



## DOCUMENT ROUTING FORM

Rev: 7 | Revision Date: 04/02/2025

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## CITY MANAGER AND/OR MAYOR'S REVIEW AND SIGNATURE REQUEST COVERSHEET

## 1) ORIGINATING OFFICES (Charter/Department):

Routing Start Date: 6/24/25 ☒ Agenda Item ☐ Non-AgendaCharter Ofc: CAO Router Name: Sonia Sierra Ext: 5598Department: Public Affairs Router Name: Daphnee Sainvil Ext: 6075Commission Mtg. Date: 6/17/2025 CAM #: 25-0643 Item #: CM-4

## Document Title:

Motion Accepting the NLC Advancing Economic Mobility Grant - \$20,000 (Commission Districts, 1, 2, 3, and 4)

CAM attached: ☒ Yes ☐ No Action Summary attached: ☒ Yes ☐ No CIP FUNDED: ☐ YES ☒ NO

Capital Investment / Community Improvement Project defined as having a life of at least 10 years and a cost of at least \$50,000 and shall mean improvements to real property (land, buildings, or fixtures) that add value and/or extend useful life, including major repairs such as roof replacement, etc. Term "real property" include land, real estate, realty or real.

2) CITY ATTORNEY OFFICE (CAO): Documents to be signed/routed? ☒ Yes ☐ NoIs the attached Granicus document Final? ☒ Yes ☐ No Number of originals attached: 1Attorney's Name: Lynn Solomon Approved as to Form: ☒ Yes ☐ No Initials: LSContinue Routing To: FIN (if applicable) Date: \_\_\_\_\_ and then to CCO Date: 6/24/253) CITY CLERK OFFICE (CCO): Clerk Initials: WAM # of originals: 1Routed to Dept/Charter Ofc.: \_\_\_\_\_ Date: 06/24/254) CITY MANAGER OFFICE (CMO): Received From: CCA Date: 6/25/25 CMO LOG #: JUN 99TO ACM/AcACM: ☐ S. Grant ☐ A. Fajardo ☐ B. Rogers ☐ C. Cooper ☐ L. Reece Date: \_\_\_\_\_

Comments/Questions \_\_\_\_\_

ACM/AcACM Initials: \_\_\_\_\_ for continuous routing to Manager/Executive Director Rickelle Williams.

CMO Log Out &amp; Forward to CCO, Date: \_\_\_\_\_, for continuous routing to the Mayor.

## 5) MAYOR/CRA CHAIRMAN: Date Received: \_\_\_\_\_ Date to CCO: \_\_\_\_\_

Please sign as indicated and forward the originals to the City Clerk's Office for a final processing and review of attestation and/or seal, if applicable.

## 6) INSTRUCTIONS TO CITY CLERK'S OFFICE: Please retain a scan record copy and forward originals to:

Dept.: Public Affairs \*Name: Daphnee Sainvil Contact # 954-828-6075

\*Please scan the record copy to the City Clerk once review and sign at the last level of government (Federal, State, County) is complete.

Scan Date: \_\_\_\_\_ Attach certified Resolution # \_\_\_\_\_ ☐ Yes ☒ No Original form route to CAO

\* Please scan a copy of completely executed doc to ssierra@fortlauderdale.gov

Advancing Economic Mobility Rapid Grant Program MOU  
Between  
National League of Cities Institute and  
City of Fort Lauderdale, FL

**PURPOSE**

This Memorandum of Understanding (MOU) sets forth the terms of participation and understanding between the National League of Cities Institute (NLCI) and the City of Fort Lauderdale (City) as part of NLCI's *Advancing Economic Mobility Grant program* between June 2, 2025, and December 31, 2025.

**BACKGROUND**

With support from the Gates Foundation, NLCI's Advancing Economic Mobility Grant program provides cities with coaching and grant funding to help them test innovative ideas that will boost the economic mobility of residents. Participating cities, towns, or villages will learn from peers and NLCI staff through their participation. This MOU defines the terms for the full project period.

**EFFECTIVE DATE AND TERMINATION RIGHTS**

This MOU will take effect upon the last party's signature and shall remain in effect until January 31, 2026. Either party may terminate this MOU upon delivery of written notice to the other party. Upon termination, the City must promptly refund any unused grant funds to NLCI within 30 days of termination.

**GRANT AWARD AND USE OF FUNDS**

NLCI will provide the City a grant in the amount of \$20,000 to support costs associated with testing ideas, planning projects, and supporting existing strategies that respond to community needs and advance economic mobility as outlined in the City's application as accepted by NLCI. Funds shall be used solely for the purpose and goals stated herein and in accordance with the budget submitted by the City and approved by NLCI for activities for the term of this MOU. Allowable uses of funds include but are not limited to expenses associated with core personnel costs; consultants, stakeholder engagement with community organizations, residents, and other partners; supports or incentives for resident engagement such as payments, gift cards or food; subgranting to target population; technology integration; and other uses as approved by NLCI.

## DISTRIBUTION OF AWARD

NLCI shall distribute the total rapid grant award to the City upon the receipt of a completed W-9 form, completed ACH form, and a signed copy of this MOU.

## SUMMARY OF ROLES AND RESPONSIBILITIES

By accepting this grant, the City agrees to:

- Select a team lead from within City government and secondary contact to act as primary contacts for NLCI;
- In collaboration with NLCI, identify a date and times for at least three coaching calls with core team;
- Participate fully in the Economic Mobility Peer Network (EMPN) calls on August 6, September 3, October 1, November 5, and December 3;
- Participate in full cohort calls with NLCI staff and other rapid grant cohort cities;
- Fully engage with the NLCI-secured evaluators who are working to better understand the impact of the Advancing Economic Mobility Rapid Grant program;
- When discussing the City's participation in or impacts of the program in public settings or communications and media materials, note the National League of Cities' involvement;
- When possible, share information about programs funded and results achieved through this grant with council or other formal city leadership at meetings and events;
- Keep NLCI staff apprised of progress, and notify NLCI within 3 business days of any major setbacks, unexpected challenges, staff transitions on the funded project team, or proposed budget changes exceeding 10 percent throughout the grant period;
- With NLC staff approval, host or participate in a site visit that may include other municipal representatives from the 2025 Advancing Economic Mobility Rapid Grant program;
- Up to two members of the city team must attend and share information about project progress at the Economic Mobility Convening in October 2025, with expenses paid by NLCI; and
- Submit a **final grant report to NLCI by January 31, 2026**, which includes a narrative description of all work conducted under the grant, outcomes achieved, lessons learned, and a financial report that shows how the awarded funds were used. NLCI will provide the final report template materials.

Advancing Economic Mobility Rapid Grant program

Grant Receipt Statement

By signing this document, I acknowledge that I have read and agree to the grant provisions set forth in this MOU for the National League of Cities Institute's *Advancing Economic Mobility Rapid Grant* program.

Rickelle Williams

Signature

6/25/25

Date

RICKELLE WILLIAMS

Name -Authorized Signature

ATTEST:

CITY MANAGER

Title

for DAVID R. SOLOMAN



FORT LAUDERDALE

City

Approved as to Form and Correctness:

D'Wayne M. Spence, Interim City Attorney

Lynn Solomon  
Lynn Solomon, Asst. City Attorney

**National League of Cities Institute**

Clarence E. Anthony

Signature

6/27/2025

Date

Clarence E. Anthony  
President/Treasurer  
National League of Cities Institute

Please email this completed page to Justin Chu at [eofe@nlc.org](mailto:eofe@nlc.org).