



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#21-0273

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Chris Lagerbloom, ICMA-CM, City Manager

DATE: April 6, 2021

TITLE: Motion Approving Agreements for Purchase of Plan Review and Inspection
Services – C.A.P. Government, Inc. and Calvin, Giordano & Associates,
Inc. - \$6,000,000- **(Commission Districts 1, 2, 3 and 4)**

Recommendation

Staff recommends the City Commission approve two (2) two-year agreements, in substantially the forms attached, for the purchase of plan review and inspection services, with C.A.P. Government, Inc. (“CAP”) and Calvin, Giordano & Associates, Inc. (“CGA”) in the estimated amount of \$6,000,000 and authorize the City Manager to approve one (1), two-year renewal option, contingent upon appropriation of funds.

Background

Building permit application activity at the Building Services Division is higher than normal, when compared to other local municipalities. This year, the construction value of projects should exceed \$800 million in total capital investment, with permit applications activity increasing at an average of 6% per year. The forecast is an indication that not only is development continued to grow in the current economic climate, but so has the associated amount of review and inspection time necessary for larger valued projects. To account for the increase in permit volume, the division will continue to supplement City staff using contract services for building permit inspection and plan examination services.

On January 13, 2021, the Procurement Services Division issued Invitation to Bid No. 12376-813. The City received four bids in response to the solicitation, which were opened on February 10, 2021. None of the vendors that responded indicated their status as a Minority Business Enterprise, Women Business Enterprise, or Small Business Enterprise. All bids were reviewed for compliance with the solicitation specifications. The bids submitted by CAP and CGA have met all the specifications of the solicitation and have been deemed the lowest responsive, responsible bidders.

Resource Impact

There will be a current impact to the City in the amount of \$652,751. Future expenditures are contingent upon approval and appropriation of the annual budget.

Funds available as of March 8, 2021

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-DSD010201-3199	Engineering Division	Services/Materials/ Other Professional Service	\$310,645	\$164,367	\$143,973
001-DSD010103-3199	Zoning and Landscaping	Services/Materials/ Other Professional Service	\$406,635	\$31,975	\$188,715*
140-DSD034002-3199	Building Permits	Services/Materials/ Other Professional Service	\$2,544,834	\$1,321,979	\$320,063
TOTAL AMOUNT ►					\$652,751

*Net of \$188,715 encumbrance applies to the existing contracts that expire May 15, 2021.

Strategic Connections

This item supports the *Press Play Fort Lauderdale 2024* Strategic Plan, specifically advancing:

- The Public Places Focus Area
 - Goal 3: Build a healthy and engaging community
- The Neighborhood Enhancement Focus Area
 - Goal 4: Build a thriving and inclusive community of neighborhoods

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are Ready.

Attachments

- Exhibit 1 – Solicitation
- Exhibit 2 – Tabulation
- Exhibit 3 – Agreement - CAP
- Exhibit 4 – Agreement - CGA

Prepared by: John Travers, Building Official, Sustainable Development
Laurie Platkin, Sr. Procurement Specialist, Finance
Claudelle Rose, Sr. Admin Assistant, Finance

Department Directors: Susan Grant, Finance
Anthony Fajardo, Sustainable Development