



**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Lee R. Feldman, ICMA-CM, City Manager

**DATE:** January 22, 2014

**TITLE:** Motion to award purchase of facility condition assessment – Request for  
Proposal (RFP) 545-11286 - \$188,069

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**Recommendation**

It is recommended that the City Commission award a purchase for a facility condition assessment to Applied Management Engineering, Inc., utilizing the City's Contract (Form P-0001) in the amount of \$188,069.

**Background**

A Facility Condition Assessment is being recommended to develop a comprehensive report of the total physical condition of the City's facility portfolio, documenting the actions necessary to upgrade each facility to a "like new" condition over a ten year time span. The Facility Condition Assessment will be based on a thorough, non-destructive examination of 140 City facilities by a team of trained facility engineering and architectural professionals. The report will classify and categorize the asset deficiencies and propose as well as prioritize upgrade projects, including cost estimates. The data captured in the field will be formulated into a data base to provide detailed information for each individual recommendation that will allow the City to develop capital budgets based on short and long term facility renewal needs. The background of the solicitation process includes the following:

- September 2013 - An RFP was issued for a Facility Condition Assessment. A pre-bid conference was held on September 18, 2013 for perspective proposers.
- October 2013 – The RFP closed with a total of ten firms submitting proposals in response to the RFP.
- November 2013 – The evaluation committee consisting of Scott Sundermeier, Facility Manager; Wade Brabble, Police Lieutenant; and Irina Tokar, Project Manager evaluated the ten proposals and shortlisted to the four top ranked proposals.

- Jacobs Engineering Group
  - ISES Corporation
  - VFA, Inc.
  - Applied Management Engineering
- December 2013 – Each firm was invited to make an oral presentation to the committee. After the presentations were completed, the committee ranked the proposers according to the evaluation criteria.

		ISES Corporation	Applied Management Engineering	Jacobs Engineering Group	VFA, Inc.
EVALUATION CRITERIA		RANK	RANK	RANK	RANK
Government experience within past 5 years	40%	4	1	2	3
Qualifications, resources, software, references	30%	3	1	2	4
Cost to the City	30%	1	2	3	4
OVERALL RANKING		3	1	2	4

Including all evaluation criteria, the final tabulations were first place ranked proposer, Applied Management Engineering; second place ranked proposer, Jacobs Engineering Group; third place ranked proposer, ISES Corporation; and fourth place ranked proposer, VFA, Inc.

**Resource Impact**

There will be a fiscal impact to the City in the amount of \$188,069.

<i>Funds available as of 1/9/14</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	PURCHASE AMOUNT
001-PKR070501-3299	Facilities Maintenance	Services and Materials/Other Services	\$4,130,193	\$3,061,542	\$188,069
<b>PURCHASE TOTAL ►</b>					<b>\$188,069</b>

**Strategic Connections:**

This item is a *Press Play Fort Lauderdale Strategic Plan 2018 initiative*, included with in the **Internal Support Cylinder of Excellence**, specifically advancing:

- **Goal12:** Be a leading government organization, managing resources wisely and sustainably.
- **Objective 1:** Ensure sound fiscal management.

This item advances the *Fast Forward Fort Lauderdale Vision Plan 2035: We Are United*.

**Attachment(s)**

Exhibit 1 – Bid Tabulation RFP 545-11286

Exhibit 2 – Final Rankings RFP 545-11286

Exhibit 3 – Applied Management Engineering Proposal

Exhibit 4 – Jacobs Engineering Group

Exhibit 5 – ISES Corporation

Exhibit 6 – VFA Inc.

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