



**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Susan Grant, Acting City Manager

**DATE:** June 18, 2024

**TITLE:** Motion Approving a Design-Build Agreement for Sunset Memorial  
Gardens Mausoleums - Sagaris Corp. - \$1,555,200 - (**Commission  
District 3**)

---

### **Recommendation**

Staff recommends the City Commission approve an agreement, in substantially the form attached, for the design and construction of the Sunset Memorial Gardens Mausoleums with Sagaris Corp., in the amount of \$1,555,200, which includes allowances of \$20,000 for permit fees and testing.

### **Background**

The Parks and Recreation Department's Cemetery Division is seeking to construct three (3) new community mausoleums at Sunset Memorial Gardens Cemetery located at 3201 NW 19<sup>th</sup> Street, Fort Lauderdale 33311. The increased demand for burial services has caused the cemetery to reach capacity, necessitating the expansion of mausoleum space to accommodate the growing number of families seeking burial options.

As part of the Cemetery Master Plan, which was approved by the Commission in 2019 (CAM #19-0235), funding for this project has been allocated for this project. The scope of work entails the design and construction of three (3) new community mausoleums which will generate a total of four hundred seventy-six (476) crypts. This project will enable the cemetery to meet the growing demand for burial services and provide a dignified and respectful final resting place for families.

On September 29, 2023, the Procurement Services Division issued Request for Proposals (RFP) Event No. 149 Sunset Memorial Gardens Mausoleums (Design-Build). The City received Proposals from the following three (3) firms in response to the solicitation, which were opened on December 19, 2023:

1. Engineer Control Systems Corporation
2. Sagaris Corp.
3. New FTL Biz

None of the firms listed their status as a Disadvantaged Business Enterprise. New FTL Biz was deemed non-responsive as the firm did not submit any documentation with their response or respond to any communications from staff. The remaining firms were reviewed for compliance with the solicitation requirements and ranked based on the evaluation criteria shown in the table below and deemed responsive and responsible.

CRITERIA	PERCENTAGE
Qualifications of the Firm & the Team	25%
Project Methodology & Approach	20%
Price Proposal	30%
Previous Similar Projects; References	25%
<b>TOTAL:</b>	<b>100%</b>

On January 30, 2024, the Evaluation Committee evaluated and shortlisted both firms as listed below for further consideration:

1. Sagaris Corp.
2. Engineer Control Systems Corporations

On February 29, 2024, the Evaluation convened and heard presentations from the two shortlisted firms. After discussion and consideration, the Evaluation Committee ranked Sagaris Corp. as the highest-ranked, responsive, and responsible firm. All negotiations have been successfully completed and staff is recommending Sagaris Corp. for award.

**Resource Impact**

There will be a fiscal impact to the City in the total amount of \$1,642,041. The contract award in the amount of \$1,555,200, which includes allowances of \$20,000 for permit fees and testing. There will be an additional \$86,841 for estimated in-house project management fees. Funds for this agreement, for the total amount of \$1,642,041, are available in the FY 2024 Community Investment Plan in the account listed below.

<b>Funds available as of May 31, 2024</b>					
ACCOUNT NUMBER	COST CENTER NAME (Program)	CHARACTER/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE * (Character)	AMOUNT
10-430-9100-539-60-6599-P12718	Mausoleums – Sunset Memorial Gardens Cemetery	Capital Outlay/ Construction	\$2,271,329	\$2,233,247	\$1,642,041
<b>TOTAL AMOUNT ►</b>					<b>\$1,642,041</b>

\* Includes funds in the amount of \$1,100,160 available/committed in Requisition #5173.

### **Strategic Connections**

This item is a 2024 *Commission Priority*, advancing the Public Places initiative.

This item supports the *Press Play Fort Lauderdale 2029* Strategic Plan, specifically advancing:

- The Public Places Focus Area, Goal 5: Build a beautiful and welcoming community.

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We are Here.

This item supports the *Advance Fort Lauderdale 2040* Comprehensive Plan, specifically advancing:

- The Public Places Focus Area
- The Parks, Recreation, and Open Spaces Element
- Goal 2: Be a community with high quality parks and recreational facilities that highlight the character of our City.

### **Attachments**

Exhibit 1 – CAM #19-0235

Exhibit 2 – Solicitation

Exhibit 3 – Evaluation Committee Final Evaluation

Exhibit 4 – Sagaris Corp. Proposal

Exhibit 5 – Agreement

---

Prepared by: Connie Hayman, Project Manager II, Public Works  
Erick Martinez, Senior Procurement Specialist, Finance  
Shamori Aldridge, Senior Administrative Assistant, Finance

Department Directors: Alan Dodd, P.E., Public Works  
Linda Short, Finance