



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#24-0186

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Greg Chavarria, City Manager

DATE: February 20, 2024

TITLE: Motion Approving an Agreement for Purchase of Trees, Palms and Plants -
Gardening Angel Nursery, Inc. - \$6,000,000 (estimated three-year total) -
(Commission Districts 1, 2, 3 and 4)

Recommendation

Staff recommends the City Commission approve an Agreement, in substantially the form attached, for the purchase of trees, palms and plants with Gardening Angel Nursery, Inc., for an initial three (3)-year contract term amount of \$6,000,000; and authorize the City Manager to approve two (2) additional one-year renewal options, for an estimated annual amount of \$2,000,000 and a potential total contract amount of \$10,000,000.

Background

The Parks and Recreation Department is requesting approval to purchase plants, trees, shrubs, plant material and groundcovers for various locations citywide. The list of plants included in this contract was extended significantly to allow the new Urban Landscape Designer to address Commission priorities of Parks and Public Places. This contract will also include trees for several tree giveaways throughout the year as well as plant removal and watering services. The quantities and varieties of trees, palms and plants to be ordered will vary yearly depending on projects within the City. The award will be for Group A, Trees, Palms and Plant Material for Supply and Pick-up; Group C, Trees, Palms and Plant Material for Supply, Delivery and Installation; Group D, Trees, Palms and Plant Material for Tree Give-Away, Supply and Delivery only; and Additional Services. No bid was received for Group B, Trees, Palms and Plant Material for Supply and Delivery.

On November 3, 2023, the Procurement Services Division issued Invitation to Bid (ITB) Event No. 205-3 for Trees, Palms and Plants, which opened on December 12, 2023, after extending the closing date multiple times to encourage more participation. One (1) response was received.

The bid provided by Gardening Angel Nursery, Inc. met the bid requirements and is deemed the low, responsive, and responsible bidder.

Resource Impact

Funds for this agreement in the amount of \$1,500,000 are available in the FY 2024 Budget in the account listed below:

<i>Funds available as of January 23, 2024</i>					
ACCOUNT NUMBER	COST CENTER NAME (Program)	CHARACTER/ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-6034-572-30-3913	General Parks Maintenance	Services/Materials / Horticultural Supplies	\$8,880,377	\$5,989,042	\$1,500,000
TOTAL AMOUNT ►					\$1,500,000

Strategic Connections

This is a 2024 Commission Priority, advancing the Public Places initiative.

This item supports the Press Play Fort Lauderdale 2024 Strategic Plan, specifically advancing:

- The Public Places Focus Area
- Goal 3: Build a healthy and engaging community.
- Objective: Improve access to and enjoyment of our beach, waterways, parks, and open spaces for everyone

This item advances the Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Here

This item supports the Advance Fort Lauderdale 2040 Comprehensive Place specifically advancing:

- The Public Places Focus Area
- The Parks, Recreation and Open Spaces Element
- Goal 2: Be a community with high quality parks and recreational facilities that highlight the character of our City.

Attachments

Exhibit 1 - Solicitation

Exhibit 2 - Bid Tabulation

Exhibit 3 - Agreement

Prepared by: Carolyn Bean, Assistant to the Director, Parks and Recreation
Heather Rose, Senior Procurement Specialist, Finance
Matthew Eaton, Senior Administrative Assistant, Finance

Department Directors: Carl Williams, Parks and Recreation
Linda Short, Finance