



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#17-0920

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: September 6, 2017

TITLE: Motion to Approve Final Ranking and Commencement of Contract
Negotiations for Landscape Architecture Continuing Services Contract

Recommendation

It is recommended that the City Commission approve the final ranking and authorize commencement of contract negotiations for the Landscape Architecture Continuing Services Contract with the top five ranked firms: Chen Moore & Associates; Bermello, Ajamil & Partners, Inc.; Calvin, Giordano & Associates; Keith & Schnars; and Craven Thompson & Associates, Inc. It is further recommended that the Commission certify these five firms as qualified pursuant to law and the City's regulations, as well as fully qualified to render the required services based on staff's recommendation.

Background

The City of Fort Lauderdale solicited consulting firms to provide landscape architectural services for projects throughout the City, including but not limited to, comprehensive architectural landscape services as outlined below:

- a. Landscape plans
- b. Sustainable Green initiatives and maintenance solutions for urban and rural areas
- c. Open space, recreational, urban and environmental planning
- d. Development and design for annual maintenance programs for existing and new plants, trees, and shrubs
- e. Irrigation projects and maintenance consultation
- f. Prepare urban design guidelines
- g. Grant application and administration
- h. Streetscape/hardscape design
- i. Electrical engineering for exterior and sports lighting design
- j. Recreational facility design
- k. Improvements to sport elements and conversion of grass areas to synthetic turf
- l. Peer reviews for plans prepared by third-party consultants
- m. Construction observation and inspection services

The timeline of the solicitation process includes the following:

- February 20, 2017 – Request for Qualifications (RFQ) 973-11900 was issued for landscape architectural services.
- March 24, 2017 – The RFQ closed with a total of nine firms below submitting proposals:
 - Bermello, Ajamil & Partners, Inc.
 - Calvin, Giordano & Associates
 - Chen Moore & Associates
 - Craven Thompson & Associates, Inc.
 - IBI Group (Florida) Inc.
 - Keith & Schnars
 - Miller Legg
 - Savino & Miller Design Studio
 - TBG Partners
- May 25, 2017 – The Evaluation Committee (Committee), consisting of Kimberly Pearson, Landscape Plans Examiner; Christopher Bennett, Assistant City Engineer; and Thomas White, Project Manager II, met with James Hemphill, Senior Procurement Specialist, and Maureen Lewis, Procurement Specialist II, to evaluate the proposals. The firms were ranked based on the evaluation criteria shown in the table below. The top five firms selected for presentations were Chen Moore & Associates; Bermello, Ajamil & Partners, Inc.; Calvin, Giordano & Associates; Keith & Schnars; and Craven Thompson & Associates, Inc.

Evaluation Criteria	Weight (%)
Qualification and Experience of Firm	15
Qualification and Experience of Project Team	25
Approach to Scope of Work	35
References	25
TOTAL	100

- July 12, 2017 – The Committee met with Maureen Lewis to evaluate the presentations of the five selected firms. The firms' presentations were ranked based on the evaluation criteria shown in the table above and, after careful consideration, the Committee decided to select all five firms.

The Committee has reviewed the submissions and presentations from each vendor and determined that the selected vendors listed below meet the criteria specified in the published RFQ. Staff requests approval to commence contract negotiations with all

five firms. If negotiations fail with any of the selected, ranked proposers, staff requests approval to reduce the number of contracts recommended for award.

VENDOR	RANK
Chen Moore & Associates	1
Bermello, Ajamil & Partners, Inc.	2
Calvin, Giordano & Associates	3
Keith and Schnars	4
Craven Thompson & Associates	5

Resource Impact

There is no fiscal impact to the City. Funding for these services will be from individual projects when services are contracted through individual task orders subject to the availability of funding.

Strategic Connections

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Infrastructure Cylinder of Excellence, specifically advancing:

- Goal 5: Be a community of strong, beautiful, and healthy neighborhoods.
- Objective 2: Enhance the beauty, aesthetics, and environmental quality of neighborhoods.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Community*.

Attachments

- Exhibit 1 – Evaluation Tabulation
- Exhibit 2 - Solicitation

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