:

By: _____ By: _____
Stanley Hawthorne, Assistant City Manager Susanne Torriente, Assistant City Manager

5.) City Manager: Please sign as indicated and forward originals to Mayor.

6.) Mayor: Please sign as indicated and forward originals to Clerk.

7.) To City Clerk for attestation and City seal.

INSTRUCTIONS TO CLERK'S OFFICE

8.) City Clerk: forward originals of document to: Diana Scott

Original Route form to Glynis Burney

3/16

CITY CLERK

2014 MAR 25 PM 5: 20

AGREEMENT

THIS AGREEMENT, made and entered into on MARCH 20, 2014, 2013, by and between the Bureau of Alcohol, Tobacco, Firearms and Explosives a law enforcement agency of the Federal government, ("ATF") and the City of Fort Lauderdale, a Florida municipality.

WITNESSETH

WHEREAS, the ATF has purchased radios that provide interoperability between the ATF Agents assigned to work in the Fort Lauderdale area and the City of Fort Lauderdale; and

WHEREAS, the ATF and the City of Fort Lauderdale have determined that the ability to provide interoperable communications is critical to the effective and efficient provision of public safety services; and

WHEREAS, it has been determined to be mutually beneficial to both Parties to execute this Agreement which sets forth the parameters under which the ATF can access specific Talkgroups established on the City of Fort Lauderdale's Trunked Radio System to receive the public safety benefit of interoperability; and

WHEREAS, Section 163.01, Florida Statutes, permits public agencies to enter into Agreements to jointly exercise any power, privilege or authority which such agencies share in common and which each might exercise separately;

NOW THEREFORE, in conjunction with the mutual covenants, promises and representations contained herein, the parties hereto agree as follows:

SECTION 1: PURPOSE AND DEFINITIONS

1.01 The purpose of this Agreement is to set forth the parameters under which the City of Fort Lauderdale will provide access to specific Talkgroups established on the City of Fort Lauderdale Radio System to provide interoperable communications among public safety entities capable of accessing this feature of the City of Fort Lauderdale Radio System.

1.02 Definitions

1.021 Common Talkgroups: Talkgroups established on the City of Fort Lauderdale's communications system that are made available to City of Fort Lauderdale agencies to facilitate interoperable communications between agencies for the purpose of providing mutual assistance and planning and execution of on-scene operations.

1.022 Operational Talkgroups: Talkgroups established on the City of Fort Lauderdale's communication system that are made available for intra-departmental communications. These Talkgroups are reserved for particular

12-17-13
M-4
13-1554

System. Certain of the Talkgroups are capable of roaming onto the Broward County portion of the SmartZone network. Subscriber radios authorized to access these talkgroups shall be programmed to utilize the SmartZone roaming capabilities the same as a Fort Lauderdale radio.

- 3.03 The City of Fort Lauderdale shall be responsible for the maintenance and operation of the City of Fort Lauderdale Radio System, including all costs associated with permitting and licensing.
- 3.04 The City of Fort Lauderdale shall maintain the coverage within the City of Fort Lauderdale municipal boundaries as described throughout the term of this Agreement except for times of scheduled preventive maintenance, where it will be required to disable portions of the network for a pre-determined length of time or during times of system failures.
- 3.05 The City of Fort Lauderdale shall be responsible for talk group and fleet mapping management. However, the ATF reserves the right to program the approved Fort Lauderdale talkgroups in any position in ATF- owned radios.

SECTION 4: BUREAU OF ALCOHOL, TOBACCO, FIREARMS AND EXPLOSIVES (ATF) EQUIPMENT AND RESPONSIBILITIES

- 4.01 The ATF equipment will be multi-band VHF, 700/800 MHz mobile, portable, and control station equipment programmed to be used on the City of Fort Lauderdale's 800 MHz Trunked Radio System. The equipment used will be compatible with Motorola 800 MHz SmartNet and SmartZone communication systems as well as APCO Standards P25 trunking systems. The ATF will be required to keep its equipment in proper operating condition and the ATF is responsible for maintenance of its owned or operated radio equipment.
- 4.02 The ATF will only program the Talkgroups specifically listed in ATTACHMENT A and the individual unit ID numbers assigned by the System Administrator as part of this Agreement. The ATF will not program into its radios the City of Fort Lauderdale operational Talkgroups without a letter of authorization from the City of Fort Lauderdale Radio Systems Manager.
- 4.03 The ATF shall provide the City of Fort Lauderdale with a list of persons/positions, which are authorized to request activating/deactivating existing units or new units. No programming will be undertaken by the ATF or its service provider until requested and approved in writing by the System Manager.
- 4.04 The ATF shall receive certain access codes (System Key software or Advanced System Key) and Talk Group ID codes to the City of Fort Lauderdale's System to enable the authorized Talkgroups to be programmed into their equipment. These codes and system key software are exempt and/or confidential from the Florida public records law pursuant to Section 119.071 (2)(d) and Section 815.045, Florida Statutes (2013), and are to be treated as such. The ATF is responsible to safeguard the code information from release to unauthorized parties. Provided it is exempt from the Florida public records law, all written and oral information not in the public domain or not previously known and all information and data

5.01 The ATF will be required to provide to the City of Fort Lauderdale an initial inventory of the radios that are proposed to be programmed for use of the authorized Talkgroups. The ATF will provide the following information to the City of Fort Lauderdale:

1. Radio manufacturer and model numbers
2. Radio serial numbers
3. Requested aliases to be programmed

The Radio System Manager will then compile this information and transmit back to the ATF a matrix of the City of Fort Lauderdale Talkgroups, aliases, and radio ID numbers prior to the ATF's radios being activated on the City of Fort Lauderdale's 800 MHz system. The ATF is responsible for adhering to the Talk-Group and Radio ID allocations established by the City of Fort Lauderdale.

SECTION 6: UTILIZATION AND MONITORING OF COMMON TALKGROUPS

6.01 The Common Talkgroups were implemented specifically for inter-agency communication among multiple agencies, regardless of their specific discipline or affiliation. They were also created to allow communications between agencies without requiring cross-programming of operational Talkgroups in each agency's radios. Usage of the Common Talkgroups is authorized to coordinate multi-jurisdictional fire/law enforcement/disaster recovery operations such as fires requiring multi-agency responses, police pursuit through multiple jurisdictions and coordination and response to local emergencies and disasters. Other authorized uses include undercover operations, investigations, perimeter communications, fire ground coordination, scene security and landing zone communications requiring participation of multiple agencies and disciplines.

In addition, the Common Talkgroups can be used by any agency experiencing catastrophic failures of their own communication system for a limited and pre-determined amount of time. A request to utilize the Common Talkgroups for this situation requires permission of the Radio System Manager. Once approved by the Radio System Manager, the Common Talkgroups can be temporarily utilized until repair of the agency's communication system is complete.

6.02 The Common Talkgroups shall not be used for every-day routine communications or as an extra talk group for agencies that have cross programming agreements and duplicated Talkgroups programmed into their radios. Other prohibited uses include communications for special events and operations, use as an additional dispatch, administrative use or as a car-to-car talk group for a single agency.

SECTION 7: INDEMNIFICATION AND LIABILITY

The City of Fort Lauderdale makes no representations about the design or coverage capabilities of the City of Fort Lauderdale System. The Bureau of Alcohol, Tobacco, Firearms and Explosives has decided to enter into this Agreement and use the City of Fort Lauderdale's System on the basis of having

SECTION 10: AMENDMENTS TO THIS AGREEMENT

This Agreement may be amended from time to time by written amendment as agreed to by all parties.

SECTION 11: TERMINATION

This Agreement may be terminated by either party with or without cause upon ten (10) days' written notice to the other party. Upon request of termination by the ATF, the System Manager will proceed to disable the ATF's radios from the City of Fort Lauderdale's System. It will be the responsibility of the ATF to reprogram the ATF's radios removing the City of Fort Lauderdale's System information from the radios. The ATF will complete reprogramming the ATF's radios within sixty (60) days of the date of termination unless the ATF has greater than one hundred (100) radios, in which case the ATF shall have ninety (90) days to re-program its radios.

SECTION 12: NOTICES

Any notice given pursuant to the terms of this Agreement shall be in writing and be delivered by Certified Mail, Return Receipt Requested. The effective date of such notice shall be the date of receipt, as evidenced by the Return Receipt. All notices shall be addressed to the following:

As to the Bureau of Alcohol, Tobacco, Firearms and Explosives:

Bureau of Alcohol, Tobacco, Firearms and Explosives
Hugo Barrera, Special Agent In Charge
Miami Field Division
11410 NW 20 Street, Suite 201
Miami, FL 33172

As to the City of Fort Lauderdale:

City Manager
City of Fort Lauderdale
100 North Andrews Avenue
Fort Lauderdale, FL 33301

City Telecommunications Manager
City of Fort Lauderdale Communications Shop
100 North Andrews Avenue
Fort Lauderdale, FL 33301

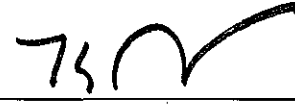
With a copy to:

Assistant Telecommunications Manager/

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the day and year first above written.

ATTEST:

Bureau of Alcohol, Tobacco, Firearms and Explosives

By 
Hugo J. Barrera,
Special Agent in Charge


CITY OF FORT LAUDERDALE

By 
John P. "Jack" Seiler, Mayor

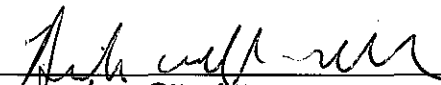
By 
Lee R. Feldman, City Manager

(CORPORATE SEAL)

ATTEST:


Jonda K. Joseph, City Clerk

APPROVED AS TO FORM:


Asst. City Attorney

ATTACHMENT "A"

Technical Programming Parameters for Law Enforcement Talkgroups

The contents of this Attachment are exempt from Public Records Law pursuant to Section 119.071(2) (d), Florida Statutes (2013).

OVERVIEW

This document provides guidance for template/codeplug creators that are authorized to program radios to utilize the Fort Lauderdale Police District Dispatch Talkgroups. This is not a tutorial on how to program radios, as only experienced personnel should be utilized to create templates and codeplugs. Serious operational issues can arise, and officer safety may be compromised if programming is improperly done. The information contained herein is considered LAW ENFORCEMENT SENSITIVE detailing methods, processes, procedures and resources utilized in the course of Law Enforcement investigations and operations, and may not be divulged to unauthorized persons.

FORT LAUDERDALE POLICE DISPATCH TALKGROUPS

TALKGROUP PURPOSE

The Police District Dispatch Talkgroups are utilized by the Fort Lauderdale Police Department for Law Enforcement call dispatch operations, surveillance operations and other activities pursuant to their Law Enforcement mission.

TRUNKED SYSTEM (1F25)

The Police District Dispatch Talkgroups are configured as wide area SmartZone. Therefore a trunked system must be created using the SmartZone configuration utilizing the Fort Lauderdale (Site 4) and Broward County (Site 1) control channels. Other site control channels should not be included in the control channel list. See control channel list in Table 1 for the appropriate frequencies and order. Connect Tone for all systems in this document is 97.3 Hz.

CH	FREQ
1	851.2625

TRUNKED SYSTEM (1F25)

The Police District RP TAC Talkgroups are configured as single site SmartNet. Therefore a trunked system must be created using the SmartNet configuration utilizing only the Fort Lauderdale (Site 4) control channels. Other site control channels should not be included in the control channel list. See control channel list in Table 3 for the appropriate frequencies and order.

CH	FREQ
1	851.2625
2	851.4125
3	851.9125
4	852.8625

Table 3 Control Channel Frequencies

TRUNKED PERSONALITY

The personality is configured as a SmartNet personality. It does not utilize any SmartZone features.

The EMERGENCY function is set for "REVERT" on talkgroup 723 so an emergency activation will occur on the District 2 dispatch talkgroup. EMERGENCY CALL, EMERGENCY ALARM, and REVERT PTT ID are all enabled. EMERGENCY HOT MICROPHONE is NOT AUTHORIZED on these talkgroups.

FAILSOFT BY PERSONALITY IS NOT AUTHORIZED for these talkgroups. FAILSOFT BY TALKGROUP is the correct selection. Each RP TAC talkgroup is configured to use a different failsoft frequency that corresponds to the associated district dispatch talkgroup.

See Table 4, Police RP TAC Talkgroups, for the correct failsoft frequencies, talkgroup IDs and names.

	DISPLAY NAME	HEX	FS FREQ
1	FLP-RP TAC1	731	853.2875
2	FLP-RP TAC2	733	851.4125
3	FLP-RP TAC3	735	851.9125

Table 4 Police RP TAC Talkgroups

FORT LAUDERDALE ZONE 13 JOINT OPERATIONS TALKGROUPS

TALKGROUP PURPOSE

BROWARD COUNTY REGIONAL SPECIAL INVESTIGATIONS JOINT OPERATIONS TALKGROUPS

TALKGROUP PURPOSE

The five Regional Special Investigations Joint Operations Talkgroups are utilized only by units having a mandate to investigate long term organized criminal activity. Examples are narcotics, fugitive apprehension, gang activity, white collar crime, fraud, etc. Regular road patrol officers do not have access to these talkgroups. Two of the talkgroups are ASTRO Digital and encrypted using a common key that is available from either the Fort Lauderdale Radio System Manager or BSO Technical Services. This key may not be changed without concurrence from both entities as it impacts multiple jurisdictions' use of the Regional Special Investigations Joint Operations talkgroups. Three of the RSIJO talkgroups are analog unencrypted. These provide lowest common denominator accessibility for joint operations with units that either are not capable of digital encryption or that have lost their keyload.

TRUNKED SYSTEM (1F25)

Two different systems must be created. One system for the digital encrypted talkgroups and a different one for the analog talkgroups. The digital encrypted talkgroups require a SmartZone system and personality. The System for the digital talkgroups can be the same system utilized for the Fort Lauderdale Police district dispatch talkgroups. The personality cannot be the same as is used for the Police dispatch talkgroups. The analog talkgroups should be set up as SmartNet using only the Broward County system control channels. These can use the same personality as the Zone 14 talkgroups. See Table 6 for the control channel frequencies in the SmartNet configuration.

CH	FREQ
1	858.9875
2	857.1875
3	855.6625
4	855.5625

Table 6 Control Channel Frequencies

TRUNKED PERSONALITY

The SmartZone personality for the digital encrypted talkgroups must be set up to have Site 1 (BC) as ALWAYS preferred with Site 2 (DFB), Site 3 (HWD), Site 4 (FTL) Site 5 (PLT) and Site 6 (CSM) as LEAST preferred. Site aliases are as noted here. The digital encrypted talkgroups associated to this personality are listed in Table 7.

The SmartNet personality for the analog talkgroups may also contain the Zone 14 Broward County Joint Ops and the four county-wide urgent talkgroups as all of the Personality parameters are compatible. Inclusion of the county-wide and Zone 14 talkgroups requires BSO authorization. The analog RSIJO talkgroups are listed in Table 8.

Personality parameters are compatible. Inclusion of the county-wide and Zone 14 talkgroups requires BSO authorization. It is our understanding from the Broward County Radio System Manager that authorization has been granted for the BSO talkgroups included here. The EMERGENCY function is set for "TACTICAL" so an emergency activation will occur on the selected talkgroup. EMERGENCY CALL, EMERGENCY ALARM, and REVERT PTT ID are all enabled. EMERGENCY HOT MICROPHONE is NOT AUTHORIZED on these talkgroups.

	Z/P	DISPLAY NAME	HEX	FS FREQ
1	14A	BCM-CALL	44D	854.4625
2	14B	BCM-OPS-1	44F	854.4625
3	14C	BCM-OPS-2	451	854.4625
4	14D	BCM-OPS-3	453	854.4625
5	14E	BCM-OPS-4	455	854.4625
6	14F	BCM-OPS-5	457	854.4625
7	14G	BCM-OPS-6	459	854.4625
8	14H	BCM-OPS-7	45B	854.4625
9	14I	BCM-OPS-8	465	854.4625
10	14J	BCM-OPS-9	467	854.4625
11	14K	BCM-OPS10	469	854.4625
12	14L	BCM-OPS11	45D	854.4625
13	14M	BCM-OPS12	45F	854.4625
14	14N	BCM-OPS13	461	854.4625
15	14O	BCM-OPS14	463	854.4625
16	14P	BCM-OPS15	46B	854.4625

Table 9 Zone 14 Talkgroups

	Z/P	DISPLAY NAME	HEX	FS FREQ
1	14A	BCM-CW-13	46D	854.4625
2	14B	BCM-CW-14	46F	854.4625
3	14C	BCM-CW-15	471	854.4625
4	14D	BCM-CW-16	473	854.4625

Table 10 Countywide Common Talkgroups

ZONE CHANNAL ASSIGNMENT

This is where the talkgroup names are entered. You may place the Fort Lauderdale talkgroups in any zone and position that meets your operational requirements. The names as shown in Tables 2, 4, 5, 7, 8, 9 and 10 DISPLAY NAME, must be used to identify the talkgroup.

Talkgroups shown in Table 10 should be placed in the last four positions of the dispatch zones to match other law enforcement radios in Broward County.

Channel Identification and usage for BROWARD COUNTY Zones

BRWD FTL PD
ZONE 25

FLP-DIST 1 District 1 main dispatch talkgroup. Used for primary contact with the dispatcher assigned to the areas east of Andrews Avenue in the City of Fort Lauderdale.

FLP-RPTAC1 Car-to-car talkgroup for units working in District 1. Also commonly called "Bravo". Note that all of the RP TAC talkgroups are commonly referred to as "Bravo" and the specific talkgroup used is dependent upon the associated District you are in.

FLP-DIST 2 District 2 main dispatch talkgroup. Used for primary contact with the dispatcher assigned to the areas north of Broward Blvd and west of Andrews Ave.

FLP-RPTAC2 Car-to-car talkgroup for units working in District 2. Also commonly called "Bravo". See note above under FLP-RPTAC 1.

FLP-DIST 3 District 3 main dispatch talkgroup. Used for primary contact with the dispatcher assigned to the areas south of Broward Blvd and west of Andrews Ave.

FLP-RPTAC3 Car-to-car talkgroup for units working in District 2. Also commonly called "Bravo". See note above under FLP-RPTAC 1.

The next six positions in the radio are blank.

BCM-CW 13 Broward County County-Wide common talkgroup. To be used if there is an incident involving the need for immediate coordination between several different agencies within Broward County. Programmed into the same physical position in all Law Enforcement radios within Broward County.

BCM-CW 14 Broward County County-Wide common talkgroup. To be used if there is an incident involving the need for immediate coordination between several different agencies within Broward County. Programmed into the same physical position in all Law Enforcement radios within Broward County.

BCM-CW 15 Broward County County-Wide common talkgroup. To be used if there is an incident involving the need for immediate coordination between several different agencies within Broward County. Programmed into the same physical position in all Law Enforcement radios within Broward County.

BCM-CW 16 Broward County County-Wide common talkgroup. To be used if there is an incident involving the need for immediate coordination between several different agencies within Broward County. Programmed into the same physical position in all Law Enforcement radios within Broward County. However, BSO decided to remove this specific talkgroup from their radios and replace it with 8CAL90. Cities have not followed suit and this is a cities only talkgroup now.

BRWD Z 14
ZONE 27

BCM14CAL BSO calling talkgroup. Usually monitored but patched with other talkgroups.

BCM14OPS1 BSO Joint Operations talkgroup used for events and mutual aid coordination with outside agencies. Available to all Public Safety agencies within Broward County.

BCM14OPS2 BSO Joint Operations talkgroup used for events and mutual aid coordination with outside agencies. Available to all Public Safety agencies within Broward County.

BCM14OPS3 BSO Joint Operations talkgroup used for events and mutual aid coordination with outside agencies. Available to all Public Safety agencies within Broward County.

BCM14OPS4 BSO Joint Operations talkgroup used for events and mutual aid coordination with outside agencies. Available to all Public Safety agencies within Broward County.

BCM14OPS5 BSO Joint Operations talkgroup used for events and mutual aid coordination with outside agencies. Available to all Public Safety agencies within Broward County.

BCM14OPS6 BSO Joint Operations talkgroup used for events and mutual aid coordination with outside agencies. Available to all Public Safety agencies within Broward County.

BCM14OPS7 BSO Joint Operations talkgroup used for events and mutual aid coordination with outside agencies. Available to all Public Safety agencies within Broward County.

BCM14OPS8 BSO Joint Operations talkgroup used for events and mutual aid coordination with outside agencies. Available to all Public Safety agencies within Broward County.

BCM14OPS9 BSO Joint Operations talkgroup used for events and mutual aid coordination with outside agencies. Available to all Public Safety agencies within Broward County.

BCM14OPS10 BSO Joint Operations talkgroup used for events and mutual aid coordination with outside agencies. Available to all Public Safety agencies within Broward County.

BCM14OPS11 BSO Joint Operations talkgroup used for events and mutual aid coordination with outside agencies. Available to all Public Safety agencies within Broward County.

BCM14OPS12 BSO Joint Operations talkgroup used for events and mutual aid coordination with outside agencies. Available to all Public Safety agencies within Broward County.

BCM14OPS13 BSO Joint Operations talkgroup used for events and mutual aid coordination with outside agencies. Available to all Public Safety agencies within Broward County.

BCM14OPS14 BSO Joint Operations talkgroup used for events and mutual aid coordination with outside agencies. Available to all Public Safety agencies within Broward County.

BCM14OPS15 BSO Joint Operations talkgroup used for events and mutual aid coordination with outside agencies. Available to all Public Safety agencies within Broward County.

DYNAMIC ZONE

ZONE 29

This is a unique Zone that can be user programmed to have up to 16 channels or talkgroups from any other Zone in the radio. This flexibility allows the radio user to choose the most appropriate and commonly used channels and talkgroups for easy access in a single Zone. It is recommended that all Agents that will be working out of the same office have their Dynamic Zone configured the same. This will reduce confusion when changing channels as the channels/talkgroups will be in the same order and position for all team members.

Channels selected for this Zone are easily changed by the radio user without requiring any special programming software or computers. Start by switching to the Dynamic Zone of the radio.

To place a channel or talkgroup into the Dynamic Zone, select ZnPr (Zone Program) from the Radio Menu. Use the up/down arrow button to select the desired channel position within the Dynamic Zone. You can Edit, Del(ete) or Exit each position in the Zone. Selecting Edit will give two selections; **List Selection** or **Channel Name**.

List Selection allows you to scroll through the Zones in the radio. You then Sel(ect) the Zone that contains the channel or talkgroup that you want in that position of the Dynamic Zone. Once the source Zone is selected, step through the channels/talkgroups listed with the up/down arrow button until you reach the desired channel. Press the Sel(ect) button to add it to the Dynamic Zone. The display will show "channel updated". List Selection is the preferred method of adding channels to the Dynamic Zone.

You can also search by **Channel Name**. Please note that the first matching selection found will be the one added to the Zone. If multiple channels have the same or similar names, you may not end up with the desired channel. In order to enter alpha characters into the search, you must press the "#" key to switch from numeric entry to alpha characters. If a number is needed in the search field, you can use the "#" key again to switch back to numbers. Once the name is entered, press the "Srch" button to have the radio search for the first matching channel or talkgroup name. The first channel it finds that matches the search criteria will be entered into the Zone.