



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#20-0883

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Chris Lagerbloom, ICMA-CM, City Manager

DATE: December 15, 2020

TITLE: Motion Approving Purchase of Pole Setting and Removal Services,
Annual Agreement – Imperial Electrical Incorporated - \$123,785 -
(**Commission Districts 1, 2, 3 and 4**)

Recommendation

Staff recommends the City Commission approve an agreement, in substantially the form attached, for the purchase of pole setting and removal services from Imperial Electrical Incorporated, for the estimated annual amount of \$123,785 and authorize the City Manager to approve three (3) one-year renewal options, contingent upon appropriation of funds.

Background

The Parks and Recreation Department currently utilizes contractual services for pole setting and removal services. A variety of poles, equipment, and services are used for many different lighting purposes throughout the City. Poles are replaced due to aging infrastructure, vehicular accidents, and changes in lighting requirements. Additionally, new conditions may also require the addition of new poles and fixtures. Proposed agreement with recommended vendor will provide pole setting, pole removal, and additional services and equipment capabilities necessary to fulfill the City's lighting maintenance function.

The Procurement Services Division issued Invitation to Bid No. 12452-513 and received three (3) bids. Recommended vendor, Imperial Electrical Incorporated, has met all specifications of the bidding process and has been deemed the lowest cost, responsive and responsible bidder. One of the three responding vendors indicated having status as a Minority Business Enterprise, Women Business Enterprise, or Small Business Enterprise.

Resource Impact

Funds for proposed purchase in the amount of \$123,785 are available in the FY 2021 Budget/CIP in the account(s) listed in following table:

Funds available as of November 19, 2020					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB- OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	PURCHASE AMOUNT
001-PKR070501-3299	Facility Maintenance Support	Services / Materials Other Services	\$3,420,369	\$2,469,624	\$123,785
PURCHASE TOTAL ►					\$123,785

Strategic Connections

This item supports the *Press Play Fort Lauderdale 2024* Strategic Plan, specifically advancing:

- The Public Places Focus Area
- Goal 3: Build a healthy and engaging community.
- Objective: Improve access to and enjoyment of our beach, waterways, parks, and open spaces for everyone

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are Here.

Attachments

Exhibit 1 – Solicitation
Exhibit 2 – Tabulation
Exhibit 3 – Agreement

Prepared by: Carolyn Bean, Assistant to the Director, Parks and Recreation
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Department Director: Phil Thornburg, Parks and Recreation
Susan Grant, Finance