



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#23-0932

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Greg Chavarria, City Manager

DATE: October 3, 2023

TITLE: Motion Approving an Event Agreement for 2023 Halloween Block Party
(Holiday Park Portion) - **(Commission District 2)**

Recommendation

Staff recommends the City Commission approve an event agreement with Victoria Park Civic Association, Inc., in substantially, the form attached, and authorize execution of the agreements by the City Manager.

Background

City staff has been working closely with the event organizer regarding event topics, such as logistics, maintenance, and security as detailed below. The Police Department recommends approval of the closing of the City streets where appropriate, and event parking has been satisfactorily arranged. When applicable, amplified music was discussed, and the event organizer was advised of the noise ordinance and possible concerns.

The organizer will pay for all event costs and submit the required certificates of insurance. The event organizer will also secure all other necessary permits and licenses that are required from other agencies. Civic and merchant associations have been notified, as appropriate, regarding events in their respective areas. Specific event details are included in each event application as attached.

Where applicable, the City Commission authorizes amplified music for the events listed below.

Authorization for the execution of the event agreement is contingent upon the City Attorney's Office receiving and approving a validly executed agreement.

Event 1: 2023 Halloween Block Party (Holiday Park Portion) (District 2)

Applicant:	Victoria Park Civic Association, Inc.
Date/Time:	Saturday, October 28, 2023 (5:00pm – 10:00pm)

Location:	Holiday Park - Parking Lot south of the Dog Park and the Roller Hockey Rink
Set Up Date/Time:	Saturday, October 28, 2023 (3:00pm – 5:00pm)
Breakdown Date/Time:	Saturday, October 28, 2023 (10:00pm – 11:30pm)
Road Closing:	No
Alcohol:	Yes
Amplified Music:	Saturday, October 28, 2023 (5:00pm – 9:30pm)
Special Permission:	Amplified Music/Extended Road Closure - No
Insurance Required:	Yes
Banners:	No
Pending Code Violations:	No
Application Fee:	\$200

Resource Impact

Revenue related to these agreements is included in the FY 2024 operating budget in the accounts listed below.

Funds available as of October 3, 2023					
ACCOUNT NUMBER	COST CENTER NAME (Program)	ACCOUNT / ACTIVITY NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
10-001-6025-574-347- 200-PKR029	Community Events	Charges for Service/ Nonsponsor Charges – Spec Event Fees	\$165,000	\$0	\$200
TOTAL AMOUNT ►					\$200

Strategic Connections

This item is a 2023 Top Commission Priority, advancing the Parks and Public Places initiative.

This item supports the *Press Play Fort Lauderdale 2024 Strategic Plan*, specifically advancing:

- The Public Places Focus Area
- Goal 3: Building a healthy and engaging community.
- Objective: Offer a diverse range of recreational and educational programming

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Here*.

This item supports the Advance Fort Lauderdale 2040 Comprehensive Plan specifically advancing:

- The Public Places Focus Area
- The Parks, Recreation & Open Spaces Element
- Goal 1: Be a community where persons of all ages are able to partake in a fun and healthy lifestyle.

Attachments

Exhibit 1 – 2023 Halloween Block Party (Holiday Park Portion) Application

Exhibit 1a – 2023 Halloween Block Party (Holiday Park Portion) Site Plan

Exhibit 1b – 2023 Halloween Block Party (Holiday Park Portion) Agreement

Exhibit 2– October 2023 Special Events Calendar

Prepared by: Brittany Henry, Special Events Coordinator, Parks and Recreation

Department Director: Phil Thornburg, Parks and Recreation