



#13-1225

TO:

Honorable Mayor & Members of the

Fort Lauderdale City Commission

FROM:

Lee Feldman, ICMA-CM, City Manager LAf-Lun-

DATE:

September 17, 2013

TITLE:

**REVISED** PH 8 - Community Bus Service Route Change Public Hearing

and Fourth Amendment to the City-County Community Bus Service

Interlocal Agreement – Financial Assistance Only (ILA)

### Recommendation

It is recommended that the City Commission hold a public hearing to consider an expansion of the "Downtown Link" community bus route and addition of the "Beach Link" community bus route both operated by the Downtown Fort Lauderdale Transportation Management Association (TMA); and approve the Fourth Amendment to the ILA with Broward County for Community Bus Service.

## Background

## Public Hearing:

The City entered into an interlocal agreement with Broward County on September 15, 2009 for Community Bus Service Financial Assistance Only for provision of public transportation services within the City (herein "ILA"). Pursuant to Section 2.1.3 of the ILA and 49 USC 5307(d)(i)\*, the City must hold a public hearing prior to any change in service affecting 25% or more route miles and prior to establishing a new transit route. Staff proposes an expansion of the "Downtown Link" and the addition of the "Beach Link" route to this ILA.

## "Downtown Link" Route Expansion:

The Sun Trolley's "Downtown Link" route currently circulates with a single vehicle on a 2.7-mile route between NE 3rd Street and SE 6th Street (Exhibit 1). The expansion of the route will extend the service north to NE 6<sup>th</sup> Street near the Flagler Heights/Progresso Village area and south to SE 17<sup>th</sup> Street at the Broward Health Medical Center (Exhibit 2).

Due to the additional 2.1 miles (4.8 total miles) along the route, an additional vehicle will be required to maintain the current 15-minute headways. The days of service (Monday thru Friday) will remain the same although there may be adjustments with starting time to serve the hospital staff commuting from the City Parking Garage to Broward Health Medical Center. Expanded service is anticipated to begin October 1, 2013 and there will be no fares charged on the route at this time.

The expansion of the route will increase the operational cost to the TMA from \$123,805 to approximately \$346,114. The increased cost is expected to be covered by Job Access Reverse Commute (JARC) and Florida Department of Transportation (FDOT) grant funds.

## "Beach Link" Route Addition and Vehicle Leasing:

The City entered into an Interlocal Agreement with the County for the County's Federal Transit Administration (FTA) Grant includes the provision of eight (8) wheelchair accessible trolley vehicles and funding for the "Beach Link" community bus route. That agreement terminates on September 30, 2013. Staff proposes adding the "Beach Link" route and the provision providing for the leasing eight (8) trolleys to the City for fiscal year 2013-14. The cost of the lease shall be ten dollars (\$10) per vehicle, per year. A listing of vehicles (with respective ownership) is provided in **Exhibit 3**.

## Other Amendments to the City-County ILA:

In addition to route changes and leasing of vehicles, the ILA also provides for:

- (a) An amendment to Section 2.1.2 regarding fare restrictions from this and all future City-County ILA's as the City has been determined to be a direct recipient of FTA funds.
- (b) Updated route names in the ILA to the current marketing names.

Please note that changes to the ILA shall be effective upon the written consent of the respective Contract Administrators and are subject to final approval by the Broward County Board of County Commissioners.

City staff has been working with Broward County Transit staff and their attorney's office to complete the language in the ILA. The attached revised Fourth Amendment to the ILA (Exhibit 6) reflects the following changes to the document:

2.1.2 If CITY determines a fare to be appropriate under the terms of this Agreement, CITY may institute such fare; provided, however, CITY shall comply with all applicable provisions, regulations, and directives of the U.S. Department of Transportation and the Federal Transit administration, including but not limited to 49 U.S.C. 5307 and U.S. Department of Transportation, Federal Transit Administration Circular FTA C 4702.1B. A public hearing shall be held by the CITY prior to the institution of any proposed fare or fare increase. COUNTY must approve, in writing, the imposition of a fare prior to implementation by CITY. CITY's fare shall not exceed COUNTY's fixed-route base adult one-way fare as established in the Broward County Administrative Code.

2.6.1 CITY shall utilize three (3) two (2) CITY-owned wheelchair accessible, passenger Vehicle(s), as described on revised Exhibit "E" to be used in regular route service as set forth in revised Exhibit "A."

Revised Exhibits A, E and F of the ILA (not previously included) are provided in Exhibit 6. Since the number of leased vehicles was changed in the ILA, Exhibit 3 of the subject CAM was also revised to delete City-owned vehicle 604 from the inventory list.

## Resource Impact

There is \$80 fiscal impact for the leasing of the vehicles. The grant agreement and funding information will be a separate Commission item at the appropriate time.

#### Attachments:

Exhibit 1 – Existing Downtown Link Map

Exhibit 2 – Downtown Link Expansion Map

Exhibit 3 – TMA Vehicle Inventory

Exhibit 4 - City-BCT Community Bus ILA Extension Letter

Exhibit 5 – BCT Letter on Additional Funding

Exhibit 6 - Fourth Amendment to Community Bus ILA

\*49 USC 5307(d)(i) is now cited as 49 USC 5307(b)(4)

Prepared by: Kevin C. Walford, Transportation Planner

Department Director: Diana Alarcon, Transportation and Mobility

## CITY OF FORT LAUDERDALE VEHICLE REGISTRATION & ROUTES

Current as of September 13, 2013

Vehicle Number	Model Year	Make	Seats	Asset Number	VIN	Route		
605	2006	Specialty Vehicles	32	City #5802	4UZABOBV56CW60321	Spare		
606	2006	Specialty Vehicles	32	City #5800	4UZABOBV76CW60319	Spare		
607	2006	Specialty Vehicles	32	316110	4UZABOBV16CW60316	Downtown Link		
608	2006	Specialty Vehicles	32	316111	4UZABOBV76CW60322	Las Olas Link		
609	2006	Specialty Vehicles	32	316112	4UZABOBV06CW60324	Beach Link		
610	2006	Specialty Vehicles	32	316113	4UZABOBV96CW60323	Beach Link		
611	2006	Specialty Vehicles	32	316114	4UZABOBV46CW60326	Galt Link		
612	2006	Specialty Vehicles	32	316115	4UZABOBV26CW60325	Galt Link		
613	2006	Specialty Vehicles	32	316116	4UZABOBV66CW60327	Las Olas Link		
614	2006	Specialty Vehicles	32	316117	4UZABOBV86CW60328	Beach Link		

Titles and Tags for were transferred from the City to Broward County on April 18, 2011 (Vehicles 607-608, 610-612, 614) and May 4, 2011 (Vehicles 609, 613)

## **FOURTH AMENDMENT**

to

**AGREEMENT** 

between

**BROWARD COUNTY** 

and

CITY OF FORT LAUDERDALE

for

**COMMUNITY BUS SERVICE** 

#### FOURTH AMENDMENT

to

#### **AGREEMENT**

between

#### **BROWARD COUNTY**

and

#### CITY OF FORT LAUDERDALE

for

#### COMMUNITY BUS SERVICE

This is a Fourth Amendment to the Agreement, made and entered into by and between: BROWARD COUNTY, a political subdivision of the state of Florida, hereinafter referred to as "COUNTY."

#### AND

CITY OF FORT LAUDERDALE, a municipal corporation organized and existing under the laws of the state of Florida, its successors and assigns, hereinafter referred to as "CITY."

WHEREAS, COUNTY and CITY entered into an Interlocal Agreement for Community Bus Service for the provision of public transportation services within the CITY; and

WHEREAS, the parties entered into a Second Amendment which included the lease of Vehicles to perform additional public transportation services to the Broward County Judicial Complex during the construction and renovation; and

WHEREAS, the parties entered into a Third Amendment to provide for additional service on the Las Olas Route and the Convention Connection Route and added the Galt Ocean Mile Route; and

WHEREAS, the agreement and the amendments shall be referred to collectively as the "Agreement"; and

WHEREAS, the parties entered into a separate agreement for Convention Connection Shuttle Service dated June 15, 2010, which expires on September 30, 2013 ("Convention Connection Agreement"); and

WHEREAS, pursuant to the Convention Connection Agreement, COUNTY leased to CITY two (2) vehicles to provide public transportation services as described in the Convention Connection Agreement; and

WHEREAS, CITY has requested that the two (2) vehicles from the Convention Connection Agreement be included in the lease of vehicles addressed in this Agreement; and

WHEREAS, the parties desire to amend the Agreement to add additional routes and two (2) additional vehicles previously leased to CITY in the Convention Connection Agreement and retain three (3) vehicles previously leased to the CITY and assigned to the Courthouse Loop Expansion and eliminate the Courthouse Loop Expansion, NOW, THEREFORE.

In consideration of the mutual terms, conditions, promises, covenants, and payments hereinafter set forth, COUNTY and CITY agree as follows:

- 1. That the recitals set forth above are true and correct and made a part of this Amendment.
- 2. That Article 2, "Scope of Services," Section 2.1 and subsections 2.1.1 and 2.1.2, are hereby amended to read as follows:
  - 2.1 CITY shall provide public transportation services within the CITY at the locations and according to schedules contained in <a href="revised">revised</a> Exhibit "A-1", "Courthouse Loop Expansion,"(Exhibit "A-1" shall include the Courthouse Loop Expansion public transportation service), a copy of which is attached hereto and made a part hereof. The provision of transportation services may be performed by CITY through the use of its employees or CITY may enter into a contract with a third party to perform the services. In the event CITY contracts with a third party, CITY shall remain fully responsible hereunder and shall ensure that its contractor complies at all times with each and every term, condition, duty, and obligation set forth herein. Any changes to <a href="revised">revised</a> Exhibit "A" or <a href="revised">exhibit</a> "A-1" made by CITY shall be effective only upon the written consent of Contract Administrator.

The services to be provided shall include the following:

2.1.1 Service shall be provided a minimum of twenty four (24) hours a week to certain the locations and at the scheduled intervals as listed on the attached revised Exhibit "A." and service shall be provided a minimum of twenty four (24) hours a week to the locations and at the scheduled intervals as listed on Exhibit "A-1." CITY acknowledges and agrees that it shall not deviate or make

changes to the service routes established in revised Exhibit "A," and Exhibit "A-1," including but not limited to a decrease or increase in revenue service hours, without the prior written consent of Contract Administrator. CITY further acknowledges and agrees that compensation under this Agreement is as set forth in Section 5.1, and COUNTY shall not compensate CITY for any deviations or changes from the service routes established in revised Exhibit "A" and Exhibit "A-1" without the prior written consent of Contract Administrator.

The foregoing, notwithstanding, the parties acknowledge that the need for Community Bus Service during the construction and renovation of the Broward County Judicial Complex is not completely known at the present time and adjustments may need to be made to the Courthouse Loop Expansion transportation service as set forth on Exhibit "A-1" during the term of this Second Amendment. Adjustments to the Courthouse Loop Expansion transportation service may include modifications to the scheduled service times (i.e. start/stop time), scheduled intervals, reduction in the number of vehicles, addition of revenue service hours, and/or deletion of revenue service hours. Adjustments to the Courthouse Loop Expansion transportation service shall be made pursuant to the procedures set forth below:

Contract Administrator may require CITY to provide a. additional revenue service in an amount not to exceed twenty (20) hours per week. The request for additional Courthouse Loop Expansion transportation service shall be in writing and shall be provided to CITY by Contract Administrator, not less than ten (10) business days prior to the onset of the additional transportation service. CITY, or its third party contractor, shall begin providing the additional Courthouse Loop Expansion transportation service on the date and time set forth in the notice from Contract Administrator. In the event that the request for additional Courthouse Loop Expansion transportation service requires CITY, or its third party contractor, to hire additional drivers to perform the additional Courthouse Loop Expansion transportation-service, CITY-shall provide written notice of such fact to COUNTY. CITY's notice to COUNTY shall indicate when the additional Courthouse Loop Expansion will start; provided, however, the transportation services shall start not more than thirty (30) calendar days from the date that Contract Administrator provided written notice to CITY requiring the additional Courthouse Loop Expansion transportation service. Notice shall be as set forth in Section

10.7 of the Agreement. The additional transportation service may be permanent or temporary.

- b. Contract Administrator may require CITY to reduce the Courthouse Loop Expansion scheduled transportation service from five (5) days a week to two (2) days a week or reduce the number of vehicles performing the service. The request for the reduction in Courthouse Loop Expansion transportation service shall be in writing and shall be provided to CITY, not less than thirty (30) calendar days prior to the onset of the reduced transportation service. Notice shall be as set forth in Section 10.7 of the Agreement. CITY, or its third party contractor, shall begin providing the reduced Courthouse Loop Expansion transportation service on the date and time set forth in the notice from Contract Administrator. The reduction in the Courthouse Loop Expansion transportation service may be permanent or temporary.
- Contract Administrator may require CITY to make modifications to the scheduled service times (i.e. start/stop time) and scheduled intervals ("Schedule Modifications"). The request for Schedule Modifications shall be in writing and shall be provided to CITY, not less than seven (7) calendar days prior to the onset of the Schedule Modifications. Notice shall be as set forth in Section 10.7 of the Agreement. CITY, or its third party contractor, shall begin providing the Schedule Modifications to Courthouse Loop Expansion transportation service on the date and time set forth in the notice from Contract Administrator. The Schedule Modifications to the Courthouse Loop Expansion transportation service may be permanent or temporary.

The Courthouse Loop Expansion transportation service shall not operate on Official Court Holidays. For the purposes of this Second Amendment, Official Court Holidays shall mean New Year's Day, Martin Luther King, Jr. Day, President's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Rosh Hashanah, Veteran's Day, Thanksgiving Day, the day after Thanksgiving Day and Christmas Day. In addition, Contract Administrator may suspend the Courthouse Loop Expansion transportation service in the event of a hurricane, earthquake, fire, flood, or other natural phenomenon of a severe and unusual nature, act of a public enemy, epidemic, quarantine or any other event that prevents the operation of the Broward County Judicial Complex. In the event that service is suspended, as authorized herein, the notice by

Contract Administrator may be verbal and the notice shall be confirmed in writing when conditions permit.

2.1.2 No fare shall be charged by CITY for the public transportation services known as the Courthouse Loop and the Courthouse Loop Expansion.

For the other transportation service routes set forth on Exhibit "A," if If CITY determines a fare to be appropriate prior to beginning service under the terms of this Agreement, CITY may institute such fare; provided, however, CITY, as a direct recipient of Federal Transit Administration funds, shall comply with all applicable provisions, regulations, and directives of the U.S. Department of Transportation and the Federal Transit Administration, including but not limited to 49 U.S.C. 5307 and U.S. Department of Transportation, Federal Transit Administration Circular FTA C 4702.1B, that such fare shall never exceed one half (1/2) of the fixed-route, full adult COUNTY fare. A public hearing shall be held by the CITY prior to the institution of any proposed fare or fare increase. COUNTY must approve, in writing, the imposition of a fare prior to implementation by CITY. CITY's fare shall not exceed COUNTY's fixed-route base adult one-way fare as established in the Broward County Administrative Code.

3. For the purpose of providing the public service transportation as set forth on revised Exhibit "A," Section 2.6 "Equipment," shall be amended to include the following:

## 2.6 EQUIPMENT

- 2.6.1 CITY shall provide five (5) two (2) CITY-owned wheelchair accessible, passenger Vehicle(s), as described on revised Exhibit "E" to be used in as spare Vehicles in the regular route service as set forth in revised Exhibit "A." Such Vehicle(s) shall comply with the Americans with Disabilities Act of 1990 and all applicable federal and state regulations.
- 2.6.2 COUNTY shall lease to CITY three (3) eight (8) wheelchair accessible, passenger Vehicle(s), as described on revised Exhibit "E," as amended, to be used in public transportation service as set forth in revised Exhibit "A," Exhibit "A-1" and for no other purpose. The lease of the Vehicles described on revised Exhibit "E" as the Convention Connection Agreement Vehicles shall become effective on October 1, 2013. The eight (8) Vehicles shall be leased to CITY in "as is condition." Such Vehicle(s) shall comply with the Americans with Disabilities Act of 1990 and all applicable federal and state regulations. These Vehicle(s) shall be leased to CITY for Ten Dollars (\$10.00) per Vehicle, per year.

- 2.6.3 Vehicle(s) used by CITY, or its subcontractor, to provide services pursuant to this Agreement, shall be equipped with bicycle racks or similar device used to transport non-motorized bicycles.
- 4. That Article 5, "Financial Assistance," Section 5.1, is hereby amended to read as follows:
  - 5.1 COUNTY agrees to pay CITY Fifteen Dollars (\$15.00) per revenue service hour, per Vehicle in revenue service for those Vehicles performing the services set forth on <u>revised</u> Exhibit "A" under the terms of this Agreement, during the term of this Agreement.

For those Vehicles performing the services set forth on Exhibit "A-1," COUNTY agrees to pay CITY, the actual rate per revenue service hour, per vehicle that CITY is contractually obligated to pay, and is paying to, its third party transportation provider "the Actual Rate." The Actual Rate shall include any fuel adjustment (either up or down) that is charged/credited to CITY but shall not contain any other mark up. At the onset of this Second Amendment, the Actual Rate is Forty Three Dollars and fifty-two cents (\$43.52) per revenue service hour, per Vehicle. In the event that Actual Rate is changed, CITY shall document the Actual Rate change in a form acceptable to COUNTY. In addition, COUNTY agrees to pay an additional 10% (currently \$4.35) per revenue hour to cover the administrative costs incurred by the TAM less the revenue generated by TMA through advertisements on the three (3) Vehicles performing the Courthouse Loop Expansion transportation services up to an amount not to exceed the 10% administrative cost.

CITY shall submit its vehicle revenue service hour calculations on the form and pursuant to instructions prescribed by Contract Administrator as set forth in Exhibit "F," <u>as amended</u>, attached hereto and made a part hereof. The funds addressed herein shall be used by CITY solely for the purpose of maintaining, operating, and properly equipping the vehicle(s) and for no other purpose. On the effective date of this Agreement, COUNTY shall pay CITY, in advance, the anticipated amount due through the first quarter. All payments for subsequent quarters, if applicable, shall be paid in advance on a quarterly basis.

- 5.1.1 Advance payments made by COUNTY to CITY for any quarter based on projected revenue service hours will be adjusted by COUNTY in future quarterly payments based on the actual revenue hours achieved.
- 5.2 The name of the official payee to whom COUNTY shall issue checks shall be the CITY OF FORT LAUDERDALE.

## 5.3 <u>METHOD OF BILLING AND PAYMENT</u>

- 5.3.1 CITY shall submit invoices for compensation, in advance, on a quarterly basis. To be deemed proper, all invoices must comply with the requirements set forth in this Agreement and include a list of all Florida commercial licensed drivers, including drivers' license numbers, for each individual permitted to operate the Vehicle(s) under this Agreement. Each invoice must be submitted on the form and pursuant to instructions prescribed by Contract Administrator as set forth in Exhibit "F," as amended, attached hereto and made a part hereof.
- 5. That Article 9, "Termination," is amended by revising Section 9.5 to read as follows:
  - 9.5 Upon termination of this Second Amendment Agreement for whatever reason. CITY shall return the Vehicles leased herein to COUNTY within seven (7) days of the termination date. CITY shall return the Vehicles to COUNTY in the condition they were received at the onset of this Second Amendment Agreement, normal wear and tear excepted. obligation to return the Vehicles to COUNTY in the condition they were received shall include the removal of any painting or wrapping of the Vehicles for advertisement purposes. Any costs necessary to restore and/or prepare the Vehicles for return to COUNTY shall be the sole responsibility of CITY. COUNTY, through its Maintenance Transit Manager, shall have the right to inspect and to approve the condition of the Vehicles prior to acceptance and should the Maintenance Transit Manager determine that the Vehicles are not in the proper condition, CITY shall at its sole cost and expense remedy any and all deficiencies identified by the Maintenance Transit Manager.
- 6. That paragraph 8 of the Second Amendment is deleted in its entirety.
- 7. Exhibit "A," revised Exhibit "E," and revised Exhibit "F" of the Agreement shall be replaced in their entirety by revised Exhibit "A," revised Exhibit "E," and revised Exhibit "F," attached hereto and made a part hereof.
- 8. The Agreement shall remain in full force and effect except as specifically amended herein. In case of a perceived conflict between the terms of the Agreement and this Fourth Amendment, the terms of this Fourth Amendment shall govern.
- 9. Capitalized terms not otherwise defined herein shall have the meanings set forth in the Agreement.

- 10. Preparation of this Fourth Amendment has been a joint effort of COUNTY and CITY, and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than any other.
- 11. Each individual executing this Fourth Amendment on behalf of a party hereto hereby represents and warrants that he or she is, on the date he or she signs this Amendment, duly authorized by all necessary and appropriate action to execute this Amendment on behalf of such party and does so with full legal authority.
- 12. Multiple copies of this Fourth Amendment may be executed by all parties, each of which, bearing original signatures, shall have the force and effect of an original document.
- 13. This document incorporates and includes all prior negotiations, correspondence, conversations, agreements, and understandings applicable to the matters contained herein and the parties agree that there are no commitments, agreements, or understandings concerning the subject matter of this document that are not contained in this document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written.

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Amendment on the respective dates und through its BOARD OF COUNTY COMMIS Administrator, authorized to execute sai	ties have made and executed this Seconder each signature: BROWARD COUNTY SIONERS, signing by and through its County me by Board action on the day LAUDERDALE, signing by and through its same.
	COUNTY
ATTEST:	BROWARD COUNTY, by and through its Board of County Commissioners
Broward County Administrator, as Ex-officio Clerk of the Broward County Board of County Commissioners	By Mayor
board of County Commissioners	day of, 20
Insurance requirements approved by Broward County Risk Management Division	Approved as to form by Joni Armstrong Coffey Broward County Attorney Governmental Center, Suite 423 115 South Andrews Avenue Fort Lauderdale, Florida 33301 Telephone: (954) 357-7600 Telecopier: (954) 357-6968
By(Date)	Sharon V. Thorsen (Date) Senior Assistant County Attorne APPROVED:
	Noel M. Pfeffer, Deputy County Attorne

# FOURTH AMENDMENT TO AGREEMENT BETWEEN BROWARD COUNTY AND CITY OF FORT LAUDERDALE FOR COMMUNITY BUS SERVICE

## **CITY**

WITNESSES:	CITY OF FORT LAUDERDALE, a municipa corporation of the State of Florida:			
Witness Print Name	By JOHN P. "JACK" SEILER, Mayor			
Witness Print Name	By LEE R. FELDMAN, City			
	ATTEST:			
	JONDA K. JOSEPH, City Clerk			
	Approved as to form:			
	City Attorney			

SVT:slw CommunityBusFortLauderdaleFourthAmendment2013 9/16/13 10-114.02

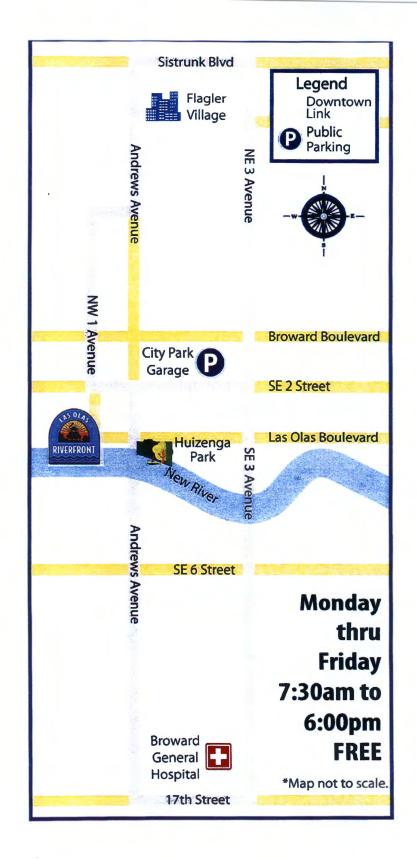
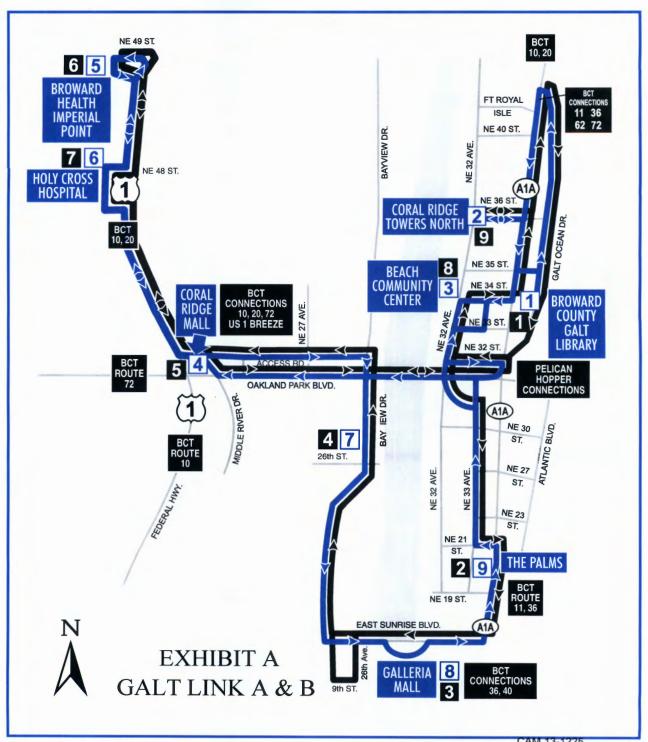
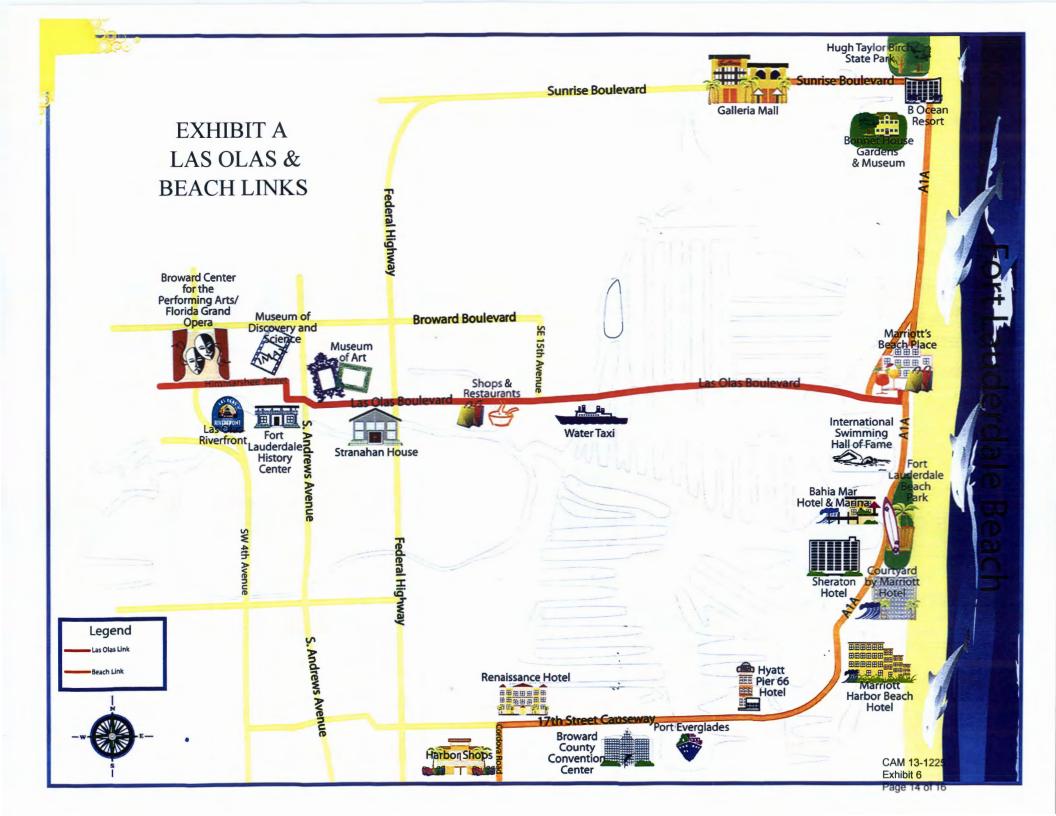


EXHIBIT A
DOWNTOWN LINK



CAM 13-1225 Exhibit 6 Page 13 of 16



## CITY OF FORT LAUDERDALE VEHICLE REGISTRATION & ROUTES

## Current as of September 13, 2013

Vehicle Model Number Year M		Make	Seats	Asset Number	VIN	Route		
605	2006	Specialty Vehicles	32	City #5802	4UZABOBV56CW60321	Spare		
606	2006	Specialty Vehicles	32	City #5800	4UZABOBV76CW60319	Spare		
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Titles and Tags for were transferred from the City to Broward County on April 18, 2011 (Vehicles 607-608, 610-612, 614) and May 4, 2011 (Vehicles 609, 613)

## **EXHIBIT "F"**

# City of Fort Lauderdale Operating Funding - TMA

## Fiscal Year 2014

Buses	Route	Service	Span of Service	Frequency	Daily Service Hours	Days	Funding Per Revenue Hour	P	Annual Funding (County)
1	Courthouse (Downtown)	Mon-Fri	7:30a - 5:50p	18 min	10.33	255	\$15.00	\$	39,512.25
2	Las Olas	Fri-Mon	9:30a - 6:30p	20 min	18.00	205	\$15.00	\$	55,350.00
3	Convention Connection (Beach Link)	Wed-Mon	9:30a - 6:30p	20 min	27.00	306	\$15.00	\$	123,930.00
2	Galt Ocean Mile (Galt Link)	M*W*F*S*S	8:30a - 4:30p	60 min	16.00	255	\$15.00	\$	61,200.00
				Total Annual Funding					279,992.25
				Previous Annual Funding				\$	239,087.25
	Increased Annual Cost of Amendment						nendment	\$	40,905.00