

1 of 100
agreement 5 ✓ 12/4/15 (D)

DOCUMENT ROUTING FORM

NAME OF DOCUMENT: Event Agreements: CORAL RIDGE ASSOCIATION HOLIDAY PARTY, STAND UP FOR SUSTAINABILITY, ALL SAINTS BOAT PARADE FESTIVAL, RIO VISTA HOLIDAY PARTY, CHURCH BY THE GLADES: CHRISTMAS AT THE PARK.

CAM: 15-1394

CM-1

CCM: 11/17/2015

Routing Origin: ☒ CAO

Also attached: ☒ copy of CAM

☒ Original Documents

City Attorney's Office: Approved as to Form 1 Originals and Delivered to City Manager

Assistant City Attorney: CJC

U

Dade Records

CIP FUNDED ☐ YES ☒ NO

Capital Investment / Community Improvement Projects

Capital Investment / Community Improvement Projects defined as having a life of at least 10 years and a cost of at least \$50,000 and shall mean improvements to real property (land, buildings, fixtures) that add value and/or extend useful life, including major repairs such as roof replacement, etc. Term "Real Property" include: land, real estate, realty, real.

2) City Manager: Please sign as indicated and forward 1 original to City Clerk.

INSTRUCTIONS TO CLERK'S OFFICE

3) City Clerk: Retains one original and forwards the Original Route form to Jeff Meehan 6075

☒ Original Route form to Sarah Casperson, ext. 5001

CITY OF FORT LAUDERDALE

OUTDOOR EVENT AGREEMENT

THIS AGREEMENT is made by and between:

CITY OF FORT LAUDERDALE, a municipal corporation of the State of Florida, referred to hereinafter as "City",

and

ALL SAINTS' PROTESTANT EPISCOPAL CHURCH, a Florida non-profit corporation, whose principal place of business is 333 Tarpon Drive, Fort Lauderdale, Florida 33301 and who is referred to hereinafter as "Applicant" or "Sponsor".

WHEREAS, the Applicant wishes to hold an outdoor event and has submitted an application pursuant to the requirements of Section 15-182 of the Code of Ordinances of the City of Fort Lauderdale, Florida; and

WHEREAS, the Applicant is willing to obtain the requisite insurance, and is willing to indemnify and hold harmless the City of Fort Lauderdale for any damage to persons or property that might occur during or as a result of the outdoor event; and

WHEREAS, on November 17, 2015, by Motion, the City Commission of the City of Fort Lauderdale authorized the proper City Officials to execute this Agreement.

NOW, THEREFORE, in consideration of the mutual promises made herein, the parties agree as follows:

The foregoing recitals are true and correct, and:

1. Effective Date.

The Effective Date of this Agreement is the date upon which City Commission approval is granted.

2. Outdoor Event.

The Applicant is permitted to operate or sponsor the "ALL SAINTS BOAT PARADE FESTIVAL" (referred to hereinafter as the "Event") outdoors only at the location(s) and time(s) set forth in the attached Outdoor Event Agreement Schedule One and Site Map (if applicable), which is attached hereto and made a part hereof.

necessary to implement the fire safety and EMS plans. Fire and EMS costs shall be exempt from prior notice requirements.

- (9) Unless the Applicant meets the requirements for exception found in Section 15-184 of the Code of Ordinances of the City of Fort Lauderdale, Florida, in advance of the Event the Applicant shall provide a certificate of insurance satisfactory to the City's Risk Manager. The certificate shall show that the Applicant has obtained comprehensive general liability insurance with a policy limit of not less than one million dollars (\$1,000,000.00) combined single limit coverage, which shall include property damage, bodily injury, and death. The "City of Fort Lauderdale" shall be named as an additional insured. If the Event includes the dispensing, serving, sale, or distribution of any alcoholic beverage, the Applicant shall in addition provide liquor liability insurance with a policy limit of not less than of five hundred thousand dollars (\$500,000.00). The Applicant shall not hold or sponsor the Event until the City's Risk Manager has provided written approval of the Applicant's certificate of insurance or insurance policy.
- (10) The Applicant shall indemnify and hold harmless the city for any damage to person or property that occurs during or as a result of the operation of the Event.
- (11) In advance of the Event the Applicant shall submit a written plan to the City's Parks and Recreation Department that indicates the proposed location of any temporary structure, such as a barricade, fence, tent, concession stand, ticket booth, and grandstand. The written plan shall include information about the planned removal of any temporary structure after the Event. The Applicant shall not hold or sponsor the Event or erect any temporary structure until the City's Parks and Recreation Department has provided written approval of the Applicant's temporary structure plan. The Applicant shall bear the cost necessary to implement the temporary structure plan.

4. Outdoor Event Site.

The City does not warranty that the event site will be available during the approval event period. Further, no such warranty is granted as to the suitability of the event site for the particular event activity. Any and all event sites may be subject to change and/or relocation upon the written direction of the City Manager.

5. Restoration of public property.

If the Event includes use of public property the Applicant shall be responsible for, and shall maintain, all areas of the public property used. Maintenance means the prompt and

11. Venue.


Venue to enforce the provisions of this agreement shall be Broward County, Florida.

12. Incorporation.

This Outdoor Event Agreement, together with the attached Schedule One and Site Map (if applicable), constitute the whole of the Agreement between the parties. The written approvals issued by the various City departments or staff members and the various documents submitted by the Applicant, including the application, are supplemental to this Agreement. In the event of a conflict, the terms of this Agreement control.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals as of the date first above written.

ATTEST:



JEFFREY A. MODARELLI
City Clerk

CITY OF FORT LAUDERDALE



LEE R. FELDMAN, City Manager

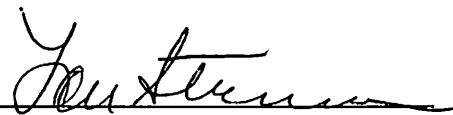
Approved as to form:



COLE J. COPERTINO
Assistant City Attorney

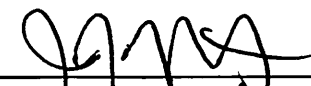
APPLICANT/SPONSOR

WITNESSES:



LOU STRENNAN
[Witness print/type name]

ALL SAINTS' PROTESTANT
EPISCOPAL CHURCH, a Florida not for
Profit Corporation.



President JR. WARDEN
JOSEPH DEITZ
[President print/type name]

[Signature]

REV. HUGH TUDOR-FOLEY
[Witness print/type name]

ATTEST:

[Signature]
~~Secretary~~ ADMINISTRATOR

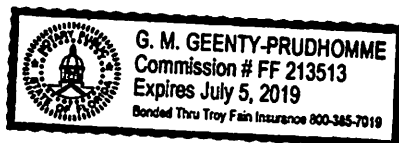
MICHAEL G. LEE
[Secretary print/type name]

CORPORATE SEAL

STATE OF FLORIDA:
COUNTY OF BROWARD:

The foregoing instrument was acknowledged before me this 12th day of November, 2015, by All the Above, as members of ALL SAINTS' PROTESTANT EPISCOPAL CHURCH, a Florida not for Profit Corporation who is ☒ personally known to me or ☐ has produced _____ as identification.

(SEAL)



[Signature]
Notary Public, State of Florida (Signature of
Notary Taking Acknowledgment)

G.M. Geenty-Prudhomme
Name of Notary Typed, Printed or Stamped

My Commission Expires: July 5th 2019

Commission Number: FF213513



CITY OF FORT LAUDERDALE SPECIAL EVENT APPLICATION

Submit a **COMPLETED APPLICATION**, SITE PLAN and SITE PLAN NARRATIVE by email **60 days** before your planned event. Events Planned for July or August must be submitted by **May 1st**.

After you submit the application with your fee you will be contacted to meet with the Special Events team to review:

1. Facility/Location requested
2. Compliance with City ordinances
3. Special permits required
4. Other Charges for City Services
5. Security requirements
6. Environmental issues/effects on surrounding areas

Fee must accompany application

At least 60 days prior to event
\$200.00

59 to 30 days prior to event
\$400.00

Less than 30 days prior to event
Denied unless approved by City Manager or designee

PART I: EVENT REQUEST

Event Name All Saints Boat Parade Festival

Purpose of event (check one): ☒ Fundraiser ☐ Awareness ☐ Recreation ☐ Other _____
Expected maximum attendance 500 Expected sustained attendance 250
Has this event been held in the past? ☒ Yes ☐ No
If yes, please list past dates, locations and attendance 12/17/11; 12/15/12; 12/14/13; 12/13/14

Detailed Description (Activities, Vendors, Entertainment, etc.)

Food Booths (Hamburgers, Hot Dogs, etc.) Soft Drinks, Beer & Wine:

No Outside vendors; member volunteers

People will bring folding chairs to sit by the river to watch the boat parade

Location 333 Tarpon Drive, Ft. Lauderdale, FL 33301-2337

Date and Time	DATE	DAY	BEGIN	END	Attendance
SETUP:	<u>12/12/15</u>	<u>Saturday</u>	<u>6:00</u> <input type="checkbox"/> AM <input type="checkbox"/> PM	<u>5:00</u> <input type="checkbox"/> AM <input type="checkbox"/> PM	<u>10</u>
EVENT DAY 1:	<u>12/12/15</u>	<u>Saturday</u>	<u>5:00</u> <input type="checkbox"/> AM <input type="checkbox"/> PM	<u>10:00</u> <input type="checkbox"/> AM <input type="checkbox"/> PM	<u>250-500</u>
EVENT DAY 2:	_____	_____	_____ AM/PM	_____ AM/PM	_____
EVENT DAY 3:	_____	_____	_____ AM/PM	_____ AM/PM	_____
BREAKDOWN:	<u>12/12/15</u>	<u>Saturday</u>	<u>10:00</u> <input type="checkbox"/> AM <input type="checkbox"/> PM	<u>11:00</u> <input type="checkbox"/> AM <input type="checkbox"/> PM	<u>20</u>

*events scheduled for more than 3 days will be subject to special council approval

PART II: APPLICANT

Organization Name All Saints Episcopal Church Phone: 954-467-6496
For-Profit ☐ Non-profit ☒ Private ☐ (as registered)

Electricity☐ Yes ☒ No

* Events requiring electricity must be permitted. eventpower@fortlauderdale.gov

Company: _____ License #: _____

Name of electrician: _____ Phone: _____

Entertainment☒ Yes ☐ No

If yes, what type of entertainment will be there? Any notable performers?

Youth choir and possibly a DJ

Fencing or Barricades☒ Yes ☐ No

* Include proposed fences in your Site Plan & Narrative

Fireworks & Flame Effects☐ Yes ☒ No

Name & Contact of Company conducting the show: _____

* A permit and Fire Watch is required for all pyrotechnics displays. firemarshal@fortlauderdale.gov

Food Vendors☐ Yes ☒ No

* State Health Dept. John Litscher at (954) 632-8094 must be notified 10 days prior to event. All Food Vendors must be inspected by the Fire Rescue Department, Capt. Bruce Strandhagen at (954) 828-5080 to ensure compliance prior to serving food. A fire extinguisher is required for each food booth. If a propane tank is used for a fuel source, it must be secured on the outside of the booth. Inspections during non-working hours cost will cost \$75 per hour.

Music☒ Yes ☐ No

If yes, what music format(s) will be used? (amplified, acoustic, recorded, live, MC, DJ, etc):

Youth choir and possibly a DJ

List the type of equipment you will use (speakers, amplifier, drums, etc):

Speakers & Amplifier if we have a DJ; otherwise none.

Days and times music will be played: Saturday, Dec 12, 2015 5:00 pm. To 9:00 pm.

How close is the event to the nearest residence? Across Himmarshee Canal

Soundproofing equipment? ☐ Yes ☒ No

Parking Impact☐ Yes ☒ No

*All Parking Spaces that are impacted by an event will be billed to the event organizer through the Transportation & Mobility Dept. and must be paid in full before the event. eventtam@fortlauderdale.gov

Road Closings☐ Yes ☒ No

*Closing roads requires submitting an approved Maintenance of Traffic plan to the Special Events Director for each agency affected BEFORE the Commission will vote on it. Some Forms and instructions can be found in the Special Events manual Appendix. To expedite the process you may want to select a pre-approved MOT plan.

Sanitation & Waste

Will the event encourage Recycling and Sustainability?

☒ Yes ☐ No

*The Green Checklist in the Events Manual Appendix can help you. Portable Toilets are regulated by Broward County.

Service Provider: Waste Mgmt. Inc. Contact: Joe Deitz Phone: (954) 770-4300

All grounds must be cleaned up **immediately** after completion of event or you will be subject to fees. Recycling must be provided at all City events, facilities and parks. You are responsible for securing recycling services.

Security Plan ☐ Yes ☒ No

Security Company ☐ Yes ☒ No

Name _____ Contact _____ Phone _____

PART V: APPLICANT'S ACCEPTANCE

The information I have provided on this application is true and complete to the best of my knowledge. If I have not submitted my application within the deadline and according to the rules outlined in the Special Events Manual it may be denied.

Before receiving final approval from the City Commission, I understand that I (and the production company, if applicable) must furnish an original certificate of General Liability insurance naming the City of Fort Lauderdale as additionally insured in the amount of at least one million dollars (\$1,000,000) or greater as deemed satisfactory by the City Risk Manager, and an original certificate of liquor liability insurance in the amount of five hundred thousand dollars (\$500,000) if alcohol is being served. Other liability insurance and fees may also be required up to 30 days in advance of the event.

I understand that a City of Fort Lauderdale Parks and Recreation sponsored activity has precedence over the event requested above and I will be notified if any conflicts arise.

I understand that the City of Fort Lauderdale Police Department will determine all security requirements and that Emergency Medical Services is required by City Ordinance to be onsite during all special events.

Any cancelations need to be made by phone to each department representative providing services at least 24 hours before the scheduled event time or the organizer will be liable for any associated fees.

I understand that the City has a noise ordinance. If at any time during the event it is determined by law enforcement personnel, code enforcement personnel, parks and recreation personnel, or any other city representative that the entertainment or music is causing a noise disturbance, I will be directed to lower the volume to an acceptable level as determined by City staff. If a second noise disturbance arises during the event, I may be directed to shut down the music or entertainment for the remainder of the event. I agree to abide by all provisions of the noise control ordinance and understand that my failure to do so may result in a civil citation, a physical arrest, or the shutting down of the event.

Michael G. Lee
Name of applicant

Administrator
Title

10/13/2015
Date

Email completed application at least 60 days ahead of your planned event to:

events@fortlauderdale.gov

Please mail the application fee (payable to the City of Fort Lauderdale) to:

Jeff Meehan, Special Events Coordinator
1350 W. Broward Boulevard, Fort Lauderdale, FL 33312
Phone: (954) 828-6075 Fax: (954) 828-5650

ALL SAINTS SITE PLAN



- Parking 1:** Parish House parking for volunteers. Fill first
- Parking 2:** Canal-side lower parking. Fill with volunteers next and first for guests
- Parking 3:** Land-side lower parking. Fill with guests next.
- Parking 4:** Upper parking. Fill with guests next.
- Parking 5:** 1st Prez parking. Fill with guests next.

- A:** Volunteer gate at Parish House. Staff till 4 p.m., then monitor from position C.
- B:** Lower parking gate for Parking 2 and Parking 3. Need security, entrance sales and parking sales.
- C:** Upper parking gate for Parking 4. Open only after Parking 2 and 3 are full. Need parking sales.
- D:** Main entrance. Need entrance sales.
- E:** Children's play area.
- F:** Main food and beverage tickets sales area.
- G:** Sound stage for youth music acts and for Andre.
- H:** Main hot foods and beverage service area.
- I:** Hamburger and hot dog grill area.
- J:** Well-lit promenade between upper area and viewing area.
- K:** Satellite food and beverage and ticket area.

SCHEDULE ONE

- 1 Name of Applicant: All Saints Protestant Episcopal Church
- 2 Name of Outdoor Event: All Saints Boat Parade Festival
- 3 Date of Setup: Saturday, December 12, 2015
- 4 Time of Setup: 6:00am
- 5 Date of Event: Saturday, December 12, 2015
- 6 Time of Event: 5:00pm- 10:00pm
- 7 Date of Breakdown: Saturday, December 12, 2015
- 8 Time of Breakdown: 10:00pm
- 9 Event Location: 333 Tarpon Drive
- 10 Road Closings: No
- 11 Alcohol: Yes

Memorandum

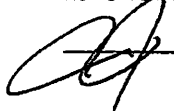
To: Cynthia A. Everett, City Attorney


From: Jeff Meehan, Outdoor Event Coordinator

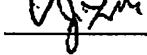
Date: October 28, 2015

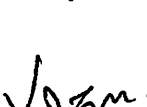
Re: Request for Event Agreement

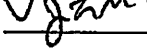
All Saints Boat Parade Festival Please ask your staff to prepare an event agreement for the above named event. Attached to this memo is the application, proof of corporate identification and Schedule 1, which should be attached to the agreement as an exhibit. In addition, the following City Departments have reviewed and approved the plans:

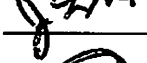
 City Police Department has reviewed the application and requires does not require the applicant to pay for security personnel for crowd control and traffic direction purposes.

 City Fire Department has reviewed the application and approved the proposed safety and staffing plan (contingent upon compliance with the Florida Fire Prevention Code and passing any required inspections) . ** pending Risk Management Approval.*

 City Risk Manager has reviewed and approved the Certificate of Insurance. ☒ comprehensive general liability insurance, one million dollars (\$1,000,000).

 ☒ liquor liability insurance, five hundred thousand dollars (\$500,000).

 City Building Department has reviewed and approved the proposed use of temporary structures and electrical facilities.

 City Parks and Recreation Department has reviewed and approved the proposed set-up, clean-up plan.

 Other City Department *parking* has reviewed and approved the proposed plan.

Please contact me at (954) 828-6075 if you have any questions. Thank you.



Detail by Entity Name

Florida Non Profit Corporation

ALL SAINTS' PROTESTANT EPISCOPAL CHURCH

Filing Information

Document Number	737129
FEI/EIN Number	590637804
Date Filed	10/25/1976
State	FL
Status	ACTIVE
Last Event	REINSTATEMENT
Event Date Filed	01/21/1987
Event Effective Date	NONE

Principal Address

333 TARPON DRIVE
FT. LAUDERDALE, FL 33301

Changed: 01/21/1987

Mailing Address

333 TARPON DRIVE
FT. LAUDERDALE, FL 33301

Changed: 01/21/1987

Registered Agent Name & Address

HESS, GEORGE FII
2524 CASTILLA ISLE
FT LAUDERDALE, FL 33301

Name Changed: 03/08/2007

Address Changed: 04/29/2009

Officer/Director Detail

Name & Address

Title VJW

DEITZ, JOSEPH J
714 NE 17 COURT
FORT LAUDERDALE, FL 33305

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03/25/2000 -- ANNUAL REPORT	View image in PDF format
03/04/1999 -- ANNUAL REPORT	View image in PDF format
05/08/1998 -- ANNUAL REPORT	View image in PDF format
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