



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#25-0035**

---

**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Susan Grant, Acting City Manager

**DATE:** January 7, 2025

**TITLE:** Motion Approving an Outdoor Event Agreement and Request for Music Exemption with St. Demetrios Greek Orthodox Church of Ft. Lauderdale, Florida, Inc. for the Saint Demetrios Greek Festival - **(Commission District 2)**

---

**Recommendation**

Staff recommends the City Commission approve an outdoor event agreement and road closure requests with St. Demetrios Greek Orthodox Church of Ft. Lauderdale, Florida, Inc., in substantially the form attached, and authorize execution of the agreement by the City Manager.

**Background**

On October 17, 2024, St. Demetrios Greek Orthodox Church of Ft. Lauderdale, Florida, Inc. submitted an outdoor event application for the Saint Demetrios Greek Festival to be held at 820 N.E. 14<sup>th</sup> Avenue, Fort Lauderdale, FL 33304. The application was submitted prior to the 90-day application deadline, therefore the outdoor event application fee is \$200. The event impacts will start as early as January 25, 2025, and scheduled to end February 5, 2025, which includes the setup period, event period, and breakdown period.

The event organizer attended the December 18, 2024, outdoor events meeting to review the event details with City staff, including the Parks & Recreation Department, Transportation and Mobility Department, Police Department, and Fire Department. The outdoor events meetings focus on the operational logistics, cross departmental coordination, and event organizer requirements. This event organizer is requesting the following special permissions that require City Commission approval:

**Amplified Music beyond the ordinance**

- Thursday, January 30, 2025 (5:00pm – 10:00pm)
- Friday, January 31, 2025 (12:00pm – 11:00pm)
- Saturday, February 1, 2025 (12:00pm - 11:00pm)

City staff invited the surrounding Civic Associations to the outdoor events meeting as well as sent a copy of the application and site plan. Upon approval, the City's online events

calendar will be updated to reflect this event.

The event agreement defines the responsibilities of the event organizer such as covering the associated event expenses and the required certificates of insurance. The event organizer will also secure all other necessary permits and licenses that are required from other agencies. Authorization for the execution of the event agreement is contingent upon the City Attorney’s Office reviewing and approving as to form all documents prior to their execution by the City Manager or designee.

**Resource Impact**

Revenue related to these agreements is included in the FY 2025 operating budget in the accounts listed below.

<b>Funds available as of December 16, 2024</b>					
<b>ACCOUNT NUMBER</b>	<b>COST CENTER NAME (Program)</b>	<b>ACCOUNT / ACTIVITY NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AMOUNT RECEIVED (Character)</b>	<b>AMOUNT</b>
10-001-6025-000-347-200-PKR029	Community Events	Charges for Service/ Nonsponsor Charges – Spec Event Fees	\$90,000	\$0	\$200
<b>TOTAL AMOUNT ►</b>					<b>\$200</b>

**Strategic Connections**

This is a 2024 Commission Priority, advancing Public Places initiative.

This item supports the 2029 Strategic Plan, specifically advancing:

- The Public Places Focus Area, Goal 5: Build a beautiful and welcoming community.

This item advances the Fast Forward Fort Lauderdale 2035 Vision Plan: We are Here.

This item supports the Advance Fort Lauderdale 2040 Comprehensive Place specifically advancing:

- The Public Places Focus Area
- The Parks, Recreation & Open Spaces Area
- Goal 2: Be a community with high quality parks and recreational facilities that highlight the character of our city.

**Attachment**

Exhibit 1 – Saint Demetrios Greek Festival Event Agreement

Prepared by: Brittany Henry, Special Events Coordinator, Parks and Recreation

Department Director: Carl Williams, Parks and Recreation