

① 11/16/15 ②

**DOCUMENT ROUTING FORM**

NAME OF DOCUMENT: Event Agreement: LAS OLAS ASSOCIATION, INC., a Florida not for Profit Corporation THE 53<sup>RD</sup> ANNUAL CHRISTMAS ON LAS OLAS

CAM: 15-1332 M-2 CCM: 11/3/2015

Routing Origin:  CAO Also attached:  copy of CAM  Original Documents

City Attorney's Office: Approved as to Form 1 Originals and Delivered to City Manager

Assistant City Attorney: CJC  Date Received 

CIP FUNDED  YES  NO  
Capital Investment / Community Improvement Projects

**Capital Investment / Community Improvement Projects** defined as having a life of at least 10 years and a cost of at least \$50,000 and shall mean improvements to real property (land, buildings, fixtures) that add value and/or extend useful life, including major repairs such as roof replacement, etc. Term "Real Property" include: land, real estate, realty, real.

2) **City Manager:** Please sign as indicated and forward 1 original to City Clerk.

**INSTRUCTIONS TO CLERK'S OFFICE**

3) **City Clerk:** Retains one original and forwards the Original Route form to Jeff Meehan 6075

Original Route form to Sarah Casperson, ext. 5001

**CITY OF FORT LAUDERDALE**

**OUTDOOR EVENT AGREEMENT**

THIS AGREEMENT is made by and between:

CITY OF FORT LAUDERDALE, a municipal corporation of the State of Florida, referred to hereinafter as "City",

and

LAS OLAS ASSOCIATION, INC., a Florida non-profit corporation, whose principal place of business is 915 East Las Olas Boulevard, Fort Lauderdale, Florida 33301 and who is referred to hereinafter as "Applicant" or "Sponsor".

WHEREAS, the Applicant wishes to hold an outdoor event and has submitted an application pursuant to the requirements of Section 15-182 of the Code of Ordinances of the City of Fort Lauderdale, Florida; and

WHEREAS, the Applicant is willing to obtain the requisite insurance, and is willing to indemnify and hold harmless the City of Fort Lauderdale for any damage to persons or property that might occur during or as a result of the outdoor event; and

WHEREAS, on November 3, 2015, by Motion, the City Commission of the City of Fort Lauderdale authorized the proper City Officials to execute this Agreement.

NOW, THEREFORE, in consideration of the mutual promises made herein, the parties agree as follows:

The foregoing recitals are true and correct, and:

**1. Effective Date.**

The Effective Date of this Agreement is the date upon which City Commission approval is granted.

**2. Outdoor Event.**

The Applicant is permitted to operate or sponsor the "THE 53<sup>RD</sup> ANNUAL CHRISTMAS ON LAS OLAS" (referred to hereinafter as the "Event") outdoors only at the location(s) and time(s) set forth in the attached Outdoor Event Agreement Schedule One and Site Map (if applicable), which is attached hereto and made a part hereof.

### **3. General Requirements.**

- (1) If the Event includes use of fireworks, in advance of the Event the Applicant shall obtain a fireworks permit from the City's Fire Department. The Applicant shall comply with all applicable state laws regarding the use of fireworks.
- (2) The Applicant shall provide sanitary facilities of the type and in a sufficient number specified by the requirements established by the City's Department of Sustainable Development.
- (3) The Applicant shall coordinate with the City's Department of Sustainable Development who will schedule appropriate City staff to conduct electrical inspections of all electrical facilities whether power is supplied by local utilities or is self-provided by generator systems. The Applicant shall permit the City staff to conduct electrical inspections of all electrical facilities.
- (4) The Applicant shall coordinate with the City's Department of Transportation and Mobility who shall review the event application and determine necessary parking requirements.
- (5) If the Event includes the sale or distribution of any food or beverages, the Applicant shall comply with all applicable State, County and City health code requirements. This shall be evidenced by a permit by the appropriate entity.
- (6) If the Event includes use of tents, awnings, or canopies, in advance of the Event the Applicant shall submit current flameproof certificates to the City's Fire Department. The Applicant shall not hold or sponsor the Event until the Fire Department has provided written approval of the use of any tents, awnings, or canopies.
- (7) In advance of the Event the Applicant shall submit a written plan to the City Police Department that regards crowd control and traffic direction. The Applicant shall not hold or sponsor the Event until the Police Department has provided written approval of the Applicant's plan. The Applicant shall bear the cost of staff necessary to implement the crowd control and traffic direction plan. Police costs shall be exempt from prior notice requirements.
- (8) In advance of the Event the Applicant shall submit a written plan to the City's Fire Department that regards Fire safety and EMS. The Applicant shall not hold or sponsor the Event until the Fire Department has provided written approval of the Applicant's plan. The Applicant shall bear the cost of staff

necessary to implement the fire safety and EMS plans. Fire and EMS costs shall be exempt from prior notice requirements.

- (9) Unless the Applicant meets the requirements for exception found in Section 15-184 of the Code of Ordinances of the City of Fort Lauderdale, Florida, in advance of the Event the Applicant shall provide a certificate of insurance satisfactory to the City's Risk Manager. The certificate shall show that the Applicant has obtained comprehensive general liability insurance with a policy limit of not less than one million dollars (\$1,000,000.00) combined single limit coverage, which shall include property damage, bodily injury, and death. The "City of Fort Lauderdale" shall be named as an additional insured. If the Event includes the dispensing, serving, sale, or distribution of any alcoholic beverage, the Applicant shall in addition provide liquor liability insurance with a policy limit of not less than of five hundred thousand dollars (\$500,000.00). The Applicant shall not hold or sponsor the Event until the City's Risk Manager has provided written approval of the Applicant's certificate of insurance or insurance policy.
- (10) The Applicant shall indemnify and hold harmless the city for any damage to person or property that occurs during or as a result of the operation of the Event.
- (11) In advance of the Event the Applicant shall submit a written plan to the City's Parks and Recreation Department that indicates the proposed location of any temporary structure, such as a barricade, fence, tent, concession stand, ticket booth, and grandstand. The written plan shall include information about the planned removal of any temporary structure after the Event. The Applicant shall not hold or sponsor the Event or erect any temporary structure until the City's Parks and Recreation Department has provided written approval of the Applicant's temporary structure plan. The Applicant shall bear the cost necessary to implement the temporary structure plan.

#### **4. Outdoor Event Site.**

The City does not warranty that the event site will be available during the approval event period. Further, no such warranty is granted as to the suitability of the event site for the particular event activity. Any and all event sites may be subject to change and/or relocation upon the written direction of the City Manager.

#### **5. Restoration of public property.**

If the Event includes use of public property the Applicant shall be responsible for, and shall maintain, all areas of the public property used. Maintenance means the prompt and

complete removal of Event-generated trash or debris and the repair or restoration of any public property that was damaged as a result of the Event. Public property means real and personal property that is not privately owned and includes, but is not limited to, any sidewalk or paved surface, any tree, plant, shrub, bench, light fixture, traffic signal, parking meter, trash barrel or sign.

The City shall inspect the Event site location(s) for damage within twenty-four hours of the conclusion of the Event and the City shall provide the Applicant with a written report of any damage found on public property. The report shall state the cost of repair(s) necessary to restore the public property. Within fourteen days of the Applicant's receipt of this report the Applicant shall pay the cost of repair or challenge the City's report by a writing addressed to the Director of the City's Parks and Recreation Department. Resolution of any such challenge shall be made by the City Manager; the Applicant agrees to abide by the City Manager's decision.

**6. Reimbursement of expenses.**

Should the City incur expenses as a result of the Event, the City shall provide the Applicant with an invoice of expenses. Within fourteen days (14) of the Applicant's receipt of any invoice the Applicant shall pay the invoice or challenge the City's invoice by a writing addressed to the Director of the City's Parks and Recreation Department. Resolution of any such challenge shall be made by the City Manager; the Applicant agrees to abide by the City Manager's decision.

**7. Authority of the City of Fort Lauderdale City Manager.**

The City of Fort Lauderdale City Manager and his designee, the Director of the City of Fort Lauderdale Parks and Recreation Department (referred to hereinafter as "the Director") shall have the authority to suspend all or any part of the Event when the City Manager or the Director determines that the Event, or its attendees, or its spectators, pose(s) a threat to the public health, safety, or welfare. The City Manager also reserves the right to immediately revoke permission, suspend, modify or terminate the event or any portion upon his written determination or in the event any of the elements of the agreement are violated.

**8. Compliance with laws.**

- (1) The Applicant shall at all times comply with all federal and state laws or statutes, and with the rules, regulations, and ordinances of City and any other governmental agency having jurisdiction including, but not limited to, those relating to noise, building, zoning, gambling, fire protection, liquor regulation, and hours of operation. The Applicant shall further take all precautions and use extreme care to conduct its operations in a safe and prudent manner with respect to its agents, employees and visitors to its Event.

- (2) The Applicant shall comply with the applicable sections of the Americans with Disabilities Act of 1990 (42 U.S.C. 126), which prohibits discrimination of handicapped individuals by denying them the right to participate in or benefit from the services provided at the Event. The Applicant understands that it is responsible for compliance with this Act. The Applicant guarantees that individuals with disabilities will be able to attend, enter, and use all the facilities at the Event.
- (3) The Applicant agrees to secure and pay for all licenses and permits required by any governmental agency having jurisdiction, including City. If the Event includes the use of any item that is or that may be protected from infringement, such as but not limited to copyrights, patents and trademarks, the Applicant shall, in advance of the Event, provide City with documentation that shows that the Applicant has obtained the applicable license, permit or permission and that all associated all fees have been paid in full. The provisions of this paragraph apply specifically, but not exclusively, to ASCAP, BMI, SESAC, and any other similar organization that may require written permission and payment of a fee for use of protected material.

## **9. Limitation of Liability**

- (1) The City desires to enter into this Agreement only if in so doing the City can place a limit on the City's liability for any cause of action for money damages due to an alleged breach by the City of this Agreement, so that its liability for any such breach never exceeds the sum of \$100.00. Applicant hereby expresses its willingness to enter into this Agreement with Applicant's recovery from the City for any damage action for breach of contract or for any action or claim arising from this Agreement to be limited to a maximum amount of \$100.00.
- (2) Accordingly, and notwithstanding any other term or condition of this Agreement, Applicant hereby agrees that the City shall not be liable to Applicant for damages in an amount in excess of \$100.00, for any action for breach of contract or for any action or claim arising out of this Agreement. Nothing contained in this paragraph or elsewhere in this Agreement is in any way intended to be a waiver of the limitation placed upon City's liability as set forth in Article 768.28, Florida Statutes.

## **10. Transfer of Rights.**

To the extent this Agreement creates rights that vest in the Applicant, the Applicant shall not transfer any rights to any other individual or entity.

11. **Venue.**


Venue to enforce the provisions of this agreement shall be Broward County, Florida.

12. **Incorporation.**

This Outdoor Event Agreement, together with the attached Schedule One and Site Map (if applicable), constitute the whole of the Agreement between the parties. The written approvals issued by the various City departments or staff members and the various documents submitted by the Applicant, including the application, are supplemental to this Agreement. In the event of a conflict, the terms of this Agreement control.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals as of the date first above written.

ATTEST:

  
\_\_\_\_\_  
JEFFREY A. MODARELLI  
City Clerk

CITY OF FORT LAUDERDALE

  
\_\_\_\_\_  
LEE R. FELDMAN, City Manager

Approved as to form:

  
\_\_\_\_\_  
COLE J. COPERTINO  
Assistant City Attorney

APPLICANT/SPONSOR

WITNESSES:

  
\_\_\_\_\_  
APRIL KIRK  
[Witness print/type name]

LAS OLAS ASSOCIATION, INC., a  
Florida not for Profit Corporation.

  
\_\_\_\_\_  
LUKE MOORMAN, President

to be used for the purpose of the agreement and to be used for the purpose of the agreement.

The Government of the State of New York, by and through the Department of Education, and the State Board of Education, do hereby certify that the above-named individual is a resident of the State of New York and is qualified to be employed by the State of New York.

IN WITNESS WHEREOF, the State of New York, by its Secretary of State, has hereunto set its hand and seal at Albany, New York, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

SECRETARY OF STATE

*[Signature]*

STATE OF NEW YORK



SECRETARY OF STATE

*[Signature]*

STATE OF NEW YORK

SECRETARY OF STATE

STATE OF NEW YORK

*[Signature]*

STATE OF NEW YORK

SECRETARY OF STATE

*[Signature]*

STATE OF NEW YORK



RG  
\_\_\_\_\_  
Richard Rubits  
\_\_\_\_\_  
[Witness print/type name]

ATTEST:

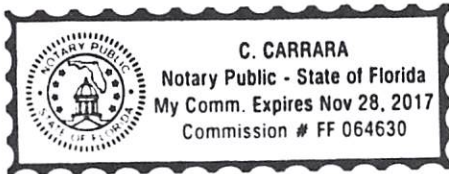
Stephen Shuster  
\_\_\_\_\_  
STEPHEN SHUSTER, Secretary

CORPORATE SEAL

STATE OF FLORIDA:  
COUNTY OF BROWARD:

The foregoing instrument was acknowledged before me this 22 day of October, 2015, by Luke Moorman as President of LAS OLAS ASSOCIATION, INC., a Florida not for Profit Corporation who is  personally known to me or  has produced \_\_\_\_\_ as identification.

(SEAL)



C. Carrara  
\_\_\_\_\_  
Notary Public, State of Florida (Signature of Notary Taking Acknowledgment)

C. CARRARA  
\_\_\_\_\_  
Name of Notary Typed, Printed or Stamped

My Commission Expires: NOV 28 2017

Commission Number: FF 004630

711281

STANDARD INDUSTRIAL BANKING

CORPORATE TRUST

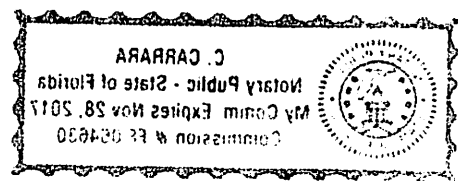
STATE OF FLORIDA  
COUNTY OF BROWARD

I, the undersigned, a Notary Public in and for the State of Florida, do hereby certify that the foregoing is a true and correct copy of the original as the same appears in the records of the State of Florida.

Notary Public in and for the State of Florida  
My Commission Expires August 1, 2017

Notary Public in and for the State of Florida  
My Commission Expires August 1, 2017

Notary Public in and for the State of Florida  
My Commission Expires August 1, 2017





CITY OF  
FORT LAUDERDALE

City Manager's Office

**Memorandum**

**Memorandum No: 15-055**

**Date:** March 18, 2015

**To:** Honorable Mayor and Commissioners

**From:** Lee R. Feldman, ICMA-CM, City Manager

**Re:** Outdoor Event Applications

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The City of Fort Lauderdale strives to celebrate our community through special events. Currently there are over 200 outdoor events held annually in the City. While these events are community building, provide entertainment, wellness and draw visitors to our City, they can also, at times, have an impact on the surrounding neighborhoods due to the noise and/or traffic congestion.

In order to promote a better quality of life for our neighbors, we will begin to recommend approval of outdoor event applications with the following time restrictions:

Sunday – Thursday – Music shall not be allowed after 9:00 p.m.

Friday and Saturday – Music shall not be allowed after 10:00 p.m.

These restrictions will not pertain to the Entertainment Districts in the City. They will be allowed to submit Outdoor Event Applications along with associated music entertainment up to 11:00 p.m.

Likewise, in response to recent concerns, all outdoor events that block streets anywhere on the Barrier Island must have all streets open no later than 10:00 a.m.

Since summer is a slow time of year for special events and to provide staff ample time to transition and inform past promoters of the new policy, implementation will begin October 1, 2015. This will also be posted on our website.

C: Stanley D. Hawthorne, Assistant City Manager  
Susanne M. Torriente, Assistant City Manager  
Cynthia A. Everett, City Attorney  
Jonda K. Joseph, City Clerk  
John C. Herbst, City Auditor  
Department Directors  
CMO Managers



# CITY OF FORT LAUDERDALE OUTDOOR EVENT APPLICATION

**Fee must accompany application**

Application received:  
 At least 60 days prior to event \$100.00  
 59 to 30 days prior to event \$150.00  
 29 to 14 days prior to event \$200.00  
 14 to 7 days prior to event \$250.00\*  
 Less than 7 days prior to event \$300.00\*  
 \*Must be approved by City Manager or designee

Application must be filled out completely!

**Please submit by EMAIL** at least 60 days ahead of your planned event.

The application will be reviewed by our administrative staff to determine the following criteria:

1. Facility requested
2. Compliance with City ordinances
3. Special permits required
4. Charges your organization will incur when City assistance and/or services are required
5. Security requirements
6. Environmental issues/effects on surrounding areas

**PART I: EVENT REQUEST**

Event name: The 53<sup>rd</sup> Annual Christmas on Las Olas

Purpose of event (check one):  Fundraiser  Awareness  **Recreation**  Other \_\_\_\_\_

Requested location: East Las Olas Boulevard Between 6<sup>th</sup> Ave and 11<sup>th</sup> Ave.

Estimated daily attendance: 10,000

Requested dates and time of event:

	DATE	DAY	BEGIN	END
EVENT DAY 1:	<u>12/1/14</u>	<u>Tuesday</u>	<u>5 PM</u>	<u>10 PM</u>
SETUP:	<u>12/1/14</u>	<u>Tuesday</u>	<u>6 AM</u>	
BREAKDOWN:	<u>12/1/14</u>	<u>Tuesday</u>	<u>10PM - midnight</u>	

Has this event been held in the past?  Yes  No

If yes, please list past dates and locations: Same location for 52 years

**Detailed** event description (include activities, entertainment, vendors, etc.):

Classic Christmas on Las Olas event including ice skating rink, snow mountain, vendors, satellite bars, food canopies

**PART II: APPLICANT**

Organization name: Las Olas Association

Address: P.O. Box 30013 City, State, Zip: Fort Lauderdale, FL 33303

Phone: 954-258-8382 Fax: \_\_\_\_\_

Corporation name: Las Olas Association Inc.  
(as it appears in articles of incorporation)

Date of incorporation: 1983 State incorporated in: FL Federal ID #592296268

Two authorizing officials for the organization:

President: Luke Moorman Phone: 954-658-7941

Secretary: Stephen Shuster Phone: 954-560-2582

Event Coordinator: Amber VanBuren Will you be on-site?  **Yes**  **No**

Title: Executive Director Phone: 954-258-8382 Cell: 954-670-4840

E-mail address: AmberV@lasolasboulevard.com Fax: \_\_\_\_\_

Additional Contact: Vann Padgett Will you be on-site?  **Yes**  **No**

Title: LOA Board Member Phone: (954) 712-9923 Cell: 954-629-1732

E-mail address: Vpadgett@thelasolascompany.com Fax: \_\_\_\_\_

Event production company (if other than applicant): N/A

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Contact person: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: (day) \_\_\_\_\_ (night) \_\_\_\_\_ (cell) \_\_\_\_\_

E-mail address: \_\_\_\_\_ Fax: \_\_\_\_\_

**PART III: EVENT INFORMATION**

Are you planning to charge admission?  Yes  **No**  
If yes, how much? \$ \_\_\_\_\_

Are you requesting to fence the event?  Yes  **No**

Are you planning on having any type of concession?  **Yes**  **No**  
If yes, State Health Dept. must be notified 10 days prior to event. Call John Litscher at 954-632-8094.

Are you planning on selling alcoholic beverages?  Yes  No  
If yes, how will the beverages be served? (Draft truck, cold plate, mini-bar, beer tub, table service, etc.)  
Satellite Bars on the Street

Are you planning on serving free alcoholic beverages?  Yes  No  
If yes, to whom will it be given? \_\_\_\_\_

Are you planning to have any type of amusement rides?  Yes  No  
If yes, name of company: \_\_\_\_\_

What type of rides are you planning? \_\_\_\_\_  
(All rides must be approved by the State of Florida Bureau of Fair Rides and all permits must be secured prior to opening. Contact Ron Jacobs at (850) 921-1530.

Are you planning to play or have music?  Yes  No  
If yes, what music format(s) will be used? (amplified, acoustic, recorded, live, disc jockey, etc):  
Amplified Choral Music

List the type of equipment you will use (speakers, amplifier, drums, etc):  
speakers, amplifiers

Will you use any type of soundproofing equipment?  Yes  No  
List the days and times music will be played: Tuesday Dec 2 from 5-10pm

How close is the event to the nearest residence? 2 blocks

Will your event require road closings?  Yes  No  
If yes, list requested streets and times in detail: Usual LOA street closure from 6<sup>th</sup> Ave to 11<sup>th</sup> Ave.

**\*\*\*\*PLEASE NOTE\*\*\*\*** You are required to secure barricades and/or directional traffic signs for road closings. Please attach a layout of your traffic plan, including the placement and number of barricades, signs, directional arrows, cones, and message boards, as well as the name of the company you will be using. Your traffic plan must be approved by the Police Dept. which may terminate any event occurring without the proper use of barricades.

Will your road closings affect access to parking spaces or parking lots?  Yes  No  
**\*\*\*\*PLEASE NOTE\*\*\*\*** All road closings which result in loss of revenue from inaccessible parking spaces will be billed to the event organizer and must be paid in full before the event. Please call Dee Paris at 828-3771.

Will any recyclable materials be utilized at this event?  Yes  No  
(Materials that can be recycled include all clean paper, cardboard, glass, plastic drink containers, aluminum cans, and milk or juice boxes.) Please refrain from the use of Styrofoam plates and cups.

Who will provide clean up services for garbage and recyclables? Southern Waste

Contact Name: Santo Licamara Phone: (954)275-8559

**\*\*\*\*NOTE\*\*\*\*** All grounds must be cleaned up **immediately** after completion of event. Recycling should be done at all City facilities and parks. Recycling may be provided by your organization, a private company or in some cases by the City of Fort Lauderdale. You are responsible for securing recycling services. Contact Janet Townsend at [Jtownsend@fortlauderdale.gov](mailto:Jtownsend@fortlauderdale.gov) or (954) 828-5956.

Will you require electricity? \_\_\_\_\_ Yes  No **We have our own**  
Events requiring electricity are the responsibility of the applicant. All permits must be obtained through the City's Department of Sustainable Development Building Services Division at (954) 828-5191 before setting up.

Company: \_\_\_\_\_ License #: \_\_\_\_\_

Name of electrician: \_\_\_\_\_ Phone: \_\_\_\_\_

#### **PART IV: APPLICANT'S ACCEPTANCE**

The information I have provided on this application is true and complete to the best of my knowledge.

Before receiving final approval from the City Commission, I understand that I (and the production company, if applicable) must furnish an original certificate of General Liability insurance naming the City of Fort Lauderdale as additionally insured in the amount of at least one million dollars (\$1,000,000) or greater as deemed satisfactory by the City Risk Manager, and an original certificate of liquor liability insurance in the amount of \$500,000 if alcohol is being served.

I understand that a Parks and Recreation sponsored activity has precedence over the above schedule and I will be notified if any conflicts arise.

I understand that the City of Fort Lauderdale Police Department will determine all security requirements and that EMS is required by City Ordinance to be onsite during all outdoor events.

I understand that the City has a noise ordinance. If at any time during the event it is determined by law enforcement personnel, code enforcement personnel, parks and recreation personnel, or any other city representative that the entertainment or music is causing a noise disturbance, I will be directed to lower the volume to an acceptable level as determined by City staff. If a second noise disturbance arises during the event, I may be directed to shut down the music or entertainment for the remainder of the event. I agree to abide by all provisions of the noise control ordinance and understand that my failure to do so may result in a civil citation, a physical arrest, or the shutting down of the event.

Amber VanBuren

Executive Director, Las Olas Association

Name of applicant

Title

7/29/201

Date

Please **email** completed application at least 60 days ahead of your planned event to:

**jimeehan@fortlauderdale.gov**

Please mail the application fee (payable to the City of Fort Lauderdale) to:

Jeff Meehan, Outdoor Event Coordinator

1350 W. Broward Boulevard, Fort Lauderdale, FL 33312

Phone: (954) 828-6075 Fax: (954) 828-5650

**Please include the following with the application:**

- \* **Event site plan – including stage(s), other entertainment locations, activities, booths, restrooms, canopies, dumpsters, fencing, generators, etc.**
- \* **Traffic/detour plan - including the placement and number of barricades, signs, directional arrows, cones, message boards, and name of the barricade and/or traffic signs company being used.**

FIRE DEPARTMENT QUESTIONNAIRE

**PREVENTION**

1. Are you planning to have canopies (no sides) for this event?  Yes  No

How many and what sizes? 20-30size 10x10 tents

Name of Company: Tents and Events  
*A building permit is required. Please contact Capt. Bruce Strandhagen at 954-828-5080.*

2. Are you planning to have tents (with sides) for this event?  Yes  No

How many and what sizes? \_\_\_\_\_

Name of Company: \_\_\_\_\_  
*A building permit, exit signs, emergency lights, fire extinguishers, and "No Smoking" signs are required for tents. A fire watch at overtime rate may apply. Contact Capt. Bruce Strandhagen at 954-828-5080.*

**\*\*\*\*PLEASE NOTE\*\*\*\*** All permits required by the Florida Building Code must be obtained through the Building Department (Including but not limited to electrical, structural, plumbing). Contact the Department of Sustainable Development Building Services Division at 954-828-6520.

3. Are you planning to have fireworks?  Yes  No

Name of company conducting the show: \_\_\_\_\_  
*A permit is required for all pyrotechnics displays. Contact Capt. Wendy D'Agostino at 954-828-5884.*

4. Are you having food vendors?  Yes  No

How many and what kind? Approx 15 – ice ceam, soup, snacks- NO onsite cooking

**A fire extinguisher is required for each food booth. If a propane tank is used for a fuel source, it must be secured on the outside of the booth. A Fire inspection is required for all food booths. If the inspection is during non-working hours the cost will be \$75 per hour.**

**OPERATIONS/EMS**

Special Event Detail Guidelines:

- \* One rescue unit/cart for 500 to 5,000 people in attendance (sustained attendance)
- \* Two rescue units/carts for 5,000 to 10,000 people in attendance (sustained attendance)
- \* One more rescue unit/cart per 5,000 additional people
- \* One command person if two or more rescue units/carts are required

The number of rescue units and paramedics is determined according to attendance and other risk factors.

1. Does your event require EMS medical standby services based on the guidelines above? YES  NO

2. What is your estimated sustained attendance? 5000

3. On-site contact? NAME Amber VanBuren PHONE 954-258-8382

A minimum of 4 hours will be charged for all special event details. 45 minutes will be added to the pre and post event times (totaling 1.5 hours), allowing for travel and preparation for the event.



**POLICE DEPARTMENT QUESTIONNAIRE**

1. Does your event require use of police vehicles? Yes \_\_\_\_\_ No  X

If yes, A Hold-Harmless Agreement must be signed and Liability coverage of a minimum of ONE MILLION DOLLARS must be provided.

2. Is this a new or previously held event? New \_\_\_\_\_ Previous  X

If yes, Previous date(s) Every Tuesday after Thanksgiving

3. Any established security, traffic, or other appropriate plan(s)? Yes  X  No \_\_\_\_\_

If yes, besides Fort Lauderdale Police, who will you be using for this plan?  
(private security company, volunteers, etc.)

\_\_\_\_\_

4. Do you have an established detail of off-duty officers? Yes  X  No \_\_\_\_\_  
If yes, who is your Police department contact?

Lt. Michael Dew

5. Any notable entertainers or special circumstances scheduled for your event? Yes \_\_\_\_\_ No  X

Who/What? \_\_\_\_\_

6. Is there alcohol being sold or given away? Yes  X  No \_\_\_\_\_

7. Are there any road closures required? Yes  X  No \_\_\_\_\_

If so what roads/intersections? 6<sup>th</sup> Ave and 11<sup>th</sup> Ave

\_\_\_\_\_

8. What is your estimated attendance? 10,000

I understand the off duty rate for Police personnel for ALL special events is calculated at a 3-hour minimum rate. I also understand there is a 24 hour cancellation requirement to avoid the 3 hour minimum payment per officer. The hourly rate and costs to be incurred by the event organizer will be quoted on the City of Ft. Lauderdale Special Events "Cost Estimate" worksheet developed at the Special Events logistics meeting and provided to the organizer. All payments will be paid within two (2) weeks of the payroll being submitted.

Amber VanBuren  
Name

July 29, 2015  
Date



**Benedetti Stage**  
(John Clark Studio)

Aka—Ramp to Federal Hwy Northbound  
**SE 6th Ave**



**NORTH**

SE 4th St.

Cheesecake Factory  
Wild Sea  
**Riverside Hotel**  
Gran Forno Pronto

**UNDER CONSTRUCTION**

Labonne Crepe-X

- Benedetti plus Ortho Rover
- X-Light of the world
- X-Riverside Hotel Bar
- X-Vacation Villages
- Riverwalk Trust-X
- X-Miami City Ballet
- X-Jessica June
- X-Truly Nolen W/ Limo
- SuViche-X
- New River Childcare-X
- Big City Bar-XX
- Vacation Villages X
- Lung Association X
- Las Olas Chabad-X
- Lively Lights-X
- X-Live Nation

- 603 Shop
- Tommy Bahama
- Big City**
- Silver Street
- Pane Doldi
- Daniels
- Blue
- Elektrik Boutique
- Deborah James
- Johnny V**
- Las Olas Fine Art
- 701 Store
- Primo Footwear
- Ibiza
- Bennett Uomo
- Blue Gallery
- Café De Paris
- SOLES

SE 2nd Ct.

**American Social**

Chick Fil A  
Skate Las Olas-X  
**SE 8th Ave**

**NORTH**

Potties on East side of street behind stage

- Maus & Hoffman**
- Optical Spectrum
- Bellagio
- Yogurt Ur Way
- JMcLaughlin
- American Soul
- Swimland
- Kings Décor
- Dazzles
- Zola Keller
- Needlepoint
- Wyland Gallery

- Chester Truck
- Yellow Cab
- X-Fort Laud. Maga
- X-Eastside Ortho
- X-Sky Thai Sushi-food
- Johnny V Bar-X
- X-Trade King
- X-Needham Estate
- FTL Chamber
- Celebration Toys -
- SpaJuice Bar-X
- Tlpey Salon-X
- Tuscan Grill Bar-X
- ABC puppets-X
- MODS-X
- Chick Fil A
- Auction XXX-
- Magic 102.7-xx

- Josephs
- Oggi Murano Gallery
- Moda Mario
- Kilwins
- DB Las Olas
- Better Homes
- Cheese Culture
- LeBonneCrepe
- Grill Republic
- Wentworth
- Noodles Panini
- Castelli
- Las Olas Boutique
- Sunglass Hut
- Chicos

SE 4th St.

Levinson's

**SOUTH**

Infinite Movies - X

Police Radio X

**SE 9th Ave**

**NORTH**

- dumpsters
- 2 dumpsters behind Mangos in parcel
- Mangos**
- Engel & Volkers
- Café Europa
- Fresh Produce
- New River Fine Art
- LF
- Vino
- Hoffman's
- Tommy Bahama
- Vacant
- Bettie Page
- Jamall Gallery
- Louie Bossi**
- Second Time Around

- ATMs
- Cycle Party-X
- Leigs-X
- One Beat CPR Tent-FF
- Kilwins-X
- LOB Mag-X
- Carrolls-X
- Downtown Jewish-X

Coldwell Banker  
First Southern Bank

- Carrolls
- Galleria
- Ann's Florist
- McFigure
- Parking Area
- Forre Fine Art
- Archives

SE 2nd Ct.

20 ft  
20 ft  
**One Beat CPR Kids Zone**  
200 ft  
10 ft

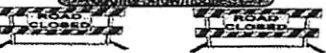
**SE 10th Ave**

Sweet Nectar

Rock Wall

Insert rock wall against McTigue Building using parking lot

**SE 11th Ave**



\*\*\*MAP IS NOT TO SCALE

**SCHEDULE ONE**

- 1 Name of Applicant: Las Olas Association, Inc.
- 2 Name of Outdoor Event: The 53rd Annual Christmas on Las Olas
- 3 Date of Setup: Tuesday, December 1, 2015
- 4 Time of Setup: 6:00am
- 5 Date of Event: Tuesday, December 1, 2015
- 6 Time of Event: 5:00pm- 10:00pm
- 7 Date of Breakdown: Tuesday, December 1, 2015
- 8 Time of Breakdown: 11:00pm
- 9 Event Location: Las Olas Blvd between SE 6th- 11th Ave
- 10 Road Closings: Yes- Las Olas Blvd between SE 6th- 11th Ave
- 11 Alcohol: Yes

FLORIDA DEPARTMENT OF STATE  
DIVISION OF CORPORATIONS**Detail by Entity Name**Florida Not For Profit Corporation

LAS OLAS ASSOCIATION, INC.

Filing Information

<b>Document Number</b>	767293
<b>FEI/EIN Number</b>	592296268
<b>Date Filed</b>	03/03/1983
<b>State</b>	FL
<b>Status</b>	ACTIVE
<b>Last Event</b>	REINSTATEMENT
<b>Event Date Filed</b>	10/03/2011

Principal Address915 EAST LAS OLAS BOULEVARD  
FT LAUDERDALE, FL 33301

Changed: 10/03/2011

Mailing AddressPO BOX 30013  
FORT LAUDERDALE, FL 33303

Changed: 06/20/2011

Registered Agent Name & AddressMOORMAN, LUKE  
915 EAST LAS OLAS BOULEVARD  
FT LAUDERDALE, FL 33301

Name Changed: 03/04/2014

Address Changed: 10/03/2011

Officer/Director Detail**Name & Address**

Title PD

MOORMAN, LUKE  
915 EAST LAS OLAS BOULEVARD  
FT. LAUDERDALE, FL 33301

## Title VP

Padgett, Vann  
600 Sagamore Road  
FT LAUDERDALE, FL 33301

## Title Secretary

Shuster, Stephen  
809 E. Las Olas Blvd  
FORT LAUDERDALE, FL 33301

## Title Treasurer

CARRARA, CAROLINE  
1700 E. LAS OLAS BLVD  
SUITE 103  
FT LAUDERDALE, FL 33301

## Title Executive Secretary

VANBUREN, AMBER  
915 EAST LAS OLAS BOULEVARD  
FORT LAUDERDALE, FL 33301

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Report Year	Filed Date
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2015	02/19/2015
2015	02/20/2015

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