



**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Lee R. Feldman, ICMA-CM, City Manager

**DATE:** October 15, 2013

**TITLE:** Motion to approve a two-year contract for auctioneer services – Request  
for Proposal (RFP) 535-11168 - \$240,000 (two year revenue)

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**Recommendation**

It is recommended that the City Commission award a two-year contract for auctioneer services, per Contract Form P-0001, to top ranked proposers Rene Bates Auctioneers, Inc. for standard online services and PropertyRoom.Com, Inc. for full service online services, in the estimated annual revenue amount of \$120,000 (two year estimated revenue amount of \$240,000) and authorize the City Manager to approve the renewal options.

**Background**

Fleet Services Division utilizes the standard online auction services for the sale of surplus vehicles and equipment. City staff provides the auctioneer with vehicle information along with pictures. The auctioneer then uploads data into their system and after staff reviews documents for accuracy the auction can begin. Vehicles remain in our possession until the auction ends, and the highest bidder pays for the merchandise.

The Police Department utilizes the full service online auction services for the sale of unclaimed, found and confiscated property. City staff will provide the auctioneer a manifest of listed items along with the items themselves. The auctioneer will then process the items to be sold to the highest bidder.

RFP 535-11168 was opened on May 22, 2013 with six proposals received. The evaluation committee consisted of Carlos Berriz, of the Fleet Services Division, and Dawn Ramage and Samantha Laird, both of the Police Department. The committee evaluated the six proposals and ranked Rene Bates Auctioneers, Inc., as the top ranked proposer for the standard online auction services and PropertyRoom.Com, Inc., as the top ranked proposer for the full service online auction services.

**Resource Impact**

There will be a positive fiscal impact to the City in the estimated amount of \$120,000.

**STANDARD ONLINE AUCTION FUNDS  
POSITIVE IMPACT LOCATION:**

FY	FUND	SUB FUND	FUND NAME	INDEX #	INDEX NAME	SUB OBJ #	SUBJECT NAME	AMOUNT
2014	001	01	General Fund	GEN010201	Other General Government-leases taxes and pensions	N404	Vehicle sale proceeds	117,100.
<b>TOTAL</b>								117,100.

**FULL SERVICE ONLINE AUCTION FUNDS  
POSITIVE IMPACT LOCATIONS:**

FY	FUND	SUB FUND	FUND NAME	INDEX #	INDEX NAME	SUB OBJ #	SUBJECT NAME	AMOUNT
2014	001	01	General Funds	POL020408	Evidence	N984	Found/Abandoned Property	1,600
<b>TOTAL</b>								1,600

FY	FUND	SUB FUND	FUND NAME	INDEX #	INDEX NAME	SUB OBJ #	SUBJECT NAME	AMOUNT
2014	001	01	General Funds	POL020408	Evidence	N985	Unclaimed Evidence	1,000.
<b>TOTAL</b>								1,000.

FY	FUND	SUB FUND	FUND NAME	INDEX #	INDEX NAME	SUB OBJ #	SUBJECT NAME	AMOUNT
2014	001	01	General Fund	POL020401	Staff Support	N413	Sale of Surplus Property	300.
<b>TOTAL</b>								300.

**Attachments**

Exhibit 1 – Bid Tabulation RFP 535-11168

Exhibit 2 – Final Rankings RFP 535-11168

Prepared by: AnnDebra Diaz, Procurement Specialist II  
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