



To: Rickelle Williams, City Manager
From: Ron Stein, Senior Project Manager
Date: April 15, 2025
Re: Change Order No. 6 to Task Order # 6 for Project #P12573

Job Description: Project P12573, New Police Department Headquarters

Consultant: AECOM Technical Services, Inc.

Amount: Total amount of Change Order # \$63,696.00, plus 0 additional days

Funding: P12573.352 60-6534

The purpose of this Change Order is:

The City is requesting the Consultant to provide Construction Administrative Services for Submittal Review and Approvals in Excess of the two (2) reviews per the Master Agreement as well as provide Additional Services relating to the Commissioning of services per the specifications detailed in section C408 of the 2020 Florida Building Code, Energy Conservation, for the Firing Range HVAC System. This additional service encompasses commission for specialized systems, including the shooting range HVAC unit.

**NEW AND EXISTING CONTRACT ITEMS ARE UTILIZED – TOTAL ADDITIVE COST
\$63,696.00**

Item No. Construction Administration – Total 18 months
Task 6 Attachment A – Additional Services for Submittal Reviews and Approvals in Excess of two (2) Reviews per the Master Agreement
ADD \$35,056.00

Item No. Construction Administration – Total 18 months
Task 6 Attachment B – Additional Services for Commissioning of Firing Range HVAC System
ADD \$28,640.00



NET AMOUNT OF THIS CHANGE ORDER	\$63,696.00
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ADDITIONAL CONTRACT TIME BEING REQUESTED –	(0) CALENDAR DAYS
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THE TOTAL AMOUNT OF THIS CHANGE ORDER	\$63,696.00
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IN WITNESS OF THE FOREGOING, the Parties have set their hands and seals the day and year first written below.

CITY

CITY OF FORT LAUDERDALE, a Florida
municipal corporation

By: _____
RICHELLE WILLIAMS
City Manager

Date: _____

ATTEST:

By: _____
DAVID SOLOMAN
City Clerk

Approved as to Legal Form and Correctness:
D'Wayne M. Spence, Interim City Attorney

By: _____
RHONDA MONTROYA HASAN
Senior Assistant City Attorney



CONSULTANT

WITNESSES:

AECOM Technical Services, Inc., a California corporation authorized to conduct business in the state of Florida

Signature

By: _____

Randy Mejeur
Senior Vice President

Print Name

Signature

Print Name

ATTEST:

(CORPORATE SEAL)

By: _____
Secretary

STATE OF _____:
COUNTY OF _____:

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this ____ day of _____, 2025, by Randy Mejeur, as Senior Vice President of AECOM Technical Services, Inc., a California corporation authorized to conduct business in the state of Florida.

[SEAL]

(Signature of Notary Public - State of Florida)

(Print, Type, or Stamp Commissioned Name of Notary Public)

Personally Known _____ OR Produced Identification _____
Type of Identification Produced: _____



CHANGE ORDER SUMMARY SHEET

ORIGINAL AMOUNT TO TASK ORDER 6	\$1,040,658.02
COST OF CHANGE ORDERS TO DATE TO TASK ORDER 6	\$1,697,798.19
COST OF THIS CHANGE ORDER TO TASK ORDER 6	\$63,696.00
TOTAL:	\$2,802,152.21
ORIGINAL CONTRACT TIME	959 calendar days
TIME ADDED TO DATE	0 calendar days
TIME ADDED TO THIS CHANGE ORDER	0 calendar days
TOTAL:	959 calendar days

SCHEDULE OF CHANGE ORDERS TO DATE

T.O. 4	DESCRIPTION	AMOUNT OF COST OR CREDIT
CO# 1	Threshold Inspections	\$125,000.00
CO# 2	Structural Assessment of Fleet and Jail Buildings.	\$10,457.00
CO# 3	Additional design assistance, site plan revisions for the holding area, commissioning, threshold inspections, building envelope inspections, monument design, construction activities, cafeteria design and programming, and additional coordination efforts on the City's behalf.	\$557,611.08
CO# 4	Second Additional Time Extending Construction Administrative Services	\$946,915.78
CO# 5	Additional time, which incurred hourly cost increase under the Master Agreement for Construction Administrative Services.	\$57,814.33

October 31, 2024

Attachment A

Additional Services for Submittal Reviews and Approvals in Excess of two (2) Reviews per the Master Agreement RFQ No. 12335-206

1. SUMMARY OF SERVICES TO BE RENDERED

The project for the new Police Headquarters for the City of Fort Lauderdale located at 1300 West Broward Blvd, Fort Lauderdale Florida is anticipated to be 190,980 GSF 3-story building, with a parking garage for approximately 452 vehicles.

- I. The proposed service is the additional reviews of submittals sent to AECOM in excess of two revisions for each submittal.
- II. Per the Master Agreement, AECOM will perform up to two (2) reviews of each Shop Drawing, Product Data, Sample and similar submittal. There are eighty-two (82) submittals as of the date of this proposal that were reviewed in excess of 2 reviews.

2. ADDITIONAL SERVICES FOR PERMIT EXPEDITING SERVICES:

Construction Administration – Submittal Review

- i. AECOM will review and approve submittals, such as shop drawings, product data, mock-ups and samples for the project for the limited purpose of checking for conformance with information given and the design intent expressed in the contract documents. Such action should be taken subsequent to CMAR review and approval. Review of submittals will be conducted with reasonable promptness (ten working days turnaround) as to cause no delay in the project or in the activities of the CMAR. AECOM will maintain a record of submittals and copies of submittals supplied by the CMAR in accordance with the requirements of the contract documents.
- ii. Revision 0 is the first submittal; Revision 1 is the second submittal. Subsequent submittals are Revision 2 and greater.

Assumptions & Qualifications:

- I. It is assumed that the services will be performed in accordance with Task 6 of the master agreement
- II. It is assumed shop drawings will be submitted as one consolidated package for each respective section following CSI numbering and requirements as determined on the Project Specifications.
- III. Excluded services include:
 - a. Design & Engineering Services
 - b. Permitting

3. DELIVERABLES

- I. AECOM will provide responses to the shop drawings, product data, mocks and samples ten working days after receipt from the CMAR

4. FEES

- I. AECOM's work is to be performed under a Lump Sum fee of \$35,056 (Thirty-five Thousand and Fifty-six Dollars and 00/100) to complete the excess submittal review.

Description	Fee
Task 6 – Additional Submittal Review	\$35,056.00
TOTAL CHANGE ORDER FEE	\$35,056.00

- II. Payment terms for this work shall be consistent with the Master Agreement.

Item #	SPEC #	Title	Status	Discipline	Date Received	Date Due	Response Date	Disposition	Revision #
1	263213.13-2235.2	Diesel Emergency Engine Generators	Closed	ELEC	9-Aug-23	23-Aug-23	23-Aug-23	Approved as Noted	2
2	263600.2277.2	Transfer Switch SD	Closed	ELEC	10-Aug-23	24-Aug-23	24-Aug-23	For Information Only	2
3	310000-3.0	Vibro Compaction SD & Cals	Closed	STRUC	23-Aug-23	8-Sep-23	31-Aug-23	Approved	3
4	230523.14-1631.2	Check valves for HVAC Piping	Closed	HVAC	24-Aug-23	7-Sep-23	7-Sep-23	Revise & Resubmit	2
5	075423-1.2	TPO Roofing LW Concrete	Closed	ARCH	11-Oct-23	25-Oct-23	24-Oct-23	Revise & Resubmit	2
6	232223-1784.2	Hydronic Pumps	Closed	HVAC	17-Oct-23	31-Oct-23	31-Oct-23	Approved as Noted	2
7	220517-1.2	HQ Underground Plumbing Piping	Closed	Plumbing	17-Oct-23	31-Oct-23	30-Oct-23	Approved as Noted	2
8	232113.1775.2	Hydronic Piping PD	Closed	HVAC	25-Oct-23	8-Nov-23	8-Nov-23	Approved	2
9	034100-325.2	Precast Structural Concrete - PG Sample	Closed	ARCH	25-Oct-23	8-Nov-23	3-Nov-23	Approved as Noted	2
10	270517-6.2	HQ Level 2 Area B Plumbing Sleeves	Closed	Plumbing	9-Nov-23	27-Nov-23	22-Nov-23	Approved as Noted	2
11	260573.16-2056.2	Coordination Studies - Information Submittal	Closed	ELEC	13-Nov-23	27-Nov-23	27-Nov-23	Approved as Noted	2
12	072616-1.2	Under slab Vapor Barrier 15 MIL - Product Data	Closed	ARCH	20-Nov-23	4-Dec-23	1-Dec-23	Approved as Noted	2
13	034100-328.2	Precast Structural Concrete - RF LV C&D Soffit Beams and Calculations	Closed	STRUC	27-Nov-23	11-Dec-23	11-Dec-23	For Record Only	2
14	075423-1.3	TPO Roofing LW Concrete	Closed	ARCH	1-Dec-23	15-Dec-23	12-Dec-23	Approved as Noted	3
15	034100-327.2	HQ - Exterior Electrical device layout	Closed	ELEC	7-Dec-23	21-Dec-23	4-Jan-24	For Record Only	2
16	211313-3.2	HQ - Fire Sprinkler Shop Drawings Rev 2	Closed	Fire protection	18-Dec-23	7-Jan-24	27-Dec-23	Approved	2
17	142123.26-1.2	Machine Room-less Electric Traction Passenger Elevator - Shop Drawings	Closed	ARCH/MEP/Fire	21-Dec-23	4-Jan-24	17-Jan-24	For Record Only	2
18	261000-1.2	PPL Vault Shop Drawings and Specs	Closed	ELEC	28-Dec-23	11-Jan-24	11-Jan-24	For Record Only	2
19	265119.2815.2	PG - Interior Lighting Package	Closed	ELEC	2-Jan-24	16-Jan-24	22-Jan-24	Approved as Noted	2
20	265619-2.2	PG - Exterior Lighting Package	Closed	ELEC	2-Jan-24	16-Jan-24	22-Jan-24	Revise & Resubmit	2
21	233723.23-1.2	Registers & Grilles	Closed	HVAC	3-Jan-24	17-Jan-24	17-Jan-24	Approved as Noted	2
22	265119-2314.2	HQ - Interior Lighting Package	Closed	ELEC	11-Jan-24	25-Jan-24	7-Feb-24	Approved as Noted	2
23	265619-1.2	HQ Exterior Lighting Package	Closed	ELEC	11-Jan-24	25-Jan-24	7-Feb-24	Approved as Noted	2
24	075423-1.4	HQ - Lightweight Insulating Concrete - Shop Drawings	Closed	ARCH	11-Jan-24	25-Jan-24	7-Feb-24	Approved as Noted	2
25	230000-4.2	HQ - Chiller and DDAS Equipment Layout - Coordination Drawings	Closed	HVAC	29-Jan-24	12-Feb-24	15-Feb-24	Approved as Noted	4
26	238123.14-2.2	HQ - DC Units Roof Equip Layout - Coordination Drawings	Closed	HVAC	30-Jan-24	13-Feb-24	15-Feb-24	For Record Only	2
27	075552.16-1.2	SAS Modified Bituminous Protected Membrane Roofing - Product Data	Closed	ARCH	2-Feb-24	16-Feb-24	15-Feb-24	Approved as Noted	2
28	031500.20-1.2	PG Concrete Mix Design for Wash Pours	Closed	STRUC	2-Feb-24	16-Feb-24	16-Feb-24	Approved	2
29	284621.11-22.2	PG - Addressable Fire Alarm Systems - Shop Drawings	Closed	Fire Alarm	5-Feb-24	29-Feb-24	12-Feb-24	Approved as Noted	2
30	088000-3.2	HQ - Glazing Permit Set - Shop Drawings	Closed	ARCH	8-Feb-24	22-Feb-24	27-Feb-24	Approved as Noted	2
31	265119-2323.2	PG - Photometric Study - Calculations	Closed	ELEC	17-Feb-24	26-Feb-24	12-Mar-24	Approved as Noted	2
32	260923-4.3	HQ - Lighting Control - Product Data & Shop Drawings	Closed	ELEC	16-Feb-24	1-Mar-24	1-Mar-24	Approved as Noted	3
33	102119.19-2.2	Plastic Toilet Compartments - Shop Drawings	Closed	ID	16-Feb-24	1-Mar-24	27-Feb-24	Approved as Noted	2
34	054000-5.2	Cold-Formed Metal Framing - Shop Drawings	Closed	STRUC	19-Feb-24	4-Mar-24	28-Feb-24	Revise & Resubmit	2
35	054000-6.2	Cold-Formed Metal Framing - Calculations	Closed	STRUC	19-Feb-24	4-Mar-24	28-Feb-24	Revise & Resubmit	2
36	260923-5.2	PG - Lighting Control - Product Data & Shop Drawings	Closed	ELEC	20-Feb-24	5-Mar-24	8-Mar-24	Approved as Noted	2
37	088373-2.2	Overhead Coiling Doors SD	Closed	ARCH	27-Feb-24	17-Mar-24	25-Mar-24	Revise & Resubmit	2
38	051200-35.2	PG - Sill Angles for OH Doors REV #2 - Shop Drawings	Closed	STRUC	29-Feb-24	14-Mar-24	11-Mar-24	Approved	2
39	260573.16-2056.3	Coordination Studies - Information Submittal	Closed	ELEC	4-Mar-24	18-Mar-24	27-Mar-24	Approved as Noted	3
40	284621.11-3.2	HQ - Addressable Fire Alarm Systems - SD	Closed	Fire Alarm	4-Mar-24	18-Mar-24	8-Mar-24	Approved as Noted	2
41	054000-5.3	Cold-Formed Exterior Metal Framing - Shop Drawings	Closed	STRUC	5-Mar-24	19-Mar-24	11-Mar-24	Approved	3
42	054000-6.3	Cold-Formed Exterior Metal Framing - Calculations	Closed	STRUC	5-Mar-24	19-Mar-24	11-Mar-24	Approved	3
43	088000.21.2	HQ - Community Center Glazing Permit Set	Closed	ARCH	14-Mar-24	29-Mar-24	18-Mar-24	Approved	2
44	088000.3.3	HQ - Glazing Permit Set	Closed	ARCH	14-Mar-24	29-Mar-24	18-Mar-24	Approved	2
45	088000.20.2	PG - Glazing Permit Set	Closed	ARCH	14-Mar-24	29-Mar-24	18-Mar-24	Approved	2
46	265619-2.3	PG Exterior Lighting Package	Closed	ELEC	18-Mar-24	1-Apr-24	26-Apr-24	Approved	3
47	102641-5.2	Bullet Resistant Fiberglass Panels - Product Data	Closed	ARCH	18-Mar-24	1-Apr-24	19-Mar-24	Approved as Noted	2
48	088813-4.2	Subfirst GPX Fire Rated Systems - R5 Interior Units	Closed	ARCH	20-Mar-24	3-Apr-24	3-Apr-24	Approved as Noted	2
49	263213.13-2235.3	Diesel Emergency Engine Generators - SDs	Closed	ELEC	25-Mar-24	8-Apr-24	4-Apr-24	Approved as Noted	3
50	233113-1822.2	HQ - LV2 Areas A and B Duct Overhead R2 - Shop Drawings	Closed	HVAC	29-Mar-24	12-Apr-24	4-Apr-24	For Information Only	2
51	062023-1.2	HQ - Millwork SD	Closed	ID	3-Apr-24	27-Apr-24	19-Apr-24	Revise & Resubmit	2
52	265119-2322.2	HQ - PHOTOMETRIC STUDY	Closed	ELEC	5-Apr-24	19-Apr-24	17-Apr-24	Approved as Noted	2
53	083323-2.3	HQ Exterior OH Coiling Doors SD	Closed	ARCH	16-Apr-24	30-Apr-24	22-Apr-24	Approved as Noted	3
54	032000.10-255.2	Concrete Reinforcement & Embedded Assembly - PG 3rd U/L CMU	Closed	STRUC	16-Apr-24	30-Apr-24	23-Apr-24	Approved as Noted	2
55	084213-3.2	Aluminum Framed Entrances	Closed	ARCH	18-Apr-24	2-May-24	3-May-24	Approved as Noted	2
56	062023-1.3	Millwork HQ	Closed	ID	26-Apr-24	10-May-24	10-May-24	Revise and Resubmit	3
57	032000.10-255.3	CONCRETE REINFORCEMENT AND EMBEDDED ASSEMBLY - PG 3RD U/L CMU	Closed	STRUC	2-May-24	16-May-24	16-May-24	Approved as Noted	3
58	034100-312.2	PRECAST STRUCTURAL CONCRETE - GARAGE PRECAST CALCULATIONS SHOP DRAWINGS	Closed	STRUC	2-May-24	16-May-24	16-May-24	Approved	2
59	284621.11-3.3	HQ - Addressable Fire Alarm Systems - Shop Drawings	Closed	Fire Alarm	23-May-24	6-Jun-24	28-May-24	Approved	3
60	062023-1.4	HQ Millwork SD	Closed	ID	28-May-24	13-Jun-24	4-Jun-24	Revise & Resubmit	4
61	284621.11-12.3	PG - Fire Alarm Shop Drawings for Permitting	Closed	FA	10-Jun-24	24-Jun-24	17-Jun-24	Revise & Respond	3
62	223600-3.2	PG - Instant Water Heaters TAGS EWH-1 and EWH-2	Closed	Plumbing/ELEC	27-Jun-24	11-Jul-24	22-Jul-24	Approved as Noted	2
63	068400-1.2	FRP 1 & FRP-2 Product Data	Closed	ID	1-Jul-24	15-Jul-24	12-Jul-24	Revise & Resubmit	2
64	032000.10-258.2	PG SOG Rebar SD	Closed	STRUC	2-Jul-24	16-Jul-24	17-Jul-24	Revise and Resubmit	2
65	116723-4.2	SHOOTING RANGE HVAC DESIGN	Closed	HVAC	10-Jul-24	24-Jul-24	1-Aug-24	Approved	2
66	093013-12.2	HQ TILE SETTING MATERIAL PRODUCT DATA	Closed	ID	15-Jul-24	29-Jul-24	16-Jul-24	Approved as Noted	2
67	093013-18.2	PG - TILE SETTING MATERIAL PRODUCT DATA	Closed	ID	15-Jul-24	29-Jul-24	16-Jul-24	Approved as Noted	2
68	066400-1.3	FRP-1 & FRP-2 Product Data	Closed	ID	17-Jul-24	31-Jul-24	1-Aug-24	Approved as Noted	3
69	284621.11-12.4	PG - FIRE ALARM SHOP DRAWINGS FOR PERMITTING	Closed	FA	25-Jul-24	8-Aug-24	26-Jul-24	Approved as Noted	4
70	105113-10.2	LOCKER PRODUCT DATA AND SHOP DRAWINGS - TAGS L1, L2, L3, L5, L8	Closed	ID	25-Jul-24	8-Aug-24	8-Aug-24	Revise & Resubmit	2
71	284621.11-12.5	PG - FIRE ALARM SHOP DRAWINGS FOR PERMITTING	Closed	FA	5-Aug-24	29-Aug-24	8-Aug-24	Approved	5
72	075423-1.5	LW Insulating Concrete	Closed	ARCH	10-Sep-24	24-Sep-24	12-Sep-24	Revise & Resubmit	5
73	105113-10.3	LOCKER PRODUCT DATA AND SHOP DRAWINGS - TAGS L1, L2, L3, L6, L7, L8	Closed	ID	13-Sep-24	27-Sep-24	3-Oct-24	Revise & Resubmit	3
74	075423-20.2	TPO Roof Vent Cals	Closed	ARCH	13-Sep-24	27-Sep-24	3-Oct-24	Revise & Resubmit	3
75	075423-1.6	LIGHTWEIGHT INSULATING CONCRETE	Closed	ARCH	13-Sep-24	27-Sep-24	14-Sep-24	Approved as Noted	2
76	051200-46.2	STAIR 3 GUARDRAIL & RAILINGS	Closed	ARCH	2-Oct-24	16-Oct-24	3-Oct-24	Approved as Noted	6
77	270528-9.2	HQ - STRUCTURAL CABLING SHOP DRAWINGS	Closed	Telecom	9-Oct-24	17-Oct-24	18-Oct-24	Revise & Resubmit	2
78	270528-10.2	PG - STRUCTURAL CABLING SHOP DRAWINGS	Closed	Telecom	18-Oct-24	1-Nov-24	23-Oct-24	Revise & Resubmit	2
79	105113-10.4	LOCKER PRODUCT DATA AND SHOP DRAWINGS - TAGS L1, L2, L3, L6, L7, L8	Closed	ID	18-Oct-24	1-Nov-24	30-Oct-24	Approved as Noted	2
80	051200-46.3	STAIR 3 GUARDRAIL & RAILINGS	Closed	ID	18-Oct-24	1-Nov-24	28-Oct-24	Approved as Noted	4
81	270528-9.3	HQ - STRUCTURAL CABLING SHOP DRAWINGS	Closed	Telecom	1-Nov-24	15-Nov-24	25-Nov-24	Approved as Noted	3
82	096900-11.2	ACCESS FLOORING SHOP DRAWING	Closed	ID	31-Oct-24	14-Nov-24	25-Nov-24	Approved as Noted	2

January 27, 2025 – Revised February 24,
2025**Attachment B****Additional Services for Commissioning of Firing Range HVAC System
RFQ No. 12335-206****1. SUMMARY OF SERVICES TO BE RENDERED**

The project for the new Police Headquarters for the City of Fort Lauderdale located at 1300 West Broward Blvd, Fort Lauderdale Florida is anticipated to be 190,980 GSF 3-story building, with a parking garage for approximately 452 vehicles.

During the construction administrative Phase, the City requested the consultant provide Commissioning (Cx) services per the specifications detailed in section C408 of the 2020 Florida Building Code, Energy Conservation. These services are required for the Firing Range HVAC System.

The additional services proposed encompass commissioning for specialized systems, including the shooting range HVAC unit.

2. ADDITIONAL SERVICES FOR COMMISSIONING:

AECOM through its consultant DM Engineers to perform:

A. Commissioning:**1. Firing Range HVAC System:**

- a. Review and verify the design of the HVAC system by the CMAR trade partner tailored for the shooting range follows ASHRAE 62.1 and OSHA/EPA standards for containment control.
- b. Confirm the system's ability to maintain consistent airflow, directing contaminants away from users and ensuring continuous negative pressure to prevent particulate escape to adjacent areas.
- c. Commission the exhaust systems, including testing the high-capacity exhaust fans and HEPA filtration to ensure the safe evacuation of lead and hazardous contaminants
- d. Conduct functional performance testing to validate proper air change rates, pressure control and temperature regulation for user comfort and safety
- e. Building Management System Integration verification per the client's requirements (See Exhibit A).

3. ASSUMPTIONS & EXCLUSIONS:

1. It is assumed that the construction administration phase will run concurrent with the current Task 6
2. Equipment retesting after two (2) attempts. AECOM through their consultant DM Engineers will notify the owner after first failed testing. If a second failure occurs, the CMAR is responsible to provide documentation with repairs and BMS trends if applicable.
3. Commissioning of equipment other than stated above
4. Training witnessing
5. Fume hood ASHRE testing

6. Excluded services include:
 - a. Architecture & Engineering Design Services
 - b. Water tightness consultant
 - c. Permit expeditor services
 - d. Bid Support
 - e. Change order, submittal and RFI reviews

4. DELIVERABLES

1. AECOM through its consultant DM Engineers will provide final commissioning report to the owner.

5. FEES

1. AECOM's work is to be performed for a fee of \$28,640.00 (Twenty-eight Thousand, Six Hundred and Forty dollars and 00/100) to complete the scope of services as outlined in this proposal and broken down as follows:

Description	Fee
Mechanical/Electrical	\$4,500.00
Commissioning (CxA) DM Engineers	\$24,140.00
Subtotal (NTE)	\$24,140.00
TOTAL FEE	\$28,640.00

Payment terms for this work shall be consistent with the Master Agreement.

6. PROJECT SCHEDULE

It is assumed the work as defined in this Agreement will be completed concurrently with Construction Administration phases of the project as established in the Master Agreement.