



CITY MANAGER'S OFFICE

DOCUMENT ROUTING FORM

Rev: 7 | Revision Date: 04/02/2025

1L

CITY MANAGER AND/OR MAYOR'S REVIEW AND SIGNATURE REQUEST COVERSHEET

1) ORIGINATING OFFICES (Charter/Department):

Routing Start Date: 5/7/2025

☒ Agenda Item ☐ Non-Agenda

Charter Ofc: _____ Router Name: _____ Ext: _____

Department: FIN-Procurement Router Name: Matthew Eaton Ext: 5141

Commission Mtg. Date: 5/6/2025 CAM #: 25-0474 Item #: CM-6

Document Title:

Change Order No. 6 to Task Order No. 6 - 12335-206, New Police Headquarters - AECOM Technical Services, Inc.

CAM attached: ☒ Yes ☐ No Action Summary attached: ☒ Yes ☐ No CIP FUNDED: ☒ YES ☐ NO

Capital Investment / Community Improvement Project defined as having a life of at least 10 years and a cost of at least \$50,000 and shall mean improvements to real property (land, buildings, or fixtures) that add value and/or extend useful life, including major repairs such as roof replacement, etc. Term "real property" include land, real estate, realty or real.

2) CITY ATTORNEY OFFICE (CAO): Documents to be signed/routed? ☒ Yes ☐ No

Is the attached Granicus document Final? ☒ Yes ☐ No Number of originals attached: 1

Attorney's Name: Rhonda Montoya Hasan Approved as to Form: ☒ Yes ☐ No Initials: [Signature]

Continue Routing To: FIN (if applicable) Date: N/A and then to CCO Date: 5/8/25

3) CITY CLERK OFFICE (CCO): Clerk Initials: WAY # of originals: 1

Routed to Dept/Charter Ofc.: _____ Date: 05/07/25

4) CITY MANAGER OFFICE (CMO): Received From: CCO Date: 5/8/25 CMO LOG #: MAY/31

TO ACM/AcACM: ☒ S. Grant ☐ A. Fajardo ☐ B. Rogers ☐ C. Cooper ☐ L. Reece Date: 5/8/25

Comments/Questions: [Signature]

ACM/AcACM Initials: [Signature] for continuous routing to Manager/Executive Director Rickelle Williams.

CMO Log Out & Forward to CCO, Date: _____, for continuous routing to the Mayor.

5) MAYOR/CRA CHAIRMAN: Date Received: _____ Date to CCO: _____

Please sign as indicated and forward the originals to the City Clerk's Office for a final processing and review of attestation and/or seal, if applicable.

6) INSTRUCTIONS TO CITY CLERK'S OFFICE: Please retain a scan record copy and forward originals to:

Dept.: FIN-Procurement *Name: Matthew Eaton Contact # 954-828-5141

*Please scan the record copy to the City Clerk once review and sign at the last level of government (Federal, State, County) is complete.

Scan Date: _____ Attach certified Resolution # _____ ☐ Yes ☒ No Original form route to CAO

774-25-0193



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#25-0474

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Rickelle Williams, City Manager

DATE: May 6, 2025

TITLE: Motion Approving Change Order No. 6 to Task Order No. 6 for Construction
Administration Services for the New Police Headquarters - AECOM
Technical Services, Inc. - \$63,696 - (Commission Districts 1, 2, 3 and 4)

Recommendation

Staff recommends the City Commission approve Change Order No. 6 to Task Order No. 6, in substantially the form attached, in the amount of \$63,696 for additional construction administration services with AECOM Technical Services, Inc. for the New Police Department Headquarters.

Background

On August 18, 2020, the City Commission approved an agreement (Master Agreement) with AECOM Technical Services, Inc. (AECOM) for consultant services for the new police headquarters (CAM #20-0589), located at 1300 West Broward Boulevard.

The scope of services for this agreement was for the overall project design, construction administration and management. Task Order 6 - Construction Administrative Phase, executed on April 12, 2023, included the following services: construction administration; construction kick-off meeting; construction observation; special inspections; submittal reviews of shop drawings, product data, mock-ups, and samples for project; review and response to requests for information submitted by the Construction Manager at Risk; review change orders and provide directives; review and certify applications for payment, substantial completion inspection to determine compliance with the construction contract documents; coordinate, manage and attend various meetings; and furnish reports on deliverables.

The purpose of Change Order No. 6 is for additional review services for submittals in excess of the two (2) reviews included in the Master Agreement. Additionally, this Change Order will include additional design services for the commissioning of the building's firing range HVAC system.

As a note to correct the record, CAM #25-0170 (presented and approved by the City Commission on February 4, 2025) contained a scrivener's error. Instead of reflecting

Change Order No. 4, the agenda item should have read as a "Motion Approving Change Order No. 5 to Task Order No. 6 for Consultant Services for New Police Headquarters..." In the background section of the agenda item, the information provided for Change Order No. 4 is actually for Change Order No. 5.

The agenda item omitted the background to Change Order No. 4. Change Order No. 4 was administratively approved in the amount of \$57,814.33 and extended the time for additional Construction Administrative Services as outlined in the Master Agreement for an additional (30) thirty days.

This has been corrected with this item and reflected in the attached Exhibit 2. It should be further noted this does not change any monetary figures associated with these change orders.

Resource Impact

There will be a fiscal impact on the City in the amount of \$63,696 for this Change Order. Funds for this Change Order are available in the Project fund listed below.

Funds available as of April 23, 2025					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-352-5999-521-60-6534- P12573	POLICE HEADQUARTERS	CAPTIAL OUTLAY/ CONSTRUCTION	\$152,283,719	\$4,611,429	\$63,696
TOTAL AMOUNT →					\$63,696

Strategic Connections

This item is a FY 2025 Commission Priority, advancing the Infrastructure and Resilience initiative.

This item supports the *Press Play Fort Lauderdale 2029* Strategic Plan, specifically advancing:

- The Public Places Focus Area, Goal 5: Build a beautiful and welcoming community.

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are Ready

This item supports the *Advance Fort Lauderdale 2040* Comprehensive Plan, specifically advancing:

- The Internal Support Focus Area
- The Capital Improvements Element
- Goal 2: Ensure adequate funding for infrastructure and capacity exists concurrent with development or redevelopment.

Attachments

Exhibit 1 - Change Order No. 6 to Task Order 6 with Supporting Documents

Exhibit 2 - Change Orders Summary

Exhibit 3 - Task Order No. 6

Exhibit 4 - Executed Master Agreement

Prepared by: Anthony Fajardo, Assistant City Manager, City Manager's Office
Kristin Thompson, Acting Deputy Director, Transportation and Mobility
Glenn Marcos, Chief Procurement Officer, Finance
Ronald Stein, Senior Project Manager, City Manager's Office
Caroline Yeakel, Project Manager II, Transportation and Mobility
Michelle Lemire, Procurement Administrator, Finance
Matthew Eaton, Senior Administrative Assistant, Finance

Department Head: Linda Short, Finance

Charter Officer: Rickelle Williams, City Manager's Office

details

File #: 250474 Version: 1

Type: CONSENT MOTION

Title: Motion Approving Change Order No. 6 to Task Order No. 6 for Construction Administration Services for the New Police Headquarters - AECOM Technical Services, Inc. - \$63,696 - (Commission Districts 1,2, 3 and 4)

Mover: Ben Sorensen Second: Steven Glassman

Result: Pass

Agenda note:

Minutes note:

Action: APPROVED

Action text: APPROVED

consent votes (5:0)

5 records

Group

Export

Person Name	Vote
<u>Steven Glassman</u>	Yea
<u>Pam Beasley-Pittman</u>	Yea
<u>Ben Sorensen</u>	Yea
<u>John C. Herbst</u>	Yea
<u>Dean J. Trantalis</u>	Yea



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Detail by Entity Name

Foreign Profit Corporation

AECOM TECHNICAL SERVICES, INC.

Filing Information

Document Number F95000004014
FEI/EIN Number 95-2661922
Date Filed 08/21/1995
State CA
Status ACTIVE
Last Event AMENDMENT
Event Date Filed 01/31/2025
Event Effective Date NONE

Principal Address

300 South Grand Avenue, 9th Floor
Los Angeles, CA 90071

Changed: 01/19/2021

Mailing Address

300 South Grand Avenue
9th Floor
Los Angeles, CA 90071

Changed: 04/05/2018

Registered Agent Name & Address

C T CORPORATION SYSTEM
1200 SOUTH PINE ISLAND ROAD
PLANTATION, FL 33324

Officer/Director Detail

Name & Address

Title PRESIDENT, DIRECTOR

CRANE, MATTHEW
300 SOUTH GRAND AVENUE, 9TH FLOOR
LOS ANGELES, CA 90071

Title Secretary, Director

Tatevossian, Armond
300 South Grand Avenue, 9th Floor
Los Angeles, CA 90071

Title Director, CEO

Jensen, Karl
300 South Grand Avenue, 9th Floor
Los Angeles, CA 90071

Title FLORIDA LICENSEE-ASSOCIATE VICE PRESIDENT

TRONEL , CLAIRE
300 SOUTH GRAND AVENUE, 9TH FLOOR
LOS ANGELES, CA 90071

Title FLORIDA LICENSEE-VICE PRESIDENT

CAPESTANY, PEDRO
300 South Grand Avenue, 9th Floor
Los Angeles, CA 90071

Title SVP

EDELSTEIN, ROBERT
300 SOUTH GRAND AVENUE
9TH FLOOR
LOS ANGELES, CA 90071

Title FLORIDA LICENSEE- VICE PRESIDENT

EVERETT, JANET
300 SOUTH GRAND AVENUE
9TH FLOOR
LOS ANGELES, CA 90071

Title VICE PRESIDENT

LYONS, JENNIFER
300 SOUTH GRAND AVENUE, 9TH FLOOR
LOS ANGELES, CA 90071

Title FLORIDA LICENSEE-VICE PRESIDENT

PANZARINO, STEPHEN
300 SOUTH GRAND AVENUE, 9TH FLOOR
LOS ANGELES, CA 90071

Title AUTHORIZED SIGNATORY

MEJEUR, RANDALL
300 SOUTH GRAND AVENUE, 9TH FLOOR
LOS ANGELES, CA 90071

Title CFO, Director

Hall, Allison
300 South Grand Avenue, 9th Floor
Los Angeles, CA 90071

Title FLORIDA LICENSEE-ASSOCIATE VICE PRESIDENT

POISSON, CHRISTOPHER
300 SOUTH GRAND AVENUE, 9TH FLOOR
LOS ANGELES, CA 90071

Annual Reports

Report Year	Filed Date
2024	02/20/2024
2024	02/21/2024
2025	02/07/2025

Document Images

02/07/2025 -- ANNUAL REPORT	View image in PDF format
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04/25/2024 -- Amendment	View image in PDF format
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10/23/2009 -- ANNUAL REPORT	View image in PDF format
02/03/2009 -- ANNUAL REPORT	View image in PDF format
12/22/2008 -- Dom/For AR	View image in PDF format
12/04/2008 -- Name Change	View image in PDF format
04/30/2008 -- ANNUAL REPORT	View image in PDF format
04/10/2007 -- ANNUAL REPORT	View image in PDF format
04/27/2006 -- ANNUAL REPORT	View image in PDF format
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Florida Department of State, Division of Corporations



CITY OF
FORT LAUDERDALE

Change Order No. 6 to Task Order 6
P12573
Police Department Headquarters
AECOM Technical Services, Inc.



To: Rickelle Williams, City Manager
From: Ron Stein, Senior Project Manager
Date: April 15, 2025
Re: Change Order No. 6 to Task Order # 6 for Project #P12573

Job Description: Project P12573, New Police Department Headquarters

Consultant: AECOM Technical Services, Inc.

Amount: Total amount of Change Order # \$63,696.00, plus 0 additional days

Funding: P12573.352 60-6534

The purpose of this Change Order is:

The City is requesting the Consultant to provide Construction Administrative Services for Submittal Review and Approvals in Excess of the two (2) reviews per the Master Agreement as well as provide Additional Services relating to the Commissioning of services per the specifications detailed in section C408 of the 2020 Florida Building Code, Energy Conservation, for the Firing Range HVAC System. This additional service encompasses commission for specialized systems, including the shooting range HVAC unit.

**NEW AND EXISTING CONTRACT ITEMS ARE UTILIZED – TOTAL ADDITIVE COST
\$63,696.00**

Item No. 1 Construction Administration – Total 18 months
Task 6 Attachment A – Additional Services for Submittal Reviews and Approvals in Excess of two (2) Reviews per the Master Agreement
ADD \$35,056.00

Item No. 1 Construction Administration – Total 18 months
Task 6 Attachment B – Additional Services for Commissioning of Firing Range HVAC System
ADD \$28,640.00



**CITY OF
FORT LAUDERDALE**

Change Order No. 6 to Task Order 6
P12573
Police Department Headquarters
AECOM Technical Services, Inc.



NET AMOUNT OF THIS CHANGE ORDER	\$63,696.00
ADDITIONAL CONTRACT TIME BEING REQUESTED –	(0) CALENDAR DAYS

THE TOTAL AMOUNT OF THIS CHANGE ORDER	\$63,696.00
--	--------------------

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CITY OF
FORT LAUDERDALE

Change Order No. 6 to Task Order 6
P12573
Police Department Headquarters
AECOM Technical Services, Inc.



IN WITNESS OF THE FOREGOING, the Parties have set their hands and seals the day and year first written below.

CITY

CITY OF FORT LAUDERDALE, a Florida
municipal corporation

By: *Rickelle Williams*
RICKELLE WILLIAMS
City Manager

Date: 5/9/25

ATTEST:

By: *D.P.S.*
DAVID SOLOMAN
City Clerk



Approved as to Legal Form and Correctness:
D'Wayne M. Spence, Interim City Attorney

By: *Rhonda Montoya Hasan*
RHONDA MONTOYA HASAN
Senior Assistant City Attorney





CITY OF
FORT LAUDERDALE

Change Order No. 6 to Task Order 6
P12573
Police Department Headquarters
AECOM Technical Services, Inc.



CONSULTANT

WITNESSES:

AECOM Technical Services, Inc., a California corporation authorized to conduct business in the state of Florida

[Signature]
Signature

BENJAMIN LYTLE
Print Name

[Signature]
Signature

John Dietz
Print Name

By: [Signature]
Randy Mejeur
Senior Vice President, AUTHORIZED SIGNATORY

ATTEST:

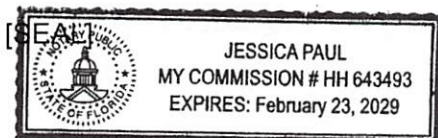
By: [Signature]
Armond Tatevossian
Secretary



(CORPORATE SEAL)

STATE OF Florida
COUNTY OF Orange

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization, this 5th day of May, 2025, by Randy Mejeur, as Senior Vice President of AECOM Technical Services, Inc., a California corporation authorized to conduct business in the state of Florida.



[Signature]
(Signature of Notary Public - State of Florida)

Jessica Paul
(Print, Type, or Stamp Commissioned Name of Notary Public)

Personally Known ☒ OR Produced Identification _____
Type of Identification Produced: _____

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[Faint handwritten text]



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CHANGE ORDER SUMMARY SHEET

ORIGINAL AMOUNT CONTRACT AMOUNT	\$6,000,000.00
COST OF CHANGE ORDERS TO DATE	\$2,280,171.19
COST OF THIS CHANGE ORDER	\$ 63,696.00
TOTAL:	\$8,343,866.19
ORIGINAL CONTRACT TIME	N/A calendar days
TIME ADDED TO DATE	0 calendar days
TIME ADDED TO THIS CHANGE ORDER	0 calendar days
TOTAL:	N/A calendar days

SCHEDULE OF CHANGE ORDERS TO DATE

Item#	DESCRIPTION	AMOUNT OF COST OR CREDIT
1	AMD 1 to TO 1 – Cultural Resource Assessment	\$15,000.00
2	CO 1 to TO 1 – Reallocation of reimbursement expenses and correction of invoices that were charged incorrectly on TO 4 – where \$5,343.00 was included.	\$0.00*
3	CO 2 to TO 1 – Air Quality Testing – Where \$70,388.90 was included in the \$150,000.00 reimbursables	\$0.00*
4	AMD 1 to TO 4 – Rezoning and Replating	\$30,000.00
5	AMD 2 to TO 4 – Officers Memorial Design	\$18,000.00
6	CO 1 to TO 4 – Manpower schedule revise	\$0.00
7	CO 2 to TO 4 – ROW Vacation	\$13,140.00
8	CO 3 to TO 4 – Manpower schedule revised	\$0.00
9	CO 4 to TO 4 – VE Redesign and Data Center	\$300,133.00
10	CO 5 to TO 4 – Skylight at Public Lobby	\$37,022.00
11	CO 6 to TO 4 – 2 nd Floor Ceremonial / FPL Vault Re-Design	\$25,572.00



CITY OF
FORT LAUDERDALE

Change Order No. 6 to Task Order 6
P12573
Police Department Headquarters
AECOM Technical Services, Inc.



12	CO 1 to TO 5 – Lobby Skylight - Permitting	\$11,000.00
13	CO 1 to TO 6 – Threshold Inspections	\$125,000.00
14	CO 2 to TO 6 – Structural Assessment Adjoining Fleet Building	\$10,457.00
15	CO 3 to TO 6 – Various Items: Commissioning Services, Additional Site Visits, Monument Desing, Cafeteria Programming and Desing, Coordination Services, Interior Design/Re-Selection of Floor Finishes and Building Envelope Inspections	\$557,611.08
16	CO 7 to TO 4 – Design Services for Telecommunications and Electrical Design for Radio Shelter – Where a credit was distributed between TO 1, TO 2 and TO 3	\$23,845.00 (\$23,845.00)
17	CO 4 to TO 6 – Additional Extension of Construction Administrative Services	\$57,814.33
18	CO 5 to TO 6 – Extension of Construction Administrative Services (Phase I - 10 months: Jan. 2025 – Oct. 2025 and Phase II - 8 months: Nov. 2025 – June 2026)	\$946,915.78
19	CO 8 to TO 4 – Site Plan Modifications – Unused funds from TO6 CO 3 (Building Envelope Inspections) - \$36,004.00	\$0.00
20	CO 9 to TO 4 – Additional Services to Construction Documents Phase for Dumpster Enclosure, Cafeteria and Telecommunication & AV Design.	\$132,506.00