



**CITY OF FORT LAUDERDALE**  
**City Commission Agenda Memo**  
**REGULAR MEETING**

#21-0610

**TO:** Honorable Mayor & Members of the Fort Lauderdale City Commission

**FROM:** Chris Lagerbloom, ICMA-CM, City Manager 

**DATE:** June 15, 2021

**TITLE:** **REVISED CP-8** Motion Approving an Agreement for Owner's Representative Services for Replacement of the Fiveash Water Treatment Plant – Hazen and Sawyer, P.C. – Phase 1 ~~\$2,500,000~~ 250,000 - (Commission Districts 1, 2, 3 and 4)

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**Recommendation**

Staff recommends the City Commission approve the ranking of firms and award an agreement, in substantially the form attached, for Owner's Representative Services for Replacement of the Fiveash Water Treatment Plant with the top ranked firm Hazen and Sawyer, P.C. (Hazen and Sawyer), in the estimated amount for Phase 1 of ~~\$2,500,000~~ 250,000. This amount is to be awarded to the consultant ~~in-phases~~, following the task order approval process.

**Background**

The Procurement Services Division solicited consulting engineering firms to provide Owner's Representative Services for the Replacement of Fiveash Water Treatment Plant project.

The timeline of the solicitation process includes the following:

- January, 2021 – Request for Qualifications (RFQ) 12483-216 was issued for Owner's Representative Services For Fiveash Water Treatment Plant Replacement contract.
- February, 2021 – The RFQ closed with a total of two firms submitting proposals. One of the two vendors that responded has indicated its status as a Minority Business Enterprise, Women Business Enterprise, or Small Business Enterprise.
- March, 2021 – The Committee met virtually to view and evaluate the presentations of the two firms. The firms' presentations were ranked based on the evaluation criteria shown in the table below and, after careful consideration, the Committee selected Hazen and Sawyer.

<b>Evaluation Criteria</b>	<b>Weight (%)</b>
Qualification of Project Team	35
Approach to Scope of Work	30
Previous Similar Projects; References	35
<b>TOTAL</b>	<b>100</b>

The Committee has reviewed the submissions and presentations from each vendor and determined that the selected vendor met the criteria specified in the published RFQ. Negotiations with the firm have been completed and staff recommends contract award to the consultant at the hourly rates identified in Exhibit B of the contract.

The first phase of the work includes validating the recommended treatment methods for the proposed water treatment plant and assisting the City in the selection of the project delivery method. Additional task orders will be awarded to the consultant for subsequent phases.

**Resource Impact**

There will be a fiscal impact to the City in the amount of \$250,000 for the first phase of work. Funds for first phase of the contract are available and have been encumbered in requisition number RQ2112073 in the FY2021 Operating Budget in the account listed below. The available balance in the chart reflects the amount remaining in the account after the obligation of the encumbrance established for this work is deducted. Funding for future phases of the contract for owner’s representative services will be brought back to the Commission. ~~determined as part of approved and appropriated funding for the construction of the new water treatment plant.~~

<i>Funds available as of June 3, 2021</i>					
<b>ACCOUNT NUMBER</b>	<b>INDEX NAME (Program)</b>	<b>CHARACTER CODE/ SUB-OBJECT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AVAILABLE BALANCE (Character)</b>	<b>AMOUNT</b>
450-PBS060101-3199	UTILITIES ENGINEERING OPERATIONS	SERVICES & MATERIALS/ OTHER PROFESSIONAL SERVICES	\$5,166,224	\$89,357	\$250,000
<b>TOTAL AMOUNT ►</b>					<b>\$250,000</b>

**Strategic Connections**

This item is a *2021 Top Commission Priority*, advancing the Infrastructure initiative.

This item supports the *Press Play Fort Lauderdale Strategic Plan 2024 Strategic Plan*, specifically advancing:

- The Infrastructure Focus Area

- Goal 1: Build a sustainable and resilient community
- Objective: Proactively maintain our water, wastewater, storm water, road, and bridge infrastructure

This item advances the *Fast-Forward Fort Lauderdale Vision Plan 2035: We are Ready*.

**Attachments**

Exhibit 1 – Solicitation

Exhibit 2 – Final Ranking

Exhibit 3 – Hazen and Sawyer Agreement

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