



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#17-0910

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: August 22, 2017

TITLE: Motion to Approve Final Ranking and Commencement of Contract
Negotiations for Fort Lauderdale Executive Airport Parcel 21B Mitigation
Services

Recommendation

It is recommended that the City Commission approve the final ranking and authorize commencement of contract negotiations for the Fort Lauderdale Executive Airport (FXE) Parcel 21B Mitigation Services Project with top ranked firm, Miller Legg & Associates, Inc.; and certify this firm as qualified pursuant to law and the City's regulations, as well as fully qualified to render the required services based on City staff's recommendation.

Background

FXE intends to develop a portion of Parcel 21B, located north of Commercial Boulevard and west of N.W. 21st Avenue, as a parking lot for airport tenant employees, rental car companies, and long term customer parking. The parcel is approximately 6 acres and is designated as a Natural Resource Area #70 by Broward County Environmental Protection and Growth Management Department (BCEPGMD). As such, BCEPGMD is requiring a conservation easement be established within the southern border of Parcel 21B (approximately 2.3 acres). This area will be separate from the rest of the parcel and requires mitigation and enhancement as a condition of issuing a tree removal license.

Request for Qualifications (RFQ) No. 476-11948 was issued to select a consultant to prepare the documents necessary for establishing the conservation easement. The scope of services includes establishment of a conservation easement, developing mitigation specifications, observation during the mitigation work, and preparing quarterly reports for a period of five years following the completion of the mitigation work.

The timeline of the solicitation process included the following:

- April 19, 2017 – RFQ No. 476-11948 was issued for FXE Parcel 21B Mitigation Services.

- May 18, 2017 – The RFQ closed with a total of four firms submitting proposals including:
 - Calvin, Giordano & Associates, Inc.
 - Keith & Schnars Engineers
 - Miller Legg & Associates, Inc.
 - Quest Ecology, Inc.
- On June 6, 2017 – The Evaluation Committee (Committee), consisting of Fernando Blanco, Airport Engineer/Project Manager II; Carlton Harrison, Asst. Airport Manager; and Khant Myat, Project Manager II; met with Althea Pemsel, Senior Procurement Specialist, to evaluate the proposals. The firms were ranked based on the evaluation criteria shown in the table below.

Evaluation Criteria	Weight (%)
Firm Qualifications and Experience Including licenses, insurance, and other pertinent information for firm and sub-consultants.	25
Organizational Profile and Project Team Including firm and project team, principals, project manager, staff and sub-consultants.	30
Approach to Scope of Work Overall approach and proposer understanding Requirements for establishing conservation BCEPGMD easements as well as monitoring requirements.	30
References Include previous similar projects and references.	10
Minority (MBE) Participation	5
TOTAL	100

The Committee carefully reviewed the submissions and shortlisted the following firms for further consideration/presentations:

VENDOR
Calvin, Giordano & Associates, Inc.
Quest Ecology, Inc.
Miller Legg & Associates, Inc.

June 27, 2017 – The Committee met with Maureen Lewis, Procurement Specialist II, to receive and evaluate presentations from the shortlisted firms.

After all presentations, the Committee met and ranked the firms as follows:

VENDOR	RANK
Miller Legg & Associates, Inc.	1
Calvin, Giordano & Associates, Inc.	2
Quest Ecology, Inc.	3

Staff requests approval to commence contract negotiations with the top ranked firm, Miller Legg & Associates, Inc. If negotiations fail with the first ranked proposer, staff requests approval to immediately begin negotiations with the next ranked proposer.

Resource Impact

There is no fiscal impact to the City associated with this action.

Strategic Connections

This item is a *Press Play Fort Lauderdale Strategic Plan* initiative, included within the Business Development Cylinder of Excellence, specifically advancing:

- Goal 7: Be a well-positioned City within the global economic and tourism markets of the South Florida region, leveraging our airports, port, and rail connections.
- Objective 4: Deliver best-in-class regional general aviation airport amenities and services to domestic and international stakeholders.
- Initiative 1: Examine the highest and best use of airport property to stimulate economic development and create jobs.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Ready*.

Attachments

Exhibit 1 – Evaluation Tabulation

Exhibit 2 – Miller Legg & Associates, Inc. Proposal

Exhibit 3 – Calvin, Giordano & Associates, Inc. Proposal

Exhibit 4 – Quest Ecology, Inc. Proposal

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