



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#24-0534**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Susan Grant, Acting City Manager

**DATE:** June 4, 2024

**TITLE:** Motion Approving an Increase to the Melrose Manors Neighborhood  
Stormwater Improvements Consultant Services Agreement - HDR  
Engineering, Inc. – \$2,088,878.39 - **(Commission District 3)**

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**Recommendation**

Staff recommends the City Commission approve an increase to the Melrose Manors Neighborhood Stormwater Improvements Consultant Services Agreement with HDR Engineering, Inc. in the amount of \$2,088,878.39, from \$2,200,000 to \$4,288,878.39.

**Background**

On January 27, 2022, the Procurement Services Division issued Request for Qualifications (RFQ) No. 12632-626 to solicit qualified consulting firms to provide professional engineering services for the Melrose Manor Neighborhood Stormwater Improvements. On July 5, 2022, the City Commission approved CAM #22-0616 awarding the Melrose Manors Neighborhood Stormwater Improvements Consultant Services Agreement to HDR Engineering, Inc. When the original RFQ was created, City staff estimated a total design fee of \$4,600,000, but due to funding constraints at the time of award, HDR Engineering, Inc. was only awarded \$2,200,000 to complete preliminary design services.

On January 23, 2023, Task Order #1 was approved to commence preliminary design services. Task Order #2 was approved on November 2, 2023, to continue with preliminary design services. A cost capacity (CAP) increase, in the amount of \$2,088,878.39, is now required to issue Task Order #3 for final design, permitting, and bidding services.

Construction, Engineering and Inspection (CEI) services will be addressed in the future.

**Resource Impact**

There will be a fiscal impact to the City in the amount of \$2,088,878.39 for this increase. Funds for this increase are available in the FY 2024 Community Investment Plan in the accounts listed below.

| <b>Funds available as of May 15, 2024</b> |  |                                 |                                   |                                      |                        |
|---|--|---------------------------------|-----------------------------------|--------------------------------------|------------------------|
| <b>ACCOUNT NUMBER</b>                     | <b>PROJECT NAME (Program)</b>            | <b>CHARACTER/ACCOUNT NAME</b>   | <b>AMENDED BUDGET (Character)</b> | <b>AVAILABLE BALANCE (Character)</b> | <b>PURCHASE AMOUNT</b> |
| 10-470-7999-538-60-6534-P12719            | Melrose Manors Neighborhood Improvements | Capital Outlay /Consultant Fees | \$1,596,619                       | \$1,596,619                          | \$751,291.39           |
| 10-473-7999-538-60-6534-P12719            | Melrose Manors Neighborhood Improvements | Capital Outlay /Consultant Fees | \$2,865,923                       | \$1,337,587                          | \$1,337,587.00         |
| <b>PURCHASE TOTAL ►</b>                   |  |                                 |                                   |                                      | <b>\$2,088,878.39</b>  |

**Strategic Connections**

This item is a *FY 2024 Commission Priority*, advancing the Infrastructure and Resilience initiative.

This item supports the *Press Play Fort Lauderdale 2029* Strategic Plan, specifically advancing:

- The Infrastructure and Resilience Focus Area, Goal 3: Be a sustainable and resilient community.

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are Ready.

This item supports the *Advance Fort Lauderdale 2040* Comprehensive Plan specifically advancing:

- The Infrastructure Focus Area
- The Sanitary Sewer, Water & Stormwater Element
- Goal 6: Ensure that all areas of the City are reasonably protected from flooding giving due consideration to the City’s natural and built environment.

**Attachments**

Exhibit 1 – CAM #22-0616

Exhibit 2 – Task Order #3

Prepared by: Glenn Marcos, Chief Procurement Officer, Finance  
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