

DOCUMENT ROUTING FORM

① of 12/16/12

NAME OF DOCUMENT: Event Agreements with the City of Fort Lauderdale as follows: 1) Cypress Creek Round Up; 2) Caribes Art Fest; 3) Tap 42 Beer Fest; 4) Where the Cars Are; 5) Shooters Halloween Party; 6) Halloween Rod Run; 7) Light the Night Walk; 8) Boat Parade; 9) Las Olas Octoberfest

Approved Comm. Mtg. on September 18, 2012 CAM# 12-2062

12 DEC 3 PM 4:06

ITEM: ☒ M - CP ☐ PH - ☐ O - ☐ CR - ☐ R -

Routing Origin: ☐ CAO ☐ ENG. ☐ COMM. DEV. ☐ OTHER

Also attached: ☐ copy of CAR ☐ copy of document ☐ ACM Form ☐ # originals

By: forwarded to:
Initials

1.) Approved as to Content:
Department Director

Capital Improvements defined as having a life of at least 10 years and a cost of at least \$50,000 and shall mean improvements to real property (land, buildings, fixtures) that add value and/or extend useful life, inc. major repairs such as roof replacement, etc. Term "Real Property" include: land, real estate, realty, real.

Please Check the proper box: CIP FUNDED ☐ YES ☐ NO
Capital Improvement Projects

2.) Approved as to Funds Available: by Date:
Finance Director

Amount Required by Contract/Agreement \$ Funding Source:

Dept./Div. Index/Sub-object Project #

3.) City Attorney's Office: Approved as to Form: # Originals to City Mgr. By:

Harry A. Stewart	<u> </u>	Cole Copertino	<u> </u>	X <u> </u>	Robert B. Dunckel	<u> </u>
Ginger Wald	<u> </u>	D'Wayne Spence	<u> </u>	<u> </u>	Paul G. Bangel	<u> </u>
Carrie Sarver	<u> </u>	DJ Williams-Persad	<u> </u>	<u> </u>	<u> </u>	<u> </u>

4.) Approved as to content: Assistant City Manager:

By: By:
Stanley Hawthorne, Assistant City Manager Susanne Torriente, Assistant City Manager

5.) Acting City Manager: Please sign as indicated and forward :# originals to Mayor.

6.) Mayor: Please sign as indicated and forward :# originals to Clerk.

7.) To City Clerk for attestation and City seal.

INSTRUCTIONS TO CLERK'S OFFICE

8.) City Clerk: retains one original document and forwards original documents to

☐ Copy of document to ☐ Original Route form to

☐ Attach certified copies of Reso. # ☐ Fill-in date

RECEIVED
FT. LAUDERDALE
CITY ATTORNEY'S OFFICE
2012 OCT - 9 PM 2:19

12/6

CITY OF FORT LAUDERDALE

OUTDOOR EVENT AGREEMENT

THIS AGREEMENT is made by and between:

CITY OF FORT LAUDERDALE, a municipal corporation of the State of Florida, referred to hereinafter as "City",

and

BC RESTAURANT GROUP, INC., a profit corporation organized under the laws of Florida, whose principal place of business is 10073 NW 19th Street, Coral Springs, Florida 33071 and who is referred to hereinafter as "Applicant" or "Sponsor".

WHEREAS, the Applicant wishes to hold an outdoor event and has submitted an application pursuant to the requirements of Section 15-182 of the Code of Ordinances of the City of Fort Lauderdale, Florida; and

WHEREAS, the Applicant is willing to obtain the requisite insurance, and is willing to indemnify and hold harmless the City of Fort Lauderdale for any damage to persons or property that might occur during or as a result of the outdoor event; and

WHEREAS, on September 18, 2012, by Motion, the City Commission of the City of Fort Lauderdale authorized the proper City officials to execute this Agreement.

NOW, THEREFORE, in consideration of the mutual promises made herein, the parties agree as follows:

The foregoing recitals are true and correct, and:

1. Effective Date,

The Effective Date of this Agreement is the date upon which City Commission approval is granted.

2. Outdoor Event.

The Applicant is permitted to operate or sponsor the "Cypress Creek Round Up" (referred to hereinafter as the "Event") outdoors only at the location(s) and time(s) set forth in the attached Outdoor Event Agreement Schedule One, which is attached hereto and made a part hereof.

3. General Requirements.

- (1) If the Event includes use of fireworks, in advance of the Event the Applicant shall obtain a fireworks permit from the City's Fire Department. The Applicant shall comply with all applicable state laws regarding the use of fireworks.
 - (2) The Applicant shall provide sanitary facilities of the type and in a sufficient number specified by the requirements established by the City's Department of Sustainable Development.
 - (3) The Applicant shall coordinate with the City's Department of Sustainable Development who will schedule appropriate City staff to conduct electrical inspections of all electrical facilities whether power is supplied by local utilities or is self-provided by generator systems. The Applicant shall permit the City staff to conduct electrical inspections of all electrical facilities.
-
- (4) If the Event includes the sale or distribution of any food or beverages, the Applicant shall comply with all applicable state, county and City health code requirements.
 - (5) If the Event includes use of tents, awnings, or canopies, in advance of the Event the Applicant shall submit current flameproof certificates to the City's Fire Department. The Applicant shall not hold or sponsor the Event until the Fire Department has provided written approval of the use of any tents, awnings, or canopies.
 - (6) In advance of the Event the Applicant shall submit a written plan to the City police department that regards crowd control and traffic direction. The Applicant shall not hold or sponsor the Event until the police department has provided written approval of the Applicant's plan. The Applicant shall bear the cost of staff necessary to implement the crowd control and traffic direction plan. Police costs shall be exempt from prior notice requirements.
 - (7) In advance of the Event the Applicant shall submit a written plan to the City's Fire Department that regards fire safety and EMS. The Applicant shall not hold or sponsor the Event until the Fire Department has provided written approval of the Applicant's plan. The Applicant shall bear the cost of staff necessary to implement the fire safety and EMS plans. Fire and EMS costs shall be exempt from prior notice requirements.
 - (8) Unless the Applicant meets the requirements for exception found in Section 15-184 of the Code of Ordinances of the City of Fort Lauderdale, Florida, in

IN WITNESS WHEREOF, the parties hereto have set their hands and seals
this the 6th day of December, 2012.

WITNESSES:

CITY OF FORT LAUDERDALE

Safec Ali
Safec Ali

[Witness print/type name]

Alia D. Penedo
Alia D. Penedo

[Witness print/type name]

[Signature]
Mayor

[Signature]
City Manager

ATTEST:

Jonda K. Joseph
City Clerk

Approved as to form:

[Signature]
Assistant City Attorney

WITNESSES:

BC RESTAURANT GROUP, INC.

Nakeithya Smith
Smith
[Witness print/type name]

By [Signature]
BRETT CHIAVARI, PRESIDENT
[Print/type name and title]

Nakia L. Thompson
Nakia L. Thompson
[Witness print/type name]

ATTEST:

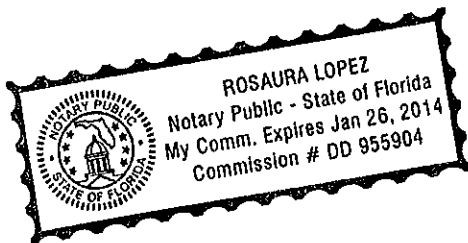
(CORPORATE SEAL)

Secretary

STATE OF FLORIDA: _____
COUNTY OF BROWARD:

The foregoing instrument was acknowledged before me this 10 day of OCTOBER, 2012 by BRETT CHIAVARI, as PRESIDENT of the BC RESTAURANT GROUP, INC. He/She is personally known to me or has produced _____ as identification.

(SEAL)

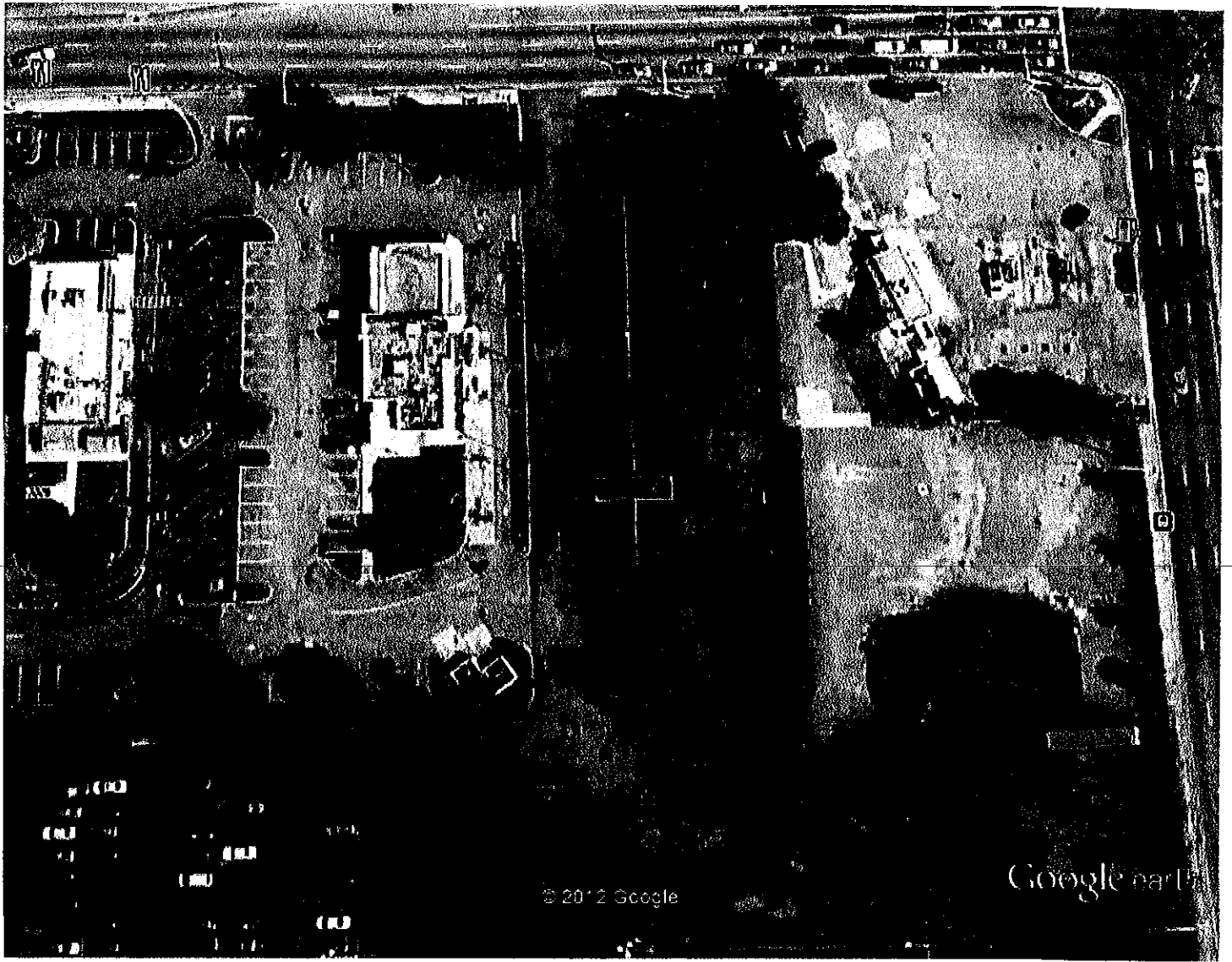


[Signature]
Notary Public, State of Florida (Signature of
Notary Taking Acknowledgment)

ROSALBA LOPEZ
Name of Notary Typed, Printed or Stamped

My Commission Expires: 01/26/2014

DD 955904
Commission Number



Google earth



Memorandum

To: Harry Stewart, City Attorney
From: Jeff Meehan, Outdoor Event Coordinator
Date: August 22, 2012
Re: Request for Event Agreement

Cypress Creek Round Up

Please ask your staff to prepare an event agreement for the above named event. Attached to this memo is the application, proof of corporate identification and Schedule 1, which should be attached to the agreement as an exhibit. In addition, the following City Departments have reviewed and approved the plans:

[Signature] City Police Department has reviewed the application and requires does not require the applicant to pay for security personnel for crowd control and traffic direction purposes.

[Signature] and [Signature] City Fire Department has reviewed the application and approved the proposed safety staffing plan.

[Signature] City Risk Manager has reviewed and approved the Certificate of Insurance. [Signature] comprehensive general liability insurance, one million dollars (\$1,000,000). [Signature] liquor liability insurance, five hundred thousand dollars (\$500,000).

[Signature] City Building Department has reviewed and approved the proposed use of temporary structures and electrical facilities.

[Signature] City Parks and Recreation Department has reviewed and approved the proposed set-up, clean-up plan.

[Signature] Other City Department: [Signature] has reviewed and approved the proposed plan.

Please contact me at (954) 828-6075 if you have any questions. Thank you.

FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS[Home](#)[Contact Us](#)[E-Filing Services](#)[Document Searches](#)[Forms](#)[Help](#)[Previous on List](#)[Next on List](#)[Return To List](#)[Entity Name Search](#)

No Events

No Name History

[Submit](#)**Detail by Entity Name****Florida Profit Corporation**

BC RESTAURANT GROUP, INC.

Filing Information

Document Number P11000028370

FEI/EIN Number APPLIED

Date Filed 03/22/2011

State FL

Status ACTIVE

Effective Date 03/21/2011

Principal Address10073 NW 19TH STREET
CORAL SPRINGS FL 33071**Mailing Address**10073 NW 19TH STREET
CORAL SPRINGS FL 33071**Registered Agent Name & Address**CHIAVARI, RICHARD
10073 NW 19TH STREET
CORAL SPRINGS FL 33067 US**Officer/Director Detail****Name & Address**

Title P

CHIAVARI, BRETT
10073 NW 19TH STREET
CORAL SPRINGS FL 33071**Annual Reports**

Report Year Filed Date

2012 05/01/2012

Document Images[05/01/2012 -- ANNUAL REPORT](#) [View image in PDF format](#)[03/22/2011 -- Domestic Profit](#) [View image in PDF format](#)**Note:** This is not official record. See documents if question or conflict.



CITY OF FORT LAUDERDALE OUTDOOR EVENT APPLICATION

\$100 Fee
must
accompany
application

Application must be filled out completely

Please submit by EMAIL at least 60 days ahead of your planned event.

The application will be reviewed by our administrative staff to determine the following criteria:

1. Facility requested
2. Compliance with City ordinances
3. Special permits required
4. Charges your organization will incur when City assistance and/or services are required
5. Security requirements
6. Environmental issues/effects on surrounding areas

PART I: EVENT REQUEST

Event name: CYPRESS CREEK ROUND UP

Purpose of event (check one): ☐ Fundraiser ☐ Awareness ☒ Recreation ☐ Other _____

Requested location: SOUTHWEST CORNER OF CYPRESS CREEK +
POWERLINE IN THE MIDDLE OF THE WORLD PARKING LOT

Estimated daily attendance: 100-200

Requested dates and time of event: EVERY WEDNESDAY NIGHT

	DATE	DAY	BEGIN	END
EVENT DAY 1:	<u>EVERY WEDNESDAY</u>		<u>5</u> AM/PM	<u>9:30</u> AM/PM
EVENT DAY 2:	<u>September 19 - December 19, 2012</u>		AM/PM	AM/PM
EVENT DAY 3:	_____	_____	AM/PM	AM/PM
SETUP:	_____	_____	AM/PM	
BREAKDOWN:	_____	_____		AM/PM

Has this event been held in the past? ☒ Yes ☐ No

If yes, please list past dates and locations: EVERY WEDNESDAY FOR THE

PAST YEAR 5-930

Detailed event description (Include activities, entertainment, vendors, etc.): A FOOD TRUCK

CATERING OF 5-7 TRUCKS.

PART II: APPLICANT

Organization name: BC TACOS
Address: 10073 NW 19TH ST City, State, Zip: CORAL SPRINGS, FL 33071
Phone: 954-821-8186 Fax: —
Corporation name: BC RESTAURANT GROUP, INC
(as it appears in articles of incorporation)
Date of incorporation: 3/21/11 State incorporated in: FL Federal ID #: 45-0956542
Two authorizing officials for the organization:
President: BRETT CHIAVARI Phone: 954-821-8186
~~SECRETARY~~ RICK CHIAVARI Phone: 954-821-8190
OFFICIAL REPRESENTATIVE

Event Coordinator: BRETT CHIAVARI Will you be on-site? ☒ Yes ☐ No

Title: OWNER/PRESIDENT Phone: 954-821-8186 Cell: —

E-mail address: bc_tacos@yahoo.com Fax: —

Additional Contact: RICK CHIAVARI Will you be on-site? ☒ Yes ☐ No

Title: OFFICIAL REP. OF BC TACOS Phone: 954-821-8190 Cell: —

E-mail address: cheerick2@aol.com Fax: —

Event production company (if other than applicant): —

Address: — City, State, Zip: —

Contact person: — Title: —

Phone: (day) — (night) — (cell) —

E-mail address: — Fax: —

PART III: EVENT INFORMATION

Are you planning to charge admission? ☐ Yes ☒ No
If yes, how much? \$ —

Are you requesting to fence the event? ☐ Yes ☒ No

Are you planning on having any type of concession? ☐ Yes ☒ No
If yes, State Health Dept. must be notified 10 days prior to event. Call John Litscher at 954-632-8094.

Are you planning on selling alcoholic beverages? ☐ Yes ☒ No
If yes, how will the beverages be served? (Draft truck, cold plate, mini-bar, beer tub, table service, etc.) _____

Are you planning on serving free alcoholic beverages? ☐ Yes ☒ No
If yes, to whom will it be given? _____

Are you planning to have any type of amusement rides? ☐ Yes ☒ No
If yes, name of company: _____

What type of rides are you planning? _____
(All rides must be approved by the State of Florida Bureau of Fair Rides and all permits must be secured prior to opening. Contact Ron Jacobs at (850) 921-1530.

Are you planning to play or have music? ☐ Yes ☒ No
If yes, what music format(s) will be used? (amplified, acoustic, recorded, live, disc jockey, etc): _____

List the type of equipment you will use (speakers, amplifier, drums, etc): _____

Will you use any type of soundproofing equipment? ☐ Yes ☒ No

List the days and times music will be played: _____

How close is the event to the nearest residence? _____

Will your event require road closings? ☐ Yes ☒ No
If yes, list requested streets and times in detail: _____

******PLEASE NOTE****** You are required to secure barricades and/or directional traffic signs for road closings. Please attach a layout of your traffic plan, including the placement and number of barricades, signs, directional arrows, cones, and message boards, as well as the name of the company you will be using. Your traffic plan must be approved by the Police Dept. which may terminate any event occurring without the proper use of barricades.

Will your road closings affect access to parking spaces or parking lots? ☐ Yes ☐ No

******PLEASE NOTE****** All road closings which result in loss of revenue from inaccessible parking spaces will be billed to the event organizer and must be paid in full before the event. Please call Keela Black at 828-3794.

Will any recyclable materials be utilized at this event? ☐ Yes ☒ No
(Materials that can be recycled include all clean paper, cardboard, glass, plastic drink containers, aluminum cans, and milk or juice boxes.) Please refrain from the use of Styrofoam plates and cups.

Who will provide clean up services for garbage and recyclables? EACH TRUCK CLEANS UP
AFTER THE EVENT + TAKES ALL GARBAGE WITH THEM
Contact Name: _____ Phone: _____

******NOTE****** All grounds must be cleaned up **immediately** after completion of event. Recycling should be done at all City facilities and parks. Recycling may be provided by your organization, a private company or in some cases by the City of Fort Lauderdale. You are responsible for securing recycling services. Contact Janet Townsend at Jtownsend@fortlauderdale.gov or (954) 828-5956.

Will you require electricity? ☐ Yes ☒ No

Events requiring electricity are the responsibility of the applicant. All permits must be obtained through the City's Department of Sustainable Development Building Services Division at (954) 828-5191 before setting up.

Company: _____ License #: _____

Name of electrician: _____ Phone: _____

PART IV: APPLICANT'S ACCEPTANCE

The information I have provided on this application is true and complete to the best of my knowledge.

Before receiving final approval from the City Commission, I understand that I (and the production company, if applicable) must furnish an original certificate of General Liability Insurance naming the City of Fort Lauderdale as additionally insured in the amount of at least one million dollars (\$1,000,000) or greater as deemed satisfactory by the City Risk Manager, and an original certificate of liquor liability insurance in the amount of \$500,000 if alcohol is being served.

I understand that a Parks and Recreation sponsored activity has precedence over the above schedule and I will be notified if any conflicts arise.

I understand that the City of Fort Lauderdale Police Department will determine all security requirements and that EMS is required by City Ordinance to be onsite during all outdoor events.

I understand that the City has a noise ordinance. If at any time during the event it is determined by law enforcement personnel, code enforcement personnel, parks and recreation personnel, or any other city representative that the entertainment or music is causing a noise disturbance, I will be directed to lower the volume to an acceptable level as determined by City staff. If a second noise disturbance arises during the event, I may be directed to shut down the music or entertainment for the remainder of the event. I agree to abide by all provisions of the noise control ordinance and understand that my failure to do so may result in a civil citation, a physical arrest, or the shutting down of the event.

BRETT CHIAVARI
Name of applicant

PRESIDENT / OWNER BC TACOS
Title

8/9/12
Date

Please **email** completed application at least 96 days ahead of your planned event to:

jmeehan@fortlauderdale.gov

Please mail the \$100.00 application fee (payable to the City of Fort Lauderdale) to:

Jeff Meehan, Outdoor Event Coordinator

1350 W. Broward Boulevard, Fort Lauderdale, FL 33312

Phone: (954) 828-6075 Fax: (954) 828-5650

Please include the following with the application:

* **Event site plan** – including stage(s), other entertainment locations, activities, booths, restrooms, canopies, dumpsters, fencing, generators, etc.

* **Traffic/detour plan** - including the placement and number of barricades, signs, directional arrows, cones, message boards, and name of the barricade and/or traffic signs company being used.

FIRE DEPARTMENT QUESTIONNAIRE

PREVENTION

1. Are you planning to have canopies (no slides) for this event? ____ Yes X No

How many and what sizes? _____

Name of Company: _____

A building permit is required. Please contact Capt. Bruce Strandhagen at 954-828-5080.

2. Are you planning to have tents (with sides) for this event? ____ Yes X No

How many and what sizes? _____

Name of Company: _____

A building permit, exit signs, emergency lights, fire extinguishers, and "No Smoking" signs are required for tents. A fire watch at overtime rate may apply. Contact Capt. Bruce Strandhagen at 954-828-5080.

******PLEASE NOTE****** All permits required by the Florida Building Code must be obtained through the Building Department (including but not limited to electrical, structural, plumbing). Contact the Department of Sustainable Development Building Services Division at 954-828-6520.

3. Are you planning to have fireworks? ____ Yes X No

Name of company conducting the show: _____

A permit is required for all pyrotechnics displays. Contact Capt. Wendy D'Agostino at 954-828-5884.

4. Are you having food vendors? ____ Yes ____ No

How many and what kind? JUST THE TRUCKS

A fire extinguisher is required for each food booth. If a propane tank is used for a fuel source, it must be secured on the outside of the booth. A Fire Inspection is required for all food booths. If the inspection is during non-working hours the cost will be \$75 per hour.

OPERATIONS/EMS

Special Event Detail Guidelines:

- * One rescue unit/cart for 500 to 5,000 people in attendance (sustained attendance)
- * Two rescue units/carts for 5,000 to 10,000 people in attendance (sustained attendance)
- * One more rescue unit/cart per 5,000 additional people
- * One command person if two or more rescue units/carts are required

The number of rescue units and paramedics is determined according to attendance and other risk factors.

1. Does your event require EMS medical standby services based on the guidelines above? YES ____ NO X
2. What is your estimated sustained attendance? 100-200
3. On-site contact? NAME BRETT CHAVARRA PHONE 954-821-8186

A minimum of 4 hours will be charged for all special event details. 45 minutes will be added to the pre and post event times (totaling 1.5 hours), allowing for travel and preparation for the event.

POLICE DEPARTMENT QUESTIONNAIRE

1. Does your event require use of police vehicles?

Yes _____ No X

If yes, A Hold-Harmless Agreement must be signed and Liability coverage of a minimum of **ONE MILLION DOLLARS** must be provided.

2. Is this a new or previously held event?

New _____ Previous X

If yes, Previous date(s)? EVERY WEDNESDAY NIGHT FOR THE
PAST YEAR

3. Any established security, traffic, or other appropriate plan(s)?

Yes _____ No X

If yes, besides Fort Lauderdale Police, who will you be using for this plan?
(private security company, volunteers, etc.)

4. Do you have an established detail of off-duty officers?

Yes _____ No X

If yes, who is your Police department contact?

5. Any notable entertainers or special circumstances scheduled for your event?

Yes _____ No X

Who/What? _____

6. Is there alcohol being sold or given away?

Yes _____ No X

7. Are there any road closures required?

Yes _____ No X

If so what roads/intersections? _____

8. What is your estimated attendance? 100-200

I understand the off duty rate for Police personnel for ALL special events is calculated at a 3-hour minimum rate. I also understand there is a 24 hour cancellation requirement to avoid the 3 hour minimum payment per officer. The hourly rate and costs to be incurred by the event organizer will be quoted on the City of Ft. Lauderdale Special Events "Cost Estimate" worksheet developed at the Special Events logistics meeting and provided to the organizer. All payments will be paid within two (2) weeks of the payroll being submitted.

Name

BRETT CHIVAN

Date

8/9/12

SCHEDULE ONE

1. Name of Applicant: BC Restaurant Group, Inc
 2. Name of Outdoor Event: Cypress Creek Round Up
 3. Date and time of Event: Every Wednesday for three months (September 19th-
December 19, 2012)- 5 PM- 9:30 PM
 4. Event Location: 5300 Powerline Road- SW corner in Marble of the
World parking lot.
 5. Road Closings: No
 6. Alcohol: No
-