



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#25-0718

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Rickelle Williams, City Manager

DATE: September 3, 2025

TITLE: Motion Approving an Agreement for Invitation to Bid (ITB) Event No. 494-3,
Janitorial Services Citywide (Rebid) - Encompass Onsite, LLC -
\$492,196.64 - (**Commission Districts 1, 2, 3 and 4**)

Recommendation

Staff recommends the City Commission approve an agreement, in substantially the form attached, for Janitorial Services Citywide (Rebid) with Encompass Onsite, LLC, for a two (2)-year term and a contract amount of \$492,196.64, and authorize the City Manager, or designee, to execute said agreement with one (1) contract renewal option for an additional three (3)-year term and a potential contract amount of \$1,230,491.60.

Background

The Parks and Recreation Department serves as the contract administrator for all citywide janitorial cleaning services which currently encompasses 29 City-owned facilities and locations. The proposed contract includes the cleaning of offices, conference rooms, common areas, restrooms, and elevators, ensuring the cleanliness of the work environment for City employees and patrons.

The City's current janitorial contractor, Marsden South, L.L.C. (Marsden), declined to exercise the renewal option of the contract. Pursuant to Section 2-178(c)(13) of the Procurement Ordinance and incorporated into its bid contract, the Chief Procurement Officer extended Marsden's contract until September 17, 2025, to prepare and allow for the award of a new competitive solicitation.

On June 13, 2025, the Procurement Services Division issued Invitation to Bid (ITB) No. 494-3, for Janitorial Services Citywide (Rebid) to improve the specifications as recommended by the janitorial/custodial industry experts during the preceding Invitation to Bid (ITB) No. 448-7, which was cancelled on April 23, 2025, to update the details and requirements in the scope of services.

On July 3, 2025, ITB No. 494-3, for Janitorial Services Citywide (Rebid) opened with a total of nineteen (19) bid submissions. Vexean Cleaning Service LLC's bid was deemed non-responsive for failure to submit a fair and reasonable bid.

The lowest, responsive, and responsible bidder is Encompass Onsite, LLC, as it met all the solicitation requirements. Therefore, staff recommends Encompass Onsite, LLC for award.

Resource Impact

Funds for this agreement in the amount of \$28,292.34 are available in the FY 2025 Budget in the accounts listed below:

Funds available as of August 4, 2025					
ACCOUNT NUMBER	COST CENTER NAME (Program)	CHARACTER/ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-6034-572-30-3222	General Parks Maintenance	Services/Materials / Custodial Services	\$10,013,263	\$482,426.23	\$1,729.50
10-461-8011-545-30-3222	Parking Enforcement	Services/Materials / Custodial Services	\$337,337	\$97,735	\$300.84
10-461-8001-545-30-3222	Transportation & Mobility Admin Support	Services/Materials / Custodial Services	\$144,609	\$26,784	\$1,262.94
10-461-8015-545-30-3222	CPG/Riverwalk Center	Services/Materials / Custodial Services	\$524,109	\$24,298	\$300.84
10-581-2233-516-30-3222	Radio Communications	Services/Materials / Custodial Services	\$1,670,451	\$288,239	\$130.44
10-468-1460-542-30-3222	Executive Airport	Services/Materials / Custodial Services	\$3,351,573	\$1,295,097	\$3,349.02
10-450-7301-536-30-3222	Distribution & Collection Operations	Services/Materials / Custodial Services	\$5,349,508	\$4,089,482	\$2,145.90
10-583-7070-519-30-3222	Fleet Services	Services/Materials / Custodial Services	\$14,283,922	\$1,796,004	\$350.70
10-450-7316-536-30-3222	Installation/Repairs Operations	Services/Materials / Custodial Services	\$497,666	\$249,949	\$665.28
10-450-7102-539-30-3222	Project Management	Services/Materials / Custodial Services	\$3,087,999	\$28,887	\$324.24
10-140-3101-524-30-3222	Building Permits	Services/Materials / Custodial Services	\$3,275,367	\$519,084	\$10,890.96
10-430-6091-539-30-3222	Cemetery System Maintenance	Services/Materials / Custodial Services	\$649,965	\$233,591	\$1,251.66
10-543-2120-519-30-3222	Claims Administration	Services/Materials / Custodial Services	\$390,829	\$86,000	\$616.32
10-545-9070-519-30-3222	Benefits Administration	Services/Materials / Custodial Services	\$397,850	\$29,742	\$793.26
10-470-7342-538-30-3222	Stormwater Maintenance	Services/Materials / Custodial Services	\$2,055,914	\$405,904	\$542.34
20-101-1530-552-30-3222	NFP Redevelopment	Services/Materials / Custodial Services	\$813,769	\$134,052	\$472.68
10-001-4001-522-30-3222	Fire Rescue Administration	Services/Materials / Custodial Services	\$189,452	\$22,232	\$2,421.30
10-001-1202-514-30-3222	City Attorney	Services/Materials / Custodial Services	\$1,250,248	\$277,399	\$374.46
10-001-3240-554-30-3222	Housing Grants Management / Operating Services	Services/Materials / Management/Operating Services	\$126,660	\$120,698	\$369.66
TOTAL AMOUNT ►					\$28,292.34

Strategic Connections

This item is a FY 2025 Commission Priority, advancing the Public Spaces and Community Initiatives.

This item supports the *Press Play Fort Lauderdale 2029* Strategic Plan, specifically advancing:

- The Public Places Focus Area, Goal 5: Build a beautiful and welcoming community.

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are Here.

This item supports the Advance Fort Lauderdale 2040 Comprehensive Place specifically advancing:

- The Public Places Focus Area
- The Parks, Recreation & Open Space Element
- Goal 2: Be a community with high quality parks and recreational facilities that highlight the character of our City.

Attachments

Exhibit 1 - Solicitation

Exhibit 2 - Bid Tabulation

Exhibit 3 - Agreement

Prepared by:	Glenn Marcos, Chief Procurement Officer, Finance Abraham Gopaul, Project Manager II, Parks and Recreation Heather Rose, Senior Procurement Specialist, Finance Matthew Eaton, Senior Administrative Assistant, Finance
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Department Directors:	Carl Williams, Parks and Recreation Linda Short, Finance
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