



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#22-0765

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Greg Chavarria, City Manager

DATE: August 16, 2022

TITLE: Motion Approving an Event Agreement and Related Road Closure for Step
Out Walk to Stop Diabetes 2022 - **(Commission District 4)**

Recommendation

Staff recommends the City Commission approve an event agreement and request for a road closure with American Diabetes Association, Inc., in substantially the form attached, and authorize execution of the agreement by the City Manager.

Background

City staff has been working closely with the event organizer regarding event topics, such as logistics, maintenance, and security as detailed below. The Police Department recommends approval for closing the City streets where appropriate, and event parking has been satisfactorily arranged. When applicable, amplified music was discussed, and the event organizer was advised of the noise ordinance and possible concerns.

The organizer will pay for all event costs and submit the required certificates of insurance. The event organizer will also secure all other necessary permits and licenses that are required from other agencies. Civic and merchant associations have been notified, as appropriate, regarding events in their respective areas. Specific event details are included in each event application as attached.

Where applicable, the City Commission authorizes amplified music for the events listed below.

Authorization for the execution of the event agreements is contingent upon the City Attorney's Office receiving and approving a validly executed agreement.

Event 1: Step Out Walk to Stop Diabetes 2022 (District 4)	
Applicant:	American Diabetes Association, Inc.
Date/Time:	Saturday, September 24, 2022 (7:00am – 1:00pm)
Location:	Huizenga Plaza 32 Eas Las Olas Blvd, Fort Lauderdale, FL 33301
Set Up Date/Time:	Friday, September 23, 2022 (8:00am – 12:00pm)
Breakdown Date/Time:	Saturday, September 24, 2022 (11:00am – 3:00pm)
Road Closing:	Yes – Saturday, September 24, 2022 Full Road Closure (7:00am – 11:00am) <ul style="list-style-type: none"> East Las Olas (infront of Huizenga) to SE 3 Ave to SE 6 St to US1 to N Rio Vista Blvd. to SE 9 Ave to SE 6 St to to N. Rio Vista Blvd to SE 5 Ave. to SE 3 Ave. to East Las Olas Blvd. to New River Dr. E. back to Huizenga Plaza.
Alcohol:	Yes
Amplified Music:	Yes – Saturday, September 24, 2022 (7:00am – 11:00am)
Special Permission:	Amplified Music/Extended Road Closure – No
Insurance Required:	Yes
Banners:	No
Pending Code Violations:	No
Application Fee:	\$200

Resource Impact

Revenue related to these agreements is included in the FY 2022 operating budget in the accounts listed below.

Funds available as of July 25, 2022					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
001-PKR033401-K029	Community Events	Charges for Service/ Nonsponsor Charges – Spec Event Fees	\$163,000	\$148,282	\$200
TOTAL AMOUNT ►					\$200

Strategic Connections

This item is a 2022 Top Commission Priority, advancing the Parks and Public Places initiative.

This item supports the *Press Play Fort Lauderdale 2024 Strategic Plan*, specifically advancing:

- The Public Places Focus Area
- Goal 3: Building a healthy and engaging community
- Objective: Offer a diverse range of recreational and educational programming

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Here*. This item supports the *Advance Fort Lauderdale 2040 Comprehensive Plan* specifically advancing:

- The Public Places Focus Area
- The Parks, Recreation & Open Spaces Element
- Goal 1: Be a community where persons of all ages are able to partake in a fun and healthy lifestyle.

Attachments

Exhibit 1 – Step Out Walk to Stop Diabetes 2022 Application

Exhibit 1a – Step Out Walk to Stop Diabetes 2022 Site Plan

Exhibit 1b – Step Out Walk to Stop Diabetes 2022 Route

Exhibit 1c – Step Out Walk to Stop Diabetes 2022 Agreement

Exhibit 2 – September 2022 Special Events Calendar

Prepared by: Brittany Henry, Special Events Coordinator, Parks and Recreation Department

Department Director: Phil Thornburg, Parks and Recreation Department