



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#13-1048

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee Feldman, ICMA-CM, City Manager

DATE: August 20, 2013

TITLE: Motion to approve an assignment of contract – Contract 112-10677

Recommendation

It is recommended that the City Commission approve an assignment of contract to Josh Bock and then to Burke Process Service, Inc., in substantially the form attached, for service of process and subpoena services, and execute all necessary documents.

Background

At its March 15, 2011 Regular Meeting (CAR 11-0358, Pur-02) the City Commission approved a one-year contract with three, one-year renewal options to Lang Detective Agency, Inc., for service of process and subpoena services, which commenced on April 1, 2011. On May 23, 2013, Josh Bock, president of Burke Process Service, Inc., announced that he had acquired certain assets from Lang Detective Agency, Inc., and Josh Bock has requested that the contract be assigned to Burke Process Service, Inc.

Section 5.19 Assignment, of General Conditions in Invitation to Bid (ITB) 112-10677 states, that Contractor shall not transfer or assign the performance required by this ITB without the prior written consent of the City. Any award issued pursuant to this ITB, and the monies, which may become due hereunder, are not assignable except with the prior written approval of the City Commission or the City Manager or City Manager's designee, depending on original award approval.

All terms, conditions, specifications and pricing for these service of process and subpoena services shall remain the same.

Resource Impact

There is no fiscal impact to the City.

Attachment

Exhibit 1 – Assignment of Contract

Prepared by: Michael F. Walker, Manager of Procurement and Contracts
Carrie Keohane, Administrative Assistant I

Department Director: Douglas R. Wood, Finance