



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#20-0090**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Chris Lagerbloom, ICMA-CM, City Manager

**DATE:** May 5, 2020

**TITLE:** Resolution Approving the Consolidated Budget Amendment to Fiscal Year  
2020 – Appropriation - **(Commission Districts 1, 2, 3 and 4)**

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**Recommendation**

It is recommended that the City Commission adopt a resolution amending the Fiscal Year (FY) 2020 Budget and FY 2020 – FY 2024 Community Investment Plan (CIP), and abandoning the Las Olas Mobility Improvements Project.

**Background**

Examples of recommended actions within the budget amendment are:

- transfer between funds;
- transfer between capital and operating budgets;
- transfer between capital projects;
- acceptance and appropriation of grant funding;
- amendment to staffing level;
- appropriation from fund balance; and
- appropriation for modified revenue and related expenditures.

Staff recommends that the City Commission amend the FY 2020 Final Budget and FY 2020 – FY 2024 Community Investment Plan by approving the following transfers and appropriations:

**Parks and Recreation**

**A. Appropriation from Fund Balance and Transfer to Fund Balance – GO Bonds 2020A Construction Parks – AECOM Technical Services, Inc., Consulting Services for Parks Bond Projects - \$4,000,000**

On March 12, 2019, voters approved a bond proposal that will enable Fort Lauderdale to make significant citywide investments in the Fort Lauderdale parks system. The City released an RFQ in August 2019 seeking the services of a qualified consulting firm to provide professional services for the implementation of the Parks Bond and the 2016 Parks and Recreation System Master Plan. The top ranked firm for Parks Bond and Parks Master Plan Design and Implementation Services is AECOM Technical Services, Inc. (AECOM). As a part of this overall contract, AECOM will provide the following services: develop work plans, schedules and budgets, coordinate project design, bidding assistance, contract negotiation assistance and contract management, visit the jobsite regularly to monitor construction progress, provide value engineering when required, monitor and approve payment requisitions from sub-contractors and sub-consultants, monitor project funding, prepare financial projections as required, provide progress reports and status information on the assigned project to City officials, attend and address meetings with City officials, neighborhood groups, and private citizens concerning the projects, and maintain files of all documentation and correspondence relating to the projects. The estimated total amount of the contract is \$4,000,000; funds are available from Parks Bond proceeds for this purpose.

Staff recommends that the City Commission amend the Fiscal Year 2020 Operating Budget by amending the appropriate accounts in the amount of \$4,000,000 for the AECOM contract. There is an associated CAM #20-0299.

**Source:**

<i>Funds available as of April 27, 2020</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
353-FD353.01-6599	GO Bonds 2020 Construction - Parks	Capital Outlay/ Construction	\$75,050,639	\$75,000,639	\$4,000,000
<b>TOTAL AMOUNT →</b>					<b>\$4,000,000</b>

**Use:**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
353-FD353.01-3199	GO Bonds 2020 Construction - Parks	Services & Materials/ Other Professional Services	\$0	\$0	\$4,000,000
<b>TOTAL AMOUNT →</b>					<b>\$4,000,000</b>

## Fire-Rescue

### **B. Appropriation of Grant Funds – Grant Fund – United States Department of Homeland Security Urban Area Security Initiative (UASI) Grant Program - \$192,597**

The United States Department of Homeland Security (USDHS) has provided financial assistance to the Miami urban area in the amount of \$6,650,000 through the FY 2019 Urban Area Security Initiative (UASI) Grant Program. The sponsoring and coordinating agency is the City of Miami via a Memorandum of Agreement.

The City of Fort Lauderdale has received a reimbursement sub-grant in the amount of \$192,597 with no required match. The grant period began September 1, 2019 and ends June 30, 2021.

Awarded funds will be used towards the following:

- Emergency Operations Center enhancements (\$88,397);
- Long Range Emergency Broadcast Equipment for Fort Lauderdale Police - Special Weapons and Tactical (SWAT) Team (\$30,200);
- Communication Emergency Response Support Trailer (\$24,000);
- Regional Citizen Corp training, symposium and drills (\$50,000).

Staff recommends that the City Commission amend the FY 2020 Operating Budget in the amount of \$192,597 for the United States Department of Homeland Security Urban Area Security Initiative (UASI) Grant Program. The item is contingent upon the approval of the associated grant acceptance CAM #20-0333.

Source:

<b>Funds available as of April 16, 2020</b>					
<b>ACCOUNT NUMBER</b>	<b>INDEX NAME (Program)</b>	<b>CHARACTER CODE/ SUB-OBJECT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AVAILABLE BALANCE (Character)</b>	<b>AMOUNT</b>
129-GUASI20A-C313	FY19 GUASI- FLPD SWAT- Long Range Emergency Broadcast Equip.	Intergovt. Revenue/DHS Pass thru City of Miami	\$0	\$0	\$30,200
129-GUASI20B-C313	FY19 GUASI-EOC Enhancements	Intergovt. Revenue/DHS Pass thru City of Miami	\$0	\$0	\$88,397
129-GUASI20C-C313	FY19 GUASI – Communication Emergency Response Support Trailer	Intergovt. Revenue/DHS Pass thru City of Miami	\$0	\$0	\$24,000
129-GUASICORP22-C313	FY19 GUASI- Citizen Corp Training & Drills	Intergovt. Revenue/DHS Pass thru City of Miami	\$0	\$0	\$50,000
<b>TOTAL AMOUNT →</b>					<b>\$192,597</b>

Use:

<b>ACCOUNT NUMBER</b>	<b>INDEX NAME (Program)</b>	<b>CHARACTER CODE/ SUB-OBJECT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AVAILABLE BALANCE (Character)</b>	<b>AMOUNT</b>
129-GUASI20A-6499	FY19 GUASI- FLPD SWAT- Long Range Emergency Broadcast Equip.	Capital Outlay/ Other Equipment	\$0	\$0	\$30,200
129-GUASI20B-6499	FY19 GUASI-EOC Enhancements	Capital Outlay/ Other Equipment	\$0	\$0	\$88,397
129-GUASI20C-6416	FY19 GUASI – Communication Emergency Response Support Trailer	Capital Outlay/ Vehicles	\$0	\$0	\$24,000
129-GUASICORP22-3299	FY19 GUASI- Citizen Corp Training & Drills	Services & Materials / Other Services	\$0	\$0	\$50,000
<b>TOTAL AMOUNT →</b>					<b>\$192,597</b>

### **Transportation and Mobility**

#### **C. Appropriation of Grant Funds – Grant Fund – Florida Department of Transportation (FDOT) Grant Supporting the Community Bus Service - \$200,000**

The City of Fort Lauderdale, Transportation and Mobility Department, was awarded a grant from the Florida Department of Transportation (FDOT). The grant allows for up to \$200,000 of funding but cannot exceed more than 30% of the total route operational cost. This grant will be a passthrough to the Downtown Fort Lauderdale Transportation Management Association (TMA) for the operation of the Northwest and Neighborhood Community Bus route. The new grant agreement will become effective on execution by both parties and will run through April 30, 2022.

Staff recommends that the City Commission amend the FY 2020 Operating Budget in the amount of \$200,000 for a transit grant in support of the Community Bus Service. This item is contingent upon grant acceptance CAM # 20-0364.

Source:

<i>Funds available as of April 14, 2020</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AMOUNT RECIEVED (Character)	AMOUNT
129.GNWCOMM20.129-D479	FDOT Transit Corridor Northwest And Neighborhood Operating Costs	Intergovernmental Revenue/ FDOT Transportation	\$0	\$0	\$200,000
<b>TOTAL AMOUNT →</b>					<b>\$200,000</b>

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129.GNWCOMM20.129-3299	FDOT Transit Corridor Northwest And Neighborhood Operating Costs	Services & Materials/ Other Services	\$0	\$0	\$200,000
<b>TOTAL AMOUNT →</b>					<b>\$200,000</b>

**D. Appropriation of Grant Funds – Grant Fund – Florida Department of Transportation (FDOT) Transit Corridor Downtown Operating Costs - \$182,680**

The City of Fort Lauderdale, Transportation and Mobility Department, was awarded a grant from the Florida Department of Transportation (FDOT) in the amount of \$182,680 with no match requirements. This grant will be a passthrough to the Downtown Fort Lauderdale Transportation Management Association (TMA) for the operation of the Downtown Link Community Bus route. The new grant agreement will become effective on execution by both parties and will run through April 30, 2022.

Staff recommends that the City Commission amend the FY 2020 Operating Budget in the amount of \$182,680 for a transit grant in support of community bus service. This item is contingent upon grant acceptance CAM # 20-0365.

Source:

<i>Funds available as of April 14, 2020</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AMOUNT RECIEVED (Character)	AMOUNT
129.GCORDWNTN20.129-D479	FDOT Transit Corridor Downtown Operating Costs	Intergovernmental Revenue/ FDOT Transportation	\$0	\$0	\$182,680
<b>TOTAL AMOUNT →</b>					<b>\$182,680</b>

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129.GCORDWNTN20.129-3299	FDOT Transit Corridor Downtown Operating Costs	Services & Materials / Other Services	\$0	\$0	\$182,680
<b>TOTAL AMOUNT →</b>					<b>\$182,680</b>

**E. Transfer between Capital Project and Operating Budget – General Capital Projects Fund, General Fund – Planning Services for Las Olas Boulevard and Vision Plan - \$765,644**

***Abandoning the Las Olas Mobility Improvements Project.***

The Transportation and Mobility Department is requesting to transfer \$765,644 from the Las Olas Mobility Improvements project to the Transportation and Mobility Department operating budget to execute a task order for planning services for the Las Olas vision plan. These services (in coordination with the Las Olas working group) will encompass public meetings, stakeholder meetings and planning efforts to provide a vision plan for Las Olas Boulevard.

Funding is available within the Las Olas Mobility Improvements Project, which is recommended to be abandoned in order to fund the consulting services.

Staff recommends that the City Commission amend the FY 2020 Operating Budget and the FY 2020 – FY 2024 Community Investment Plan (CIP) in the amount of \$765,644 to fund consulting services for the Las Olas Boulevard vision plan and the Las Olas Boulevard Streetscape Improvements project.

**Source:**

<i>Funds available as of April 27, 2020</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12548.331-6599	Las Olas Mobility Improvements	Capital Outlay/ Construction	\$825,433	\$825,433	\$765,644
<b>TOTAL AMOUNT →</b>					<b>\$765,644</b>

**Use:**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-TAM040101-3199	Transportation Planning	Services & Materials/ Other Professional Services	\$248,416	\$281,013	\$765,644
<b>TOTAL AMOUNT →</b>					<b>\$765,644</b>

**Public Works**

**F. Transfer between Capital Projects – Water and Sewer Master Plan 2017 Fund – Fiveash Water Treatment Plant Filters Rehabilitation - \$120,000**

This project is for the complete rehabilitation of two media filters and the partial rehabilitation of twenty media filters at the Fiveash Water Treatment Plant. This is a priority project because of the critical nature and essential services that the Fiveash Water Treatment Plant provides to the City and surrounding communities. Two media filters are currently out of commission, and twenty others need to be rehabilitated to ensure continued reliable water services are not interrupted. Additional funding in the estimated amount of \$120,000 is needed for the contract award, construction engineering inspection services, and in-house project

management fees.

Funds are available in the Fiveash Water Treatment Plant Pre-Stressed Concrete Cylinder Pipe Replacement project, which was re-evaluated by staff, who determined that the current budget has excess funding allowing for a portion of the funds to be transferred to this high priority project.

Staff recommends that the City Commission amend the FY 2020 – FY 2024 Community Investment Plan (CIP) in the amount of \$120,000 for the Fiveash Water Treatment Plant Filters Rehabilitation project.

**Source:**

**Funds available as of April 14, 2020**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
495-P12399.495-6599	Fiveash Water Treatment Plant Pre-Stressed Concrete Cylinder Pipe Replacement	Capital Outlay / Construction	\$4,000,000	\$3,970,665	\$120,000
<b>TOTAL AMOUNT →</b>					<b>\$120,000</b>

**Use:**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
495-P12485.495-6599	Fiveash Water Treatment Plant Filters Rehabilitation	Capital Outlay / Construction	\$0	\$0	\$120,000
<b>TOTAL AMOUNT →</b>					<b>\$120,000</b>

**G. Appropriation of Fund Balance – Vehicle Rental Fund – Unplanned Vehicle Purchases - \$339,352**

The Fleet Services Division of the Public Works Department recommends the replacement of ten (10) vehicles in Fiscal Year 2020. The vehicles consist of six (6) vehicles that have been totaled in the Police Department, three (3) Department of Sustainable Development vehicles that require replacement due to mechanical issues, and one (1) Fire-Rescue Department Ocean Rescue pick-up that requires replacement due to excessive rust. The total cost to replace these vehicles is \$339,352.

Funds are available in Vehicle Rental Reserves for this purpose.

Staff recommends that the City Commission amend the FY 2020 Operating Budget in the amount of \$339,352 to replace ten (10) vehicles.

**Source:**

<i>Funds available as of April 16, 2020</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
FD583.01-9901	Vehicle Rental Operations	Other Uses / Anticipated Year End Balance	\$1,951,299.00	\$1,951,299.00	\$339,352.00
<b>TOTAL AMOUNT →</b>					<b>\$339,352</b>

**Use:**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
583-PBS580101-6416	Fleet Services	Capital Outlay / Vehicles	\$5,252,326.00	\$466,320.00	\$339,352.00
<b>TOTAL AMOUNT →</b>					<b>\$339,352</b>

**Finance**

**H. Appropriation of Anticipated Special Obligation Bonds – Special Obligation Refunding Bonds 2020 - \$169,965,000**

In 2012, the City Commission adopted Resolution No.12-1979, authorizing the issuance of Special Obligation Bonds for the purpose of funding a portion of the Unfunded Actuarial Accrued liabilities of the City’s General Employees Retirement System (“GERS”) and Police and Firefighters Retirement System (“P&F”), including repayment to the City of a portion of its contribution to P&F. The Series 2012 Bonds are secured by and payable from pledged funds consisting of, among other sources, certain designated revenues not derived from Ad Valorem Taxes, legally available Non-Ad Valorem revenues budgeted and appropriated by the City.

The City’s staff and professional consultants have reviewed the economic environment; and based on current market conditions, a refunding of a portion of the remaining principal balance will provide an estimated net present value savings of \$11,388,172 or 7.6% (as of January 29, 2020).

The budget amendment reflects the anticipated bond proceeds as revenue and the refunded bonds and cost of issuance/underwriter’s discount as offsetting expenditures.

Staff recommends that the City Commission amend the FY 2020 Operating Budget in the amount of \$169,965,000 for the appropriation of the anticipated bond proceeds.



Source:

<i>Funds available as of April 14, 2020</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
239-FD239.02-T305	Special Obligation Refunding Bonds 2020	Other Sources / Bond Proceeds	\$0	\$0	\$169,965,000
				<b>TOTAL AMOUNT →</b>	<b>\$169,965,000</b>

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
239-FD239.02-7101	Special Obligation Refunding Bonds 2020	Debt Service / Bond Principal	\$0	\$0	\$168,686,421
239-FD239.02-7305	Special Obligation Refunding Bonds 2020	Debt Service / Other Debt Costs	\$0	\$0	\$1,278,579
				<b>TOTAL AMOUNT →</b>	<b>\$169,965,000</b>

### **Department of Sustainable Development**

#### **I. Appropriation from Fund Balance – Building Permits Fund – Land and Asset Management System Project - \$83,623**

The Department of Sustainable Development’s (DSD) is requesting to appropriate funds from the Building Permits Fund Balance to fund services related to the new Land and Asset Management System. The original scope of work for the project consisted of Accela, Inc., providing the City with four (4) weeks of post go-live support. To date, Accela has provided the post go-live support in accordance with the contract. Upon further evaluation, the department recommends purchasing additional support hours for the next few months to keep pace with customer expectations related to:

- Interfaces enhancements, change requests, and updates due to Accela Cloud Ops migration to Microsoft Azure
- Resolution of technical/scripting issues and answers to questions raised by the Fort Lauderdale team.
- Additional development of batch jobs, interface changes, reports, conversion and configuration.
- Extension of Project Manager and Technical Consultants for this effort
- Additional knowledge transfer and training.

Funds are recommended to be appropriated from the Building Permits Fund Balance in the amount of \$83,623 to the Department of Sustainable Development’s operating budget for this purpose.

Staff recommends that the City Commission amend the FY 2020 Operating Budget and the FY 2020 – FY 2024 Community Investment Plan (CIP) in the amount of \$83,623 to fund additional support for the Land and Asset Management System.

**Source:**

<b>Funds available as of April 24, 2020</b>					
<b>ACCOUNT NUMBER</b>	<b>INDEX NAME (Program)</b>	<b>CHARACTER CODE/ SUB-OBJECT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AVAILABLE BALANCE (Character)</b>	<b>AMOUNT</b>
140-FD140.01-X901	Building Permits	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$83,623
<b>TOTAL AMOUNT →</b>					<b>\$83,623</b>

**Use:**

<b>ACCOUNT NUMBER</b>	<b>INDEX NAME (Program)</b>	<b>CHARACTER CODE/ SUB-OBJECT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AVAILABLE BALANCE (Character)</b>	<b>AMOUNT</b>
140-DSD034002-3199	Building Permits	Services & Materials/ Other Professional Services	\$2,981,945	\$1,408,959	\$83,623
<b>TOTAL AMOUNT →</b>					<b>\$83,623</b>

**City Manager's Office**

**Housing and Community Development Division**

**J. Appropriation of Grant Funds – Grant Fund – Coronavirus Aid, Relief, and Economic Security Act (CARES Act) - \$934,515**

The U.S. Department of Housing and Urban Development (HUD) has notified the City of its intent to award an additional \$934,515 of funding under the Coronavirus Aid, Relief and Economic Security (CARES) Act. Based upon the letter, the purpose of the funding is to prevent, prepare for, and respond to the Coronavirus (CV).

Because accounts are not yet established in the Integrated Disbursement and Information System (IDIS), the City Manager requests permission to assign financial account index codes when more specific account information is available.

Staff recommends that the City Commission amend the FY 2020 Operating Budget in the amount of \$934,515 for the Coronavirus Aid, Relief, and Economic Security Act award.

Source:

<i>Funds available as of April 27, 2020</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AMOUNT RECIEVED (Character)	AMOUNT
108-CDBG-CV-REV	Community Development Block Grant - COVID-19	Intergovernmental Revenue/ Cares Act FY 2020	\$0	\$0	\$934,515
<b>TOTAL AMOUNT →</b>					<b>\$934,515.00</b>

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
108-CDBG-CV-XXX	Community Development Block Grant - COVID-19	Grant Services/ COVID Cares Act	\$0	\$0	\$934,515
<b>TOTAL AMOUNT →</b>					<b>\$934,515.00</b>

**Strategic Connections**

This item supports the *Press Play Fort Lauderdale 2024* Strategic Plan, specifically advancing:

- The Internal Support Focus Area
- Goal 8: Be a leading government organization that manages all resources wisely and sustainably
- Objective: Maintain financial integrity through sound budgeting practices, prudent fiscal management, cost effective operations, and long-term planning

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: *We Are United*.

**Related CAMs**

CAM #20-0333, #20-0364, #20-0365, #20-0299

**Attachment**

Exhibit 1 - Resolution

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Prepared by: Laura Reece, Director of Office Management and Budget

Department Director: Chris Lagerbloom, ICMA-CM, City Manager