



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#14-0711**

**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Lee R. Feldman, ICMA-CM, City Manager

**DATE:** July 1, 2014

**TITLE:** Resolution approving the consolidated budget amendment

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**Recommendation**

It is recommended that the City Commission adopt a resolution amending the Fiscal Year 2014 Budget.

**Background**

Budget amendments are consolidated into one agenda item for consideration at the first meeting of each month.

Examples of recommended actions within the consolidated budget amendment are:

- transfer between funds;
- transfer between capital and operating budgets;
- transfer between capital projects;
- acceptance and appropriation of grant funding;
- appropriation from fund balance; and
- appropriation for modified revenue and related expenditures.

Staff is recommending that the City Commission amend the FY 2014 Operating Budget and Community Investment Plan by approving the following transfers and appropriations:

## **Fire-Rescue**

### **A. Transfer between capital projects – Fire Rescue Bond 2005 Series – Fire Stations 8 and 13 - \$3,137,155**

Re-allocation of funding based upon the most recent project estimate for the Fire Stations is recommended. To ensure adequate funding to complete Fire Stations 8 and 13, a budget amendment to increase their project budgets is recommended. Fire Station 8 requires an additional \$2 million and Fire Station 13 requires an additional \$1,137,155. Funding will be transferred from the fund balance and from projects that will have remaining balances after completion.

Staff recommends the City Commission amend the FY 2014 Community Investment Plan (CIP) and Budget by amending the appropriate accounts in the Fire Rescue Bond 2005 Series in the amount of \$3,137,155 to facilitate the re-allocation of funding for the Fire Stations.

## **Parks and Recreation**

### **B. Appropriation for modified revenue and related expenditures – General Capital Projects Fund – playground surface change at Virginia Young Park - \$32,345**

The City Commission approved the purchase and installation of playground equipment for the Virginia Young Park on March 4, 2014 (CAM 14-0209). However, the homeowner's association has requested to change the playground surface from a mulch surface to a pour in play (PIP) surface, which is an estimated cost of \$32,345. The homeowner's association has committed to a donation of \$18,672.75 and remaining funds will be contributed from the District Four Park project to complete the project.

Staff recommends the City Commission amend the FY 2014 Community Investment Plan (CIP) and Budget by amending the appropriate accounts in the General Capital Projects Fund in the amount of \$32,345 to facilitate the purchase of the playground surface.

## **Police**

### **C. Appropriation from fund balance – School Crossing Guard Fund – additional crossing guards - \$47,062**

To enhance and improve the overall safety to the community during the school year, additional post locations are recommended. Crossing guard services and additional safety equipment is estimated at \$47,062 for this current fiscal year. This initiative also supports the City's goal to be a pedestrian friendly, multi-modal City. Funding for the enhanced level of service is available due to an increase in parking citation revenue. The contract extension, CAM 14-0804, is a companion item on this agenda.

Staff recommends that the City Commission amend the FY 2014 operating budget by amending the appropriate revenue and expense accounts in the School Crossing Guard Fund in the amount of \$47,062 to facilitate the enhanced school crossing guard services.

## **Public Works**

### **D. Appropriation from fund balance – Vehicle Rental Operations Fund – Fire-Rescue trucks - \$2,895,000**

To properly respond to medical and fire related emergencies, replacement of 14 Fire-Rescue vehicles and additional equipment is recommended. Each vehicle must meet operational requirements and standardization to properly carry required medical and fire related gear and equipment and supplies for the various types of services. Estimated cost of the contract for the vehicles and special options is approximately \$3,051,569.84; Additional funding in the amount of \$2,895,000 is recommended from the Vehicle Rental Operations Fund vehicle replacement reserves to fund these purchases. The contract award, CAM 14-0787, is a companion item on this agenda.

Staff recommends that the City Commission amend the FY 2014 operating budget by amending the appropriate accounts in the Vehicle Rental Operations Fund in the amount of \$2,895,000 to facilitate the purchase of the replacement Fire-Rescue vehicles.

## **Sustainable Development**

### **E. Acceptance and appropriation of grant funding – State Housing Initiatives Partnerships (SHIP) Fund – \$798,953**

The City is a recipient of the Florida State Housing Initiatives Partnerships (SHIP) grant from the Department of Housing and Urban Development to execute the City's Local Housing Assistance Plan 2013-2016 in the amount of \$776,453. The City's program is projected to generate \$22,500 in revenue for a combined total of \$798,953 to support the City's housing assistance plan. The program grant funds will be used as follows:

- Administration – \$77,645.30;
- Special Needs Barrier Free Housing Program – \$155,290.60 to assist up to 3 households;
- Purchase Assistance Program - \$323,517.10 to assist up to 5 households; and
- Housing Rehabilitation/Replacement Program - \$220,000 to assist 6 households.

The additional program income of \$22,500, once realized, will be used in accordance with the approved SHIP Local Housing Assistance Plan. The agreement, CAM 14-0729, is a companion item on this agenda.

Staff recommends that the City Commission amend the FY 2014 operating budget by amending the appropriate revenue and expense accounts in the State Housing Initiatives Partnerships (SHIP) Fund in the amount of \$798,953 to facilitate the Local Housing Assistance Plan 2013-2016.

### **Transportation Mobility**

#### **F. Acceptance of grant funding and appropriation from fund balance – Airport Fund – Construction of U.S. Customs and Border Protection Facility – \$576,188**

The Florida Department of Transportation (FDOT) awarded the City an additional \$460,950 in grant funding for the U.S. Customs Border Protection Facility project, which requires a match in the amount of \$115,238. The facility will include: waiting area, bag inspection and queuing area, administrative office areas, interview/search rooms, restroom/bathing facilities, parking for vehicles including parking for the physically challenged hybrid and carpool spaces, fencing and cameras, site lighting, emergency generator, irrigation and landscaping improvements. The grant acceptance, CAM 14-0718, is a companion item on this agenda.

Staff recommends the City Commission amend the FY 2014 Community Investment Plan (CIP) and Budget by amending the appropriate revenue and expense accounts in the Airport Fund, in the amount of \$576,188 for the construction of the U.S. Customs and Border Protection Facility.

#### **Resource Impact**

The fiscal impact in the various funds is outlined in the tables below. The letters below correspond to the descriptions in the background section of this document.

Where applicable, the approval of companion agenda items listed below is contingent upon the approval of the respective companion items as part of this consolidated budget amendment.

Related CAM(s): 14-0804, 14-0787, 14-0718, 14-0729

## Fire-Rescue

### A. Transfer between capital projects – Fire Rescue Bond 2005 Series – Fire Stations 8 and 13 - \$3,137,155

**Transfer From:**

*Funds available as of June 18, 2014*

| ACCOUNT NUMBER          | INDEX NAME<br>(Program)                  | OBJECT CODE/ SUB-<br>OBJECT NAME | AMENDED BUDGET<br>(Object Code) | AVAILABLE<br>BALANCE<br>(Object Code) | AMOUNT                |
|-------------------------|--|----------------------------------|---------------------------------|---------------------------------------|-----------------------|
| N/A                     | Fire Bond Fund                           | N/A                              | N/A                             | \$1,529,836.35                        | \$1,529,836.00        |
| P10914.336-6599         | Fire Station 54                          | Capital Outlay/Construction      | \$4,576,246.00                  | \$4,062,531.00                        | \$250,000.00          |
| P10919.336-6599         | New Fire Station 35                      | Capital Outlay/Construction      | \$3,954,728.00                  | \$327,655.00                          | \$215,621.00          |
| P10911.336-6599         | Fire Station 46 Design<br>& Construction | Capital Outlay/Construction      | \$4,568,105.00                  | \$1,141,698.00                        | \$1,141,698.00        |
| <b>TRANSFER TOTAL →</b> |  |                                  |                                 |                                       | <b>\$3,137,155.00</b> |

**Transfer To:**

| ACCOUNT NUMBER          | INDEX NAME<br>(Program)                  | OBJECT CODE/ SUB-<br>OBJECT NAME | AMENDED BUDGET<br>(Object Code) | AVAILABLE<br>BALANCE<br>(Object Code) | AMOUNT                |
|-------------------------|--|----------------------------------|---------------------------------|---------------------------------------|-----------------------|
| P10909.336-6599         | SE Fire Station Design<br>& Construction | Capital Outlay/Construction      | \$2,097,260.00                  | \$2,086,996.00                        | \$2,000,000.00        |
| P10918.336-6599         | New Fire Station 13                      | Capital Outlay/Construction      | \$3,992,604.00                  | \$3,894,048.00                        | \$1,137,155.00        |
| <b>TRANSFER TOTAL →</b> |  |                                  |                                 |                                       | <b>\$3,137,155.00</b> |

## Parks and Recreation

### B. Appropriation for modified revenue and related expenditures – General Capital Projects Fund – playground surface change at Virginia Young Park - \$32,345

Appropriate:

*Funds available as of June 18, 2014*

| ACCOUNT NUMBER               | INDEX NAME<br>(Program)                          | OBJECT CODE/<br>SUB-OBJECT NAME               | AMENDED<br>BUDGET<br>(Object Code) | AVAILABLE<br>BALANCE (Object<br>Code) | AMOUNT             |
|------------------------------|--|---|------------------------------------|---------------------------------------|--------------------|
| 331-P11976.331-N459          | Virginia Young<br>Park Playground<br>Replacement | Misc<br>Revenue/Recreation<br>Dept. Donations | \$0.00                             | \$0.00                                | \$18,672.75        |
| <b>APPROPRIATION TOTAL →</b> |  |   |                                    |                                       | <b>\$18,672.75</b> |

Appropriate:

| ACCOUNT NUMBER               | INDEX NAME<br>(Program)                          | OBJECT CODE/<br>SUB-OBJECT NAME | AMENDED<br>BUDGET<br>(Object Code) | AVAILABLE<br>BALANCE (Object<br>Code) | AMOUNT             |
|------------------------------|--|---------------------------------|------------------------------------|---------------------------------------|--------------------|
| 331-P11976.331-6599          | Virginia Young<br>Park Playground<br>Replacement | Capital<br>Outlay/Construction  | \$81,138.00                        | \$0.00                                | \$18,672.75        |
| <b>APPROPRIATION TOTAL →</b> |  |                                 |                                    |                                       | <b>\$18,672.75</b> |

And Appropriate From (Match):

| ACCOUNT NUMBER               | INDEX NAME<br>(Program) | OBJECT CODE/<br>SUB-OBJECT NAME | AMENDED<br>BUDGET<br>(Object Code) | AVAILABLE<br>BALANCE (Object<br>Code) | AMOUNT             |
|------------------------------|-------------------------|---------------------------------|------------------------------------|---------------------------------------|--------------------|
| 331-P11727.331-6599          | District Four Park      | Capital<br>Outlay/Construction  | \$76,318.00                        | \$75,879.00                           | \$13,672.76        |
| <b>APPROPRIATION TOTAL →</b> |                         |                                 |                                    |                                       | <b>\$13,672.76</b> |

Appropriate To:

| ACCOUNT NUMBER               | INDEX NAME<br>(Program)                          | OBJECT CODE/<br>SUB-OBJECT NAME | AMENDED<br>BUDGET<br>(Object Code) | AVAILABLE<br>BALANCE (Object<br>Code) | AMOUNT             |
|------------------------------|--|---------------------------------|------------------------------------|---------------------------------------|--------------------|
| 331-P11976.331-6599          | Virginia Young<br>Park Playground<br>Replacement | Capital<br>Outlay/Construction  | \$81,138.00                        | \$0.00                                | \$13,672.76        |
| <b>APPROPRIATION TOTAL →</b> |  |                                 |                                    |                                       | <b>\$13,672.76</b> |

## Police

### C. Appropriation from fund balance – School Crossing Guard Fund – additional crossing guards - \$47,062

Appropriate From:

*Funds available as of June 5, 2014*

| ACCOUNT NUMBER               | INDEX NAME<br>(Program) | OBJECT CODE/ SUB-<br>OBJECT NAME | AMENDED BUDGET<br>(Object Code) | AVAILABLE<br>BALANCE<br>(Object Code) | AMOUNT             |
|------------------------------|-------------------------|----------------------------------|---------------------------------|---------------------------------------|--------------------|
| 001-FD146.01                 | School Crossing Guards  | N/A                              | N/A                             | \$107,465.00                          | \$47,062.00        |
| <b>APPROPRIATION TOTAL →</b> |                         |                                  |                                 |                                       | <b>\$47,062.00</b> |

Appropriate To:

| ACCOUNT NUMBER               | INDEX NAME<br>(Program) | OBJECT CODE/ SUB-<br>OBJECT NAME          | AMENDED BUDGET<br>(Object Code) | AVAILABLE<br>BALANCE<br>(Object Code) | AMOUNT             |
|------------------------------|-------------------------|---|---------------------------------|---------------------------------------|--------------------|
| 146-POL030203-3219           | School Crossing Guards  | Services-<br>Materials/Crossing<br>Guards | \$800,000.00                    | \$80,000.00                           | \$47,062.00        |
| <b>APPROPRIATION TOTAL →</b> |                         |   |                                 |                                       | <b>\$47,062.00</b> |

## Public Works

### D. Appropriation from fund balance – Vehicle Rental Operations Fund – Fire-Rescue trucks - \$2,895,000

Appropriate From:

*Funds available as of June 20, 2014*

| ACCOUNT NUMBER               | INDEX NAME<br>(Program)        | OBJECT CODE/ SUB-<br>OBJECT NAME               | AMENDED BUDGET<br>(Object Code) | AVAILABLE<br>BALANCE<br>(Object Code) | AMOUNT                |
|------------------------------|--------------------------------|--|---------------------------------|---------------------------------------|-----------------------|
| 583-FD583-9922               | Vehicle Rental -<br>Operations | Other Uses/Reserves for<br>Replace-Improvement | \$8,797,546.00                  | \$8,797,546.00                        | \$2,895,000.00        |
| <b>APPROPRIATION TOTAL →</b> |                                |  |                                 |                                       | <b>\$2,895,000.00</b> |

Appropriate To:

| ACCOUNT NUMBER               | INDEX NAME<br>(Program) | OBJECT CODE/ SUB-<br>OBJECT NAME | AMENDED BUDGET<br>(Object Code) | AVAILABLE<br>BALANCE<br>(Object Code) | AMOUNT                |
|------------------------------|-------------------------|----------------------------------|---------------------------------|---------------------------------------|-----------------------|
| 583-PBS580101-6146           | Fleet Services          | Capital Outlay/Vehicles          | \$5,715,447.00                  | \$2,186,832.00                        | \$2,895,000.00        |
| <b>APPROPRIATION TOTAL →</b> |                         |                                  |                                 |                                       | <b>\$2,895,000.00</b> |

## Sustainable Development

### E. Acceptance and appropriation of grant funding – State Housing Initiatives Partnerships (SHIP) Fund – \$798,953

Appropriate:

*Funds available as of June 11, 2014*

| ACCOUNT NUMBER                  | INDEX NAME<br>(Program)          | OBJECT CODE/ SUB-<br>OBJECT NAME                           | AMENDED BUDGET<br>(Object Code) | AVAILABLE<br>BALANCE<br>(Object Code) | AMOUNT              |
|---------------------------------|----------------------------------|--|---------------------------------|---------------------------------------|---------------------|
| 130-SH15REV-D334                | SHIP Program Revenue<br>FY 14-15 | Intergovernmental<br>Revenue/SHIP - FY 2014-<br>2015 Funds | \$0.00                          | \$0.00                                | \$776,453.00        |
| 130-SH15PI-N770                 | SHIP Program Income<br>FY 14-15  | Misc Revenue/Deferred<br>Loans Paid                        | \$0.00                          | \$0.00                                | \$20,000.00         |
| 130-SH15PI-N103                 | SHIP Program Income<br>FY 14-15  | Misc Revenue/Earned -<br>Pooled investments                | \$0.00                          | \$0.00                                | \$2,500.00          |
| <b>APPROPRIATION TOTAL &gt;</b> |                                  |  |                                 |                                       | <b>\$798,953.00</b> |

Appropriate:

| ACCOUNT NUMBER                  | INDEX NAME<br>(Program)          | OBJECT CODE/ SUB-<br>OBJECT NAME | AMENDED BUDGET<br>(Object Code) | AVAILABLE<br>BALANCE<br>(Object Code) | AMOUNT              |
|---------------------------------|----------------------------------|----------------------------------|---------------------------------|---------------------------------------|---------------------|
| 130-SH15REV-8001                | SHIP Program Revenue<br>FY 14-15 | Grant Services/Program<br>Funds  | \$0.00                          | \$0.00                                | \$776,453.00        |
| 130-SH15PI-8001                 | SHIP Program Income<br>FY 14-15  | Grant Services/Program<br>Funds  | \$0.00                          | \$0.00                                | \$22,500.00         |
| <b>APPROPRIATION TOTAL &gt;</b> |                                  |                                  |                                 |                                       | <b>\$798,953.00</b> |



## Transportation Mobility

### F. Acceptance of grant funding and appropriation from fund balance – Airport Fund – Construction of U.S. Customs and Border Protection Facility – \$576,188

Appropriate:

*Funds available as of June 24, 2014*

| ACCOUNT NUMBER               | INDEX NAME<br>(Program)            | OBJECT CODE/<br>SUB-OBJECT NAME             | AMENDED<br>BUDGET<br>(Object Code) | AVAILABLE<br>BALANCE (Object<br>Code) | AMOUNT              |
|------------------------------|------------------------------------|---|------------------------------------|---------------------------------------|---------------------|
| 468-P11242.468B-D479         | Design Customs<br>Building & Apron | Intergovt<br>Revenue/FDOT<br>Transportation | \$0.00                             | \$0.00                                | \$460,950.00        |
| <b>APPROPRIATION TOTAL →</b> |                                    |   |                                    |                                       | <b>\$460,950.00</b> |

Appropriate:

| ACCOUNT NUMBER               | INDEX NAME<br>(Program)            | OBJECT CODE/<br>SUB-OBJECT NAME | AMENDED<br>BUDGET<br>(Object Code) | AVAILABLE<br>BALANCE (Object<br>Code) | AMOUNT              |
|------------------------------|------------------------------------|---------------------------------|------------------------------------|---------------------------------------|---------------------|
| 468-P11242.468B-6599         | Design Customs<br>Building & Apron | Capital<br>Outlay/Construction  | \$2,336,747.00                     | \$213,249.00                          | \$460,950.00        |
| <b>APPROPRIATION TOTAL →</b> |                                    |                                 |                                    |                                       | <b>\$460,950.00</b> |

Appropriate From (Cash Match):

| ACCOUNT NUMBER               | INDEX NAME<br>(Program) | OBJECT CODE/<br>SUB-OBJECT NAME       | AMENDED<br>BUDGET<br>(Object Code) | AVAILABLE<br>BALANCE (Object<br>Code) | AMOUNT              |
|------------------------------|-------------------------|---------------------------------------|------------------------------------|---------------------------------------|---------------------|
| 468-FD468-9918               | Airport Operations      | Other Uses/Reserves<br>for Operations | \$11,393,273.00                    | \$11,393,273.00                       | \$115,238.00        |
| <b>APPROPRIATION TOTAL →</b> |                         |                                       |                                    |                                       | <b>\$115,238.00</b> |

Appropriate To:

| ACCOUNT NUMBER               | INDEX NAME<br>(Program)            | OBJECT CODE/<br>SUB-OBJECT NAME | AMENDED<br>BUDGET<br>(Object Code) | AVAILABLE<br>BALANCE (Object<br>Code) | AMOUNT              |
|------------------------------|------------------------------------|---------------------------------|------------------------------------|---------------------------------------|---------------------|
| 468-P11242.468-6599          | Design Customs<br>Building & Apron | Capital<br>Outlay/Construction  | \$2,336,747.00                     | \$213,249.00                          | \$115,238.00        |
| <b>APPROPRIATION TOTAL →</b> |                                    |                                 |                                    |                                       | <b>\$115,238.00</b> |

Prepared by: Bobbi Williams

Budget Manager: Emilie R. Smith