



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#24-0013

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Greg Chavarria, City Manager

DATE: January 9, 2024

TITLE: Resolution Approving the Consolidated Budget Amendment to Fiscal Year
2024 – Appropriation - **(Commission Districts 1, 2, 3 and 4)**

Recommendation

Staff recommends the City Commission adopt a resolution amending the Fiscal Year (FY) 2024 Operating Budget, the FY 2024 – FY 2028 Community Investment Plan (CIP), and the FY 2024 Personnel Complement, and abandoning the Fiveash Water Treatment Plant Ground Storage Tanks and Clearwells Project.

Background

Examples of recommended actions within the budget amendment are:

- transfer between funds;
- transfer between capital and operating budgets;
- transfer between capital projects;
- acceptance and appropriation of grant funding;
- amendment to staffing level;
- appropriation from fund balance; and
- appropriation for modified revenue and related expenditures.

Staff recommends the City Commission amend the FY 2024 Final Budget, the FY 2024 – FY 2028 Community Investment Plan and FY 2024 Personnel Complement, as revised, by approving the following transfers, appropriations, project abandonment, and personnel additions:

Transportation and Development

A. Appropriation of Fund Balance and Increase of the Personnel Complement – Parking Systems Operations – Addition of One (1) Senior Procurement Specialist Position – \$ 95,048

The Transportation and Mobility Department requests to increase the budget by \$95,048 and to modify the personnel complement by adding one (1) Senior Procurement Specialist position. This position is requested to keep up with the department’s growing needs associated with increased projects and initiatives. This position will be funded by the Parking Fund and located within the Transportation and Mobility Department; however, it will report to the Chief Procurement Officer as required by the City’s Procurement Code.

Staff recommends the City Commission amend the FY 2024 Operating Budget and Personnel Complement in the amount of \$95,048 for the addition of one (1) Senior Procurement Specialist position.

Source:

Funds available as of December 5, 2023

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-461-0000-000-399-999	Parking System Operations	Balances & Reserves/ Appropriated Fund Balance	N/A	N/A	\$95,048
TOTAL AMOUNT →					\$95,048

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-461-8001-545-10-1101	Transportation & Mobility Admin Support	Salaries & Wages/ Permanent Salaries	\$670,323	\$564,443	\$57,712
10-461-8001-545-10-1407	Transportation & Mobility Admin Support	Salaries & Wages/ Expense Allowance	\$670,323	\$564,443	\$1,080
10-461-8001-545-20-2210	Transportation & Mobility Admin Support	Fringe Benefits/ FRS Pension	\$205,019	\$177,374	\$8,657
10-461-8001-545-20-2301	Transportation & Mobility Admin Support	Fringe Benefits/ Soc Sec-Medicare	\$205,019	\$177,374	\$4,497
10-461-8001-545-20-2401	Transportation & Mobility Admin Support	Fringe Benefits/ Disability Insurance	\$205,019	\$177,374	\$200
10-461-8001-545-20-2402	Transportation & Mobility Admin Support	Fringe Benefits/ Life Insurance	\$205,019	\$177,374	\$40
10-461-8001-545-20-2404	Transportation & Mobility Admin Support	Fringe Benefits/ Health	\$205,019	\$177,374	\$16,837
10-461-8001-545-30-3628	Transportation & Mobility Admin Support	Services/ Materials/ Telephone/Cable TV	\$98,834	\$50,791	\$525
10-461-8001-545-30-3907	Transportation & Mobility Admin Support	Services/ Materials/ Data Proc Supplies	\$98,834	\$50,791	\$800
10-461-8001-545-30-3925	Transportation & Mobility Admin Support	Services/ Materials/ Office Equip <\$5,000	\$98,834	\$50,791	\$2,500
10-461-8001-545-40-4119	Transportation & Mobility Admin Support	Other Operating Expenses/ Training & Travel	\$1,086,765	\$1,085,948	\$2,200
TOTAL AMOUNT →					\$95,048

B. Appropriation of Fund Balance – Parking Systems Operations Fund – Riverwalk Center Garage Maintenance – \$ 50,000

The Riverwalk Center Garage’s operating budget is requested to be increased by \$50,000 by the Transportation and Mobility Department. These funds will be utilized to pressure wash the entire façade, external flights of stairs, and the border of the carport to ensure that it is appropriately maintained.

Staff recommends the City Commission amend the FY 2024 Operating Budget in the amount of \$50,000 for enhanced Riverwalk Center Garage maintenance.

Source:

<i>Funds available as of December 5, 2023</i>					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-461-0000-000-399-999	Parking Systems Operations	Balances and Reserves/ Appropriated Fund Balance	N/A	N/A	\$50,000
TOTAL AMOUNT →					\$50,000

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-461-8015-545-30-3299	CPG/Riverwalk Center	Services/ Materials/ Other Services	\$289,845	\$179,738	\$50,000
TOTAL AMOUNT →					\$50,000

C. Appropriation of Grant Funds – Transportation Surtax Fund – Sidewalk Connections Project – \$360,000

This proposed project is funded through an interlocal agreement to support Sidewalk Connections. The design phase of the project was awarded as part of Cycle One Surtax applications in 2020. Surtax funding in the amount of \$360,000 was awarded for design and \$2,640,000 for construction is scheduled for a future fiscal year after the design is completed. The citywide Sidewalk Connections improvement project will improve sidewalks along 35 streets throughout the City by constructing 5-foot wide by 6-inch-thick sidewalks in areas where there are no sidewalks and in areas where there are existing sidewalk gaps.

Staff recommends that the City Commission amend the FY 2024 – FY 2028 Community Investment Plan in the amount of \$360,000 for the Sidewalk Connections Project. This is contingent on the approval of an Interlocal Agreement, companion CAM 24-0093, coming on a future agenda.

Source:

<i>Funds available as of December 6, 2023</i>					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED	AMOUNT
10-338-8999-541-337-406-P12596	Sidewalk Connections Design	Intergovernmental Revenue/ Broward County - Transportation Grant	\$0	\$0	\$360,000
TOTAL AMOUNT →					\$360,000

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-338-8999-541-60-6534-P12596	Sidewalk Connections Design	Capital Outlay/ Consultant Engineering Fees	\$0	\$0	\$360,000
TOTAL AMOUNT →					\$360,000

D. Appropriation of Fund Balance and Increase of the Personnel Complement – Parking Systems Operations – Addition of One (1) Senior Administration Assistant Position - \$87,444

The Transportation and Mobility Department requests to increase the FY 2024 budget by \$87,444 and to modify the personnel complement by adding one (1) Senior Administrative Assistant position. In 2020, in an effort to improve the Parking Service’s call center experience, the Parking Services Division migrated three (3) full time positions to the Public Works call center to centralize the intake of public calls and inquiries. These positions and salaries were incorporated into Public Works’ budget. Effective January 2024, administrative duties previously handled by the call center are being transitioned back to the Parking Services Division to better align with the new vision of the City’s call center. Staff requests a new position to assist with the completion and oversight of these duties.

Staff recommends the City Commission amend the FY 2024 Operating Budget and Personnel Complement in the amount of \$87,444 for the addition of one (1) Senior Administrative Assistant position.

Source:

<i>Funds available as of December 11, 2023</i>					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-461-0000-000-399-999	Parking Systems Operations	Balances & Reserves/ Appropriated Fund Balance	N/A	N/A	\$87,444
TOTAL AMOUNT →					\$87,444

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-461-8010-545-10-1101	Parking Customer Services	Salaries & Wages/ Permanent Salaries	\$639,860	\$518,592	\$51,940
10-461-8010-545-10-1407	Parking Customer Services	Salaries & Wages/ Expense Allowance	\$639,860	\$518,592	\$1,080
10-461-8010-545-20-2210	Parking Customer Services	Fringe Benefits/ FRS Pension	\$221,768	\$188,633	\$7,791
10-461-8010-545-20-2301	Parking Customer Services	Fringe Benefits/ Soc Sec - Medicare	\$221,768	\$188,633	\$4,056
10-461-8010-545-20-2401	Parking Customer Services	Fringe Benefits/ Disability Insurance	\$221,768	\$188,633	\$200
10-461-8010-545-20-2402	Parking Customer Services	Fringe Benefits/ Life Insurance	\$221,768	\$188,633	\$40
10-461-8010-545-20-2404	Parking Customer Services	Fringe Benefits/ Health	\$221,768	\$188,633	\$16,837
10-461-8010-545-30-3907	Parking Customer Services	Services/ Materials/ Data Processing Supplies	\$420,995	\$270,594	\$800
10-461-8010-545-30-3925	Parking Customer Services	Services/ Materials/ Office Equipment <\$5,000	\$420,995	\$270,594	\$2,500
10-461-8010-545-40-4119	Parking Customer Services	Other Operational Expenses/ Training and Travel	\$1,039,455	\$1,039,206	\$2,200
TOTAL AMOUNT →					\$87,444

E. Appropriation of Fund Balance – General Fund – Replacement of City Seawalls near Las Olas Marina - \$ 2,900,000

The Transportation and Mobility Department requests \$2,900,000 to fund the seawall replacement near the Las Olas Marina. Suntex Marina will be replacing the seawalls within their leasehold and has provided the City with the opportunity to replace the City seawalls at the same time. City staff recommend waiving the procurement rules (CAM 24-0039) and entering into a separate agreement (CAM 24-0038) to have Suntex complete the work on behalf of the City.

Staff recommends the City Commission amend the FY 2024 – FY 2028 Community Investment Plan in the amount of \$2,900,000 for the replacement of the city seawalls near to the Las Olas Marina.

Source:

<i>Funds available as of December 13, 2023</i>					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-0000-000-399-999	General Fund	Balances & Reserves/ Appropriated Fund Balance	N/A	N/A	\$2,900,000
TOTAL AMOUNT →					\$2,900,000

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-331-9100-538-60-6599-P12895	Las Olas Marina Seawall Replacement Project	Capital Outlay/ Construction	\$0	\$0	\$2,900,000
TOTAL AMOUNT →					\$2,900,000

F. Appropriation from Fund Balance – Arts and Science District Garage Fund – Janitorial contract account correction - \$5,000

During the November 7, 2023 City Commission meeting, funds were appropriated for a janitorial contract for parking lot cleaning services. As noted in that budget amendment, due to the higher rate in the new contract, janitorial services at the Performing Arts and Science District Garage (PACA) will cost approximately \$5,000 more than the amount currently budgeted, however the funding source was inadvertently mislabeled. Funds are available in the Arts and Science District Garage Fund to support this expense.

Staff recommends the City Commission amend the FY 2024 Operating Budget in the amount of \$5,000 to support the higher costs of the new janitorial services contract.

Source:

Funds available as of December 14, 2023

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-643-0000-000-399-999	Arts and Science District Garage Fund	Balances & Reserves/ Appropriated Fund Balance	N/A	N/A	\$5,000
TOTAL AMOUNT →					\$5,000

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-643-8070-545-30-3222	Arts & Sciences District Garage	Services/ Materials/ Custodial Services	\$1,139,265	\$1,066,381	\$5,000
TOTAL AMOUNT →					\$5,000

G. Appropriation of Fund Balance – General Fund – Sistrunk Boulevard Railroad Grade Crossing Improvements - \$1,000,000

The City of Fort Lauderdale has jurisdiction for Sistrunk Boulevard which includes roadway portions that cross the railroad right-of-way. In 2021, at the request of the City Commission, City staff reviewed the roadway conditions, as prior improvements were

failing, causing the crossing to be rough and unsafe. The railroad right-of-way is owned by the Florida Department of Transportation (FDOT) and is operated by the South Florida Regional Transportation Authority (SFRTA). Given the operational considerations, training requirements, and interaction with train traffic, the City is required to utilize the SFRTA to perform the improvements and reimburse SFRTA for the improvements.

In June of 2023, (CAM 23-0506), the City entered into an interlocal agreement with FDOT and SFRTA for the estimated amount of \$739,200 to perform necessary improvements at Sistrunk Boulevard. The FY 2023 operating budget included \$1,000,000 to support this project but the funds were not encumbered during that fiscal year.

Staff recommends that the City Commission amend the FY 2024 Operating Budget in the amount of \$1,000,000 to fund the Sistrunk Boulevard railroad grade crossing improvements.

Source:

Funds available as of November 14, 2023					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-0000-000-399-999	General Fund	Balances and Reserves /Appropriated Fund Balance	N/A	N/A	\$1,000,000
TOTAL AMOUNT →					\$1,000,000

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-8041-541-40-4299	Transportation Traffic	Other Operating Expenses / Other Contributions	\$53,493	\$51,701	\$1,000,000
TOTAL AMOUNT →					\$1,000,000

Information Technology Services

H. Appropriation of Fund Balance – Central Services – Operations Fund – Enterprise Resource Planning (ERP) Restart: Change Order Number 12 for Associated Professional Services - \$200,000

The ERP project requires an administrative change order for an extension of the Infor teams for 8 weeks of additional labor to accommodate the Global Human Resources (GHR) Go-Live of December 10, 2023, to support implementation activities through Go-Live and post Go-Live support. These implementation activities include completion of data

migrations, testing cycles and Go-Live readiness.

Staff recommends the City Commission amend the FY 2024 – FY 2028 Community Investment Plan in the amount of \$200,000 for the Enterprise Resource Planning Project.

Source:

Funds available as of December 5, 2023

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-581-0000-000-399-999	Central Services - Operations	Balances and Reserves/ Appropriated Fund Balance	NA	NA	\$200,000
TOTAL AMOUNT →					\$200,000

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-581-9100-519-60-6599-P11937	Enterprise Resource Planning (ERP)	Capital Outlay/ Construction	\$8,702,136	\$6,999	\$200,000
TOTAL AMOUNT →					\$200,000

Development Services

I. Appropriation from Fund Balance and Increase in Personnel Complement – Building Fund – Addition of One (1) Permit Services Technician – \$53,490

The Development Services Department is requesting to convert a vacant Part-Time Administrative Assistant position to a Full-Time Permit Services Technician to assist in the department's plans room. The Permit Services Technician is needed to assist the department's LauderBuild plans room with the routing and processing of plans related to online permit applications. Digital permit applications have increased from 18% of total application submissions to 67% of all applications since the implementation of the LauderBuild plans room in 2021. Beginning in 2024, all plans related to permit applications will need to be submitted online. This change in application submission will require an additional full-time staff member in the plans room team to assist with the transition and processing of digital permit applications. This position will also assist with fee reviews, job cost breakdowns, and adjusting improper fees.

Staff recommends the City Commission amend the FY 2024 Operating Budget in the amount of \$53,490 and Personnel Complement to add one (1) Permit Services Technician position.

Source:

Funds available as of December 6, 2023					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-140-0000-000-399-999	Building Fund	Balances & Reserves/ Appropriated Fund Balance	N/A	N/A	\$53,490
TOTAL AMOUNT →					\$53,490

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-140-3101-524-10-1101	Building Permits	Salaries and Wages/ Permanent Salaries	\$12,940,355	\$10,972,085	\$24,804
10-140-3101-524-20-2210	Building Permits	Fringe Benefits/ Pension FRS	\$4,620,001	\$3,995,209	\$7,198
10-140-3101-524-20-2301	Building Permits	Fringe Benefits/ Social Sec/Medicare	\$4,620,001	\$3,995,209	\$3,671
10-140-3101-524-20-2404	Building Permits	Fringe Benefits/ Health Insurance	\$4,620,001	\$3,995,209	\$10,557
10-140-3101-524-30-3907	Building Permits	Services/ Materials/ Data Processing Supplies	\$2,987,220	\$1,560,643	\$2,500
10-140-3101-524-30-3925	Building Permits	Services/ Materials/ Office Equipment	\$2,987,220	\$1,560,643	\$3,000
10-140-3101-524-30-3926	Building Permits	Services/ Materials/ Office Furniture	\$2,987,220	\$1,560,643	\$1,500
10-140-3101-524-30-3928	Building Permits	Services/ Materials/ Office Supplies	\$2,987,220	\$1,560,643	\$200
10-140-3101-524-30-3949	Building Permits	Services/ Materials/ Uniforms	\$2,987,220	\$1,560,643	\$60
TOTAL AMOUNT →					\$53,490

J. Appropriation from Fund Balance and Addition of Two (2) additional positions to the Personnel Complement – Building Fund – Addition of two (2) full time employees to the Building Enforcement Team - \$256,371

The Development Services Department is requesting to add two (2) full time employees to the Building Enforcement team - one (1) Building Inspector and one (1) Building Code Compliance Officer, to assist with the City’s Safety Inspection Program. The State of Florida and Broward County now mandate that all buildings participate in the program and receive safety inspections for buildings 25 years or older as opposed to the previous mandate of 40 years or older. This change will drastically increase how many locations require inspection from around 300 to 500 buildings to approximately 4,800 buildings in the coming year. This addition of personnel is required in order to satisfy the State of Florida law and inspect all eligible buildings for public safety while sustaining the current level of service for the remaining responsibilities for the Building Enforcement team. These additional responsibilities include inspecting construction sites for work without a

permit, inspecting the maintenance of traffic for construction sites, and processing miscellaneous permit processes and board up violations.

Staff recommends the City Commission amend the FY 2024 Operating Budget in the amount of \$256,371 and the personnel complement by adding one (1) Building Inspector and one (1) Building Code Compliance Officer.

Source:

Funds available as of December 6, 2023

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-140-0000-000-399-999	Building Fund	Balances & Reserves/ Appropriated Fund Balance	N/A	N/A	\$256,371
TOTAL AMOUNT →					\$256,371

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-140-3101-524-10-1101	Building Permits	Salaries and Wages/ Permanent Salaries	\$12,940,355	\$10,972,085	\$129,646
10-140-3101-524-20-2210	Building Permits	Fringe Benefits/ Pension FRS	\$4,620,001	\$3,995,209	\$23,306
10-140-3101-524-20-2301	Building Permits	Fringe Benefits/ Social Sec/Medicare	\$4,620,001	\$3,995,209	\$11,886
10-140-3101-524-20-2404	Building Permits	Fringe Benefits/ Health Insurance	\$4,620,001	\$3,995,209	\$34,183
10-140-3101-524-30-3628	Building Permits	Services/ Materials/ Telephone/Cable TV	\$2,987,220	\$1,560,643	\$2,800
10-140-3101-524-30-3801	Building Permits	Services/ Materials/ Gasoline	\$2,987,220	\$1,560,643	\$800
10-140-3101-524-30-3907	Building Permits	Services/ Materials/ Data Processing Supplies	\$2,987,220	\$1,560,643	\$3,000
10-140-3101-524-30-3925	Building Permits	Services/ Materials/ Office Equipment	\$2,987,220	\$1,560,643	\$5,500
10-140-3101-524-30-3926	Building Permits	Services/ Materials/ Office Furniture	\$2,987,220	\$1,560,643	\$1,500
10-140-3101-524-30-3928	Building Permits	Services/ Materials/ Office Supplies	\$2,987,220	\$1,560,643	\$800

10-140-3101-524-30-3940	Building Permits	Services/ Materials/ Safety Shoes	\$2,987,220	\$1,560,643	\$250
10-140-3101-524-30-3949	Building Permits	Services/ Materials/ Uniforms	\$2,987,220	\$1,560,643	\$700
10-140-3101-524-30-3999	Building Permits	Services/ Materials/ Other Supplies	\$2,987,220	\$1,560,643	\$2,000
10-140-3101-524-60-6416	Building Permits	Capital Outlay/ Vehicles	\$51,504	\$51,504	\$40,000
TOTAL AMOUNT →					\$256,371

Public Works

K. Appropriation from Fund Balance – Sanitation Fund, Water and Sewer Operations Fund, Parking System Operations Fund, Airport Operations Fund, Stormwater Operations Fund, Central Services Operations Fund, Vehicle Rental Operations Fund - Purchase of ninety-one (91) City-Wide Replacement Vehicles - \$5,187,748

The Fleet Services Division of the Public Works Department recommends the replacement of eighty-one (81) vehicles that remained unordered at the conclusion of FY 2023 and ten (10) vehicles that were deemed total losses from the April 2023 flooding event. Since the pandemic, the auto market has been exceptionally challenging, with manufacturers’ open window for ordering being extremely short.

Funding is available to be appropriated from the funds listed below for the purchase of these vehicles.

Staff recommends that the City Commission amend the FY 2024 Operating Budget in the amount of \$5,187,748 to purchase ninety-one (91) replacement vehicles to support Citywide operations.

Source:

Funds available as of December 8, 2023					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-409-0000-000-399-999	Sanitation - Operations	Balances & Reserves/ Appropriated Fund Balance	N/A	N/A	\$646,427
10-450-0000-000-399-999	Water and Sewer - Operations	Balances & Reserves/ Appropriated Fund Balance	N/A	N/A	\$1,097,662
10-461-0000-000-399-999	Parking System - Operations	Balances & Reserves/ Appropriated Fund Balance	N/A	N/A	\$89,518
10-468-0000-000-399-999	Airport - Operations	Balances & Reserves/ Appropriated Fund Balance	N/A	N/A	\$126,115

10-470-0000-000-399-999	Stormwater - Operations	Balances & Reserves/ Appropriated Fund Balance	N/A	N/A	\$126,773
10-581-0000-000-399-999	Central Services - Operations	Balances & Reserves/ Appropriated Fund Balance	N/A	N/A	\$716,987
10-583-0000-000-399-999	Vehicle Rental - Operations	Balances & Reserves/ Appropriated Fund Balance	N/A	N/A	\$2,384,265
TOTAL AMOUNT →					\$5,187,748

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-409-6054-534-60-6416	Public Places Cleaning	Capital Outlay/ Vehicles	\$314,593	\$314,593	\$562,910
10-409-6052-534-60-6416	Public Places Clearing	Capital Outlay/ Vehicles	\$289,734	\$289,734	\$83,517
10-450-7311-536-60-6416	After Hours / Weekend First Responders	Capital Outlay/ Vehicles	\$0	\$0	\$265,000
10-450-7403-536-60-6416	Fiveash Maintenance	Capital Outlay/ Vehicles	\$200,000	\$62,000	\$180,317
10-450-7034-536-60-6416	Inventory	Capital Outlay/ Vehicles	\$178,463	\$178,463	\$174,780
10-450-7303-536-60-6416	Pipe Construction	Capital Outlay/ Vehicles	\$718,429	\$718,429	\$22,487
10-450-7317-536-60-6416	Pump Station Maintenance	Capital Outlay/ Vehicles	\$600,000	\$408,685	\$131,782
10-450-7306-536-60-6416	Service Line Repair	Capital Outlay/ Vehicles	\$272,096	\$266,851	\$36,268
10-450-7319-536-60-6416	Utility Electric	Capital Outlay/ Vehicles	\$0	\$0	\$30,457
10-450-7310-536-60-6416	Utility Field Locations	Capital Outlay/ Vehicles	\$0	\$0	\$33,503
10-450-7313-536-60-6416	Wastewater Repairs	Capital Outlay/ Vehicles	\$639,734	\$639,734	\$80,666
10-450-7501-536-60-6416	Water & Sewer Environmental Resources	Capital Outlay/ Vehicles	\$0	\$0	\$26,560
10-450-7323-536-60-6416	Welding	Capital Outlay/ Vehicles	\$419,491	\$419,491	\$115,841
10-461-8011-545-60-6416	Parking Enforcement	Capital Outlay/ Vehicles	\$67,416	(\$103,541)	\$57,000
10-461-8012-545-60-6416	Parking On Street Meters	Capital Outlay/ Vehicles	\$152,471	\$107,164	\$32,518
10-468-1460-542-60-6416	Executive Airport	Capital Outlay/ Vehicles	\$284,441	\$284,441	\$126,115
10-470-7340-538-60-6416	Stormwater	Capital Outlay/ Vehicles	\$150,066	\$150,066	\$126,773
10-581-2221-516-60-6416	Radio Communications	Capital Outlay/ Vehicles	\$0	\$0	\$716,987

10-583-7070-519-60-6416	Fleet Services	Capital Outlay/ Vehicles	\$12,326,456	\$4,075,989	\$2,384,265
TOTAL AMOUNT →					\$5,187,748

L. Appropriation from Fund Balance - Water and Sewer Operations Fund - Armed Security Detail - \$20,820

In April 2023, the Utility Billing and Collections Division (UB) moved from City Hall to the Development Services Department (DSD) building. It has been determined, for safety, to increase the level of security at the DSD building. The increased services provided for the remainder of the fiscal year will cost \$41,639, calculated at the contracted rate of \$28.04 per hour. The divisions will split the costs evenly with UB's portion being \$20,820. The DSD portion is already built into the operating budget.

Staff recommends the City Commission amend the FY 2024 Operating Budget in the amount of \$20,820 to cover the Utility Billing portion of the security expense.

Source:

<i>Funds available as of December 8, 2023</i>					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-450-0000-000-399-999	Water and Sewer - Operations	Balances & Reserves/ Appropriated Fund Balance	N/A	N/A	\$20,820
TOTAL AMOUNT →					\$20,820

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-450-2040-513-30-3249	Utility Billing and Collections	Other Services/ Security Services	\$895,066	\$646,356	\$20,820
TOTAL AMOUNT →					\$20,820

M. Transfer between Capital Projects - Water and Sewer General Capital Project Fund – New Water Treatment Plant – Prospect Lake Water Treatment Plant - \$6,777,616

Abandoning the Fiveash Water Treatment Plant Ground Storage Tanks and Clearwells project

On February 7, 2023, the City Commission approved a Comprehensive Agreement (CA) with Prospect Lake Water, L.P. for the design, construction, and operation of the Prospect Lake Clean Water Center (CAM #23-0196). The CA requires the City to construct the Enabling Works projects listed in Annex B-2 of the CA, which includes upgrades to the storage tanks and high service pumping stations at the Fiveash Water Treatment Plant.

Funding is available in the Fiveash Water Treatment Plant Ground Storage Tanks and Clearwell Upgrades project. This stand-alone project was incorporated in the new Water Treatment Plant and thus the stand-alone project can be abandoned in order to

consolidate this project under the umbrella of the Enabling Works.

Staff recommends the City Commission amend the FY 2024 – FY 2028 Community Investment Plan in the amount of \$6,777,616 to consolidate the construction costs for the Enabling Works at the new water treatment plant – Prospect Lake Water Treatment Plant.

Source:

Funds available as of December 8, 2023

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-454-7999-536-60-6534-P12398	Fiveash Water Treatment Plant Ground Storage Tanks and Clearwells Upgrades	Capital Outlay/ Consultant Engineering Fees	\$6,777,616	\$6,777,616	\$6,777,616
TOTAL AMOUNT →					\$6,777,616

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-454-7999-536-60-6534-P12765	New Water Treatment Plant - Prospect Lake Water Treatment Plant	Capital Outlay/ Consultant Engineering Fees	\$13,220,157	\$5,426,289	\$6,777,616
TOTAL AMOUNT →					\$6,777,616

Community Redevelopment Agency

N. Transfer between Funds, Appropriation from Fund Balance – Central City Redevelopment Area Fund, General Fund – Central City Operating Fund Balance for FY 2023 - \$2,334,359

At the end of Fiscal Year 2023, the Central City CRA Area has an estimated fund balance of \$2,334,359.

The City of Fort Lauderdale is the sole taxing authority contributing Tax Increment Financing (TIF) to the Central City CRA. Subsection 163.387(7), Florida Statutes provides the following:

On the last day of the fiscal year of the community redevelopment agency, any funds which remains in the trust fund after the payment of expenses shall be:

- a) Returned to each taxing authority which paid the increment in the proportion that the amount of the payment of such taxing authority bears to the total amount paid into the trust fund by all taxing authorities for that year.
- b) Used to reduce the amount of any indebtedness to which increment revenues are pledged.
- c) Deposited into an escrow account for later reducing any indebtedness to which increment revenues are pledged; or
- d) Appropriated to a specific redevelopment project pursuant to an approved community redevelopment plan. The funds appropriated for such project may not be changed unless the project is amended, redesigned, or delayed, in which case

the funds must be reappropriated pursuant to the next annual budget adopted by the board of commissioners of the community redevelopment agency.

Since the City is the sole taxing authority contributing TIF to the Central City CRA, staff recommends returning the unspent funds from the prior fiscal years in the amount of \$2,334,359 to the City. In turn, staff recommends that the City approve the transfer of the funding back to the Central City CRA to:

- Add funding to the Property and Business Improvement Program - \$941,000
- Add funding to the Central City Streetscape Improvement Project - \$1,300,000
- Add funding to the Central City CRA operating budget for the enhanced streetlight initiative - \$93,359.

Staff recommends the City Commission amend the FY 2024 Operating Budget and FY 2024 - 2028 Community Investment Plan in the amount of \$2,334,359 to account for end of year balances within the Central City CRA. There is an associated Community Redevelopment Agency CAM 24-0010.

Source:

<i>Funds available as of December 8, 2023</i>					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
20-102-0000-000-399-999-BUD902	Central City Redevelopment Area	Balances & Reserves/ Prior Year Operating Balances	NA	NA	\$917,929
20-121-0000-000-399-999-BUD902	Central City Business Incentives	Balances & Reserves/ Prior Year Operating Balances	NA	NA	\$1,416,430
TOTAL AMOUNT →					\$2,334,359

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-0000-000-381-102	General Fund	Transfers & Other Sources/ Transfer from CRA - Central City Redevelopment Area	\$0	\$0	\$917,929
10-001-0000-000-381-121	General Fund	Transfers & Other Sources/ Transfer from CRA Business Incentives - Central City	\$0	\$0	\$1,416,430
TOTAL AMOUNT →					\$2,334,359

Source:

Funds available as of December 8, 2023					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-0000-000-90-9901	General Fund	Other Uses/ Anticipated Year End Balance	NA	NA	\$2,334,359
TOTAL AMOUNT →					\$2,334,359

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
20-121-1521-552-40-4203-CRA092409	Property & Business Improvement Program Central City FY 24	Other Operating Expense/ Redevelopment Projects	\$250,000	\$250,000	\$941,000
20-348-9100-541-60-6599-P12855	Central City Streetscape Improvement Project	Capital Outlay/ Construction	\$0	\$0	\$1,300,000
20-102-1520-552-30-3199	Central City Redevelopment Area	Services/ Materials/ Other Professional Services	\$231,758	\$230,709	\$93,359
TOTAL AMOUNT →					\$2,334,359

Parks and Recreation

O. Appropriation of Grant Funds – Grant Fund – Florida Inland Navigation District (FIND) Grant – New River Bathymetric Survey - \$13,996

The Florida Inland Navigation District (FIND), on occasion, will enter into Interlocal agreements with governmental agencies to provide services and facilities in a manner pursuant to the development of local communities.

The purpose of this Bathymetric Survey is to define and map the navigable channel in the New River and to guide future development policy decisions required to maintain its navigability and to monitor encroachment of shoreline development in certain areas. The deepest parts of the river are not always in the middle of the river, but rather along its edges and the outer radii of the river’s turns. Shoreline development unchecked can potentially constrict the New River and negatively impact the local marine industry and its economic impacts by reducing the ability of large vessels to navigate to the western service yards and marine construction vessels access upriver to service waterfront businesses and residential properties along the river.

Staff recommends that the City Commission amend the FY 2024 Operating Budget in the amount of \$6,998 to facilitate the Florida Inland Navigation District Grant for the New River Bathymetric survey with a match of \$6,998 from the Marine Industries Association of South Florida. There is an associated grant acceptance CAM 24-0098.

Source:

Funds available as of December 4, 2023					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-129-9300-572-334-390-24GFIND	Bathymetric Survey of the New River	Intergovernmental Revenue/ State Grant - Other Physical Environment	\$0	\$0	\$6,998
TOTAL AMOUNT →					\$6,998

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-129-9300-572-30-3299-24GFIND	Bathymetric Survey of the New River	Services/ Materials/ Other Services	\$0	\$0	\$6,998
TOTAL AMOUNT →					\$6,998

Source: (Cash Match)

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-129-9300-572-369-900-24GFINDA	Bathymetric Survey of the New River Match	Miscellaneous/ Other Miscellaneous Revenues	\$0	\$0	\$6,998
TOTAL AMOUNT →					\$6,998

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-129-9300-572-30-3299-24GFINDA	Bathymetric Survey of the New River Match	Services/ Materials/ Other Services	\$0	\$0	\$6,998
TOTAL AMOUNT →					\$6,998

P. Appropriation of Grant Funds – Grant Fund – FIND Cooley’s Landing Marina Replacement Grant – \$1,500,000

The Florida Inland Navigation District (FIND) administers the Waterway Assistance Program (WAP) program. FIND provides funding assistance to local governments within the district to provide public access to the district’s waterways.

Constructed around 1994, the Cooley’s Landing Marina is very near the end of its useful life and in need of replacement. FIND will fund up to 50% of replacement costs or in this case \$1,500,000 of the costs needed to demolish and rebuild the marina. The total project costs are expected to be \$3,000,000.

The remaining grant match of \$1,500,000 was provided in part by grants awarded to the city from the Broward Boating Improvement Program (BBIP) of \$600,000 and the Land

and Water Conservation Fund (LWCF) of \$800,000. The city provided the remainder of the match of \$100,000 through the BBIP grant acceptance.

Staff recommends that the City Commission amend the FY 2024 Operating Budget by amending the appropriate accounts in the Grant Fund in the amount of \$1,500,000. This item is contingent upon approval of CAM 24-0097.

Source:

Funds available as of December 5, 2023					
ACCOUNT NUMBER	COST CENTER NAME (Program)	CHARACTER / ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-129-9300-572-334-390-24GFINDCLM	FIND for Cooley's Landing Marina Replacement	Intergovernmental Revenue/ State Grant - Other Physical Environment	\$0	\$0	\$1,500,000.00
TOTAL AMOUNT →					\$1,500,000.00

Use:

ACCOUNT NUMBER	COST CENTER NAME (Program)	CHARACTER / ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-129-9300-572-60-6599-24GFINDCLM	FIND for Cooley's Landing Marina Replacement	Capital Outlay/ Construction	\$0	\$0	\$1,500,000.00
TOTAL AMOUNT →					\$1,500,000.00

City Manager's Office

Q. Appropriation of Grant Funds – Airport Operations Fund – FXE Runway 9-27 Rehabilitation Project – \$440,711

The Runway 9-27 Pavement Rehabilitation project is required as part of the Airport's approved Airport Layout Plan to improve the current pavement condition of Runway 9-27 and taxiway intersections along it. The improvements will increase the Pavement Condition Index and prolong the life of the asphalt. The Florida Department of Transportation has agreed to provide grant funding in the amount of \$440,711 for reimbursement of eligible construction costs for this project.

Staff recommends the City Commission amend the FY 2024 – FY 2028 Community Investment Plan in the amount of \$440,711 for the construction costs associated with the pavement rehabilitation of Runway 9-27. This item is contingent upon the approval of grant acceptance CAM 24-0022.

Source:

Funds available as of December 8, 2023					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-468-9300-542-334-410-P12764B	FXE Runway 9-27 Rehabilitation Project - State Grant	Intergovernmental Revenue/ State Grant - Airport Development	\$0	\$0	\$440,711
TOTAL AMOUNT →					\$440,711

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-468-9300-542-60-6599-P12764B	FXE Runway 9-27 Rehabilitation Project - State Grant	Capital Outlay/ Construction	\$0	\$0	\$440,711
TOTAL AMOUNT →					\$440,711

R. Appropriation of Grant Funds –Airport Operations Fund – Design of Runway 9 Parallel Taxiway Extension Project – \$341,250

Fort Lauderdale Executive Airport's existing Master Plan was completed in 2019 and included a future project for a one-thousand-foot extension of Runway 9. The parallel taxiways on both the south and north sides of Runway 9 also need to be extended. The extension is designed with a displaced threshold at the western end for the primary benefit of aircraft departing to the east. The existing parallel Taxiways Echo to the south and Foxtrot to the north will provide necessary access to the proposed Runway 9 western extension. Additionally, the runway extension will reduce payload penalties for some larger jet aircraft and/or increase aircraft range, as well as increase the overall capacity of the Airport.

The estimated design cost is \$400,000. The Florida Department of Transportation is providing grant funding in the amount of \$320,000 for up to 80% of the design costs and the Airport is providing a 20% grant match in the amount of 80,000. The grant match in the amount of \$58,750 is currently available in Airport Funds already appropriated to the project and the remaining match of \$21,250 is available in the Airport's fund balance to be appropriated with this agenda item.

Staff recommends the City Commission amend the FY 2024 – FY 2028 Community Investment Plan in the amount of \$341,250 for the design costs associated with the Runway 9 Parallel Taxiway Extension Project. This item is contingent upon the approval of the grant acceptance CAM 24-0024.

Source:

Funds available as of December 8, 2023					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-468-9300-542-334-410-P12882A	Design of Runway 9 Parallel Taxiway Extension Project	Intergovernmental Revenue/ State Grant - Airport Development	\$0	\$0	\$320,000
TOTAL AMOUNT →					\$320,000

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-468-9300-542-60-6534-P12882A	Design of Runway 9 Parallel Taxiway Extension Project	Capital Outlay/ Engineering Fees	\$0	\$0	\$320,000
TOTAL AMOUNT →					\$320,000

Source: (Cash Match)

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-468-0000-000-399-999	Airport Fund	Balances and Reserves/ Appropriated Fund Balance	N/A	N/A	\$21,250
TOTAL AMOUNT →					\$21,250

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-468-9300-542-60-6534-P12882	Design of Runway 9 Parallel Taxiway Extension Project - Grant Match	Capital Outlay/ Engineering Fees	\$58,750	\$58,750	\$21,250
TOTAL AMOUNT →					\$21,250

Human Resources

S. Appropriation from Fund Balance – City Insurance Operations Fund - Expanded Vehicle Camera and Software Program - \$147,000

Last year, the City piloted a dual-facing dashboard camera program in 280 general City employee vehicles. The program aims to reduce preventable vehicle collisions and ultimately reduce City insurance costs. Staff estimates that if the program were to be implemented citywide, the number of annual vehicle collisions could be reduced by as much as 156, at a savings of approximately \$1,445,605.

For FY 2024, staff is requesting to increase the number of participating general City employee vehicles in the program by 320, which would account for approximately one-

half of the City’s general employee fleet, excluding public safety. The cost of the request is an additional \$147,000. Funding is available in the City Insurance Fund for this purpose.

Staff recommends that the City Commission amend the FY 2024 Operating Budget in the amount of \$147,000 to purchase an additional 320 dashboard cameras and associated software licenses to expand the City’s vehicle camera program.

Source:

Funds available as of December 11, 2023

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-543-0000-000-399-999	City Insurance Fund	Balances & Reserves/ Appropriated Fund Balance	NA	NA	\$147,000
TOTAL AMOUNT →					\$147,000

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-543-2120-519-30-3907	Claims Administration	Services/ Materials/ Data Proc Supplies	\$411,098	\$308,232	\$147,000
TOTAL AMOUNT →					\$147,000

Strategic Connections

This item supports the *Press Play Fort Lauderdale 2024* Strategic Plan, specifically advancing:

- The Internal Support Focus Area
- Goal 8: Build a leading government organization that manages all resources wisely and sustainably
- Objective: Maintain financial integrity through sound budgeting practices, prudent fiscal management, cost effective operations, and long-term financial planning

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are United.

Related CAMs

24-0098, 24-0022, 24-0024, 24-0097, 24-0010

Attachment

Exhibit 1 – Resolution

Prepared by: Tamieka McGibbon, Principal Budget and Management Analyst

Department Director: Laura Reece, Office of Management and Budget