



**CITY OF FORT LAUDERDALE**  
**City Commission Agenda Memo**  
**REGULAR MEETING**

**#24-0659**

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**TO:** Honorable Mayor & Members of the Fort Lauderdale City Commission

**FROM:** Susan Grant, Acting City Manager

**DATE:** July 2, 2024

**TITLE:** Motion Approving a Facility Use Agreement Between The Performing Arts Center Authority and the City of Fort Lauderdale - **(Commission District 2)**

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**Recommendation**

Staff recommends the City Commission approve a facility use agreement (“Agreement”) between The Performing Arts Center Authority and the City of Fort Lauderdale for the use of facilities at the Broward Center for the Performing Arts for hosting City Commission meetings, effective from August 20, 2024, in substantially the form attached.

**Background**

The City will utilize the Porter Riverview Ballroom and Einstein Room for various scheduled events, including 11:30 AM workshops, 1:30 PM conference meetings, and 6:00 PM regular meetings from August 2024 to September 2025. The specific dates for these events are detailed in the Agreement (Exhibit 1).

In terms of fees and payments, the details related to space use, equipment, and services are comprehensively listed in Attachment A, B, and C of the Agreement. The City is not required to make a deposit; payments will be settled on an event-by-event basis. The total anticipated fees for scheduled events amount to \$41,352, respectively.

This agreement delineates the terms under which the City of Fort Lauderdale will utilize the Broward Center for the Performing Arts for official commission meetings.

**Resource Impact**

Estimated funding for FY 2024 in the amount of \$6,904 is available in the account listed below. The estimated cost for FY 2025 is \$34,448 and is contingent upon the approval of the FY 2025 budget.

<b>Funds available as of June 20, 2024</b>					
<b>ACCOUNT NUMBER</b>	<b>INDEX NAME (Program)</b>	<b>CHARACTER CODE/ SUB-OBJECT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AVAILABLE BALANCE (Character)</b>	<b>AMOUNT</b>
10-125-9300-525-30-3999-23FLOOD	GRANTS	Services & Materials/Other Supplies	\$58,133,852	\$13,671,238	\$6,904
<b>TOTAL AMOUNT ►</b>					\$6,904

**Strategic Connections**

This item supports the *Press Play Fort Lauderdale Strategic Plan 2029*, specifically advancing:

- Guiding Principle: Fiscal Responsibility

This item advances the *Fast Forward Fort Lauderdale Vision Plan 2035: We are Here*.

**Attachment**

Exhibit 1 – Proposed Facility Use Agreement

Prepared by: Angela Salmon, Assistant to the City Manager, City Manager’s Office

Charter Officer: Susan Grant, Acting City Manager