



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#24-0848

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Susan Grant, Acting City Manager

DATE: September 17, 2024

TITLE: Motion Approving an Outdoor Event Agreement with Requests for Music
Exemption and Related Road Closures with Downtown Himmarshee
Village Association, Inc. for Halloween on Second Street - **(Commission
District 2)**

Recommendation

Staff recommends the City Commission approve an event agreement with requests for music exemption and related road closures with Downtown Village Himmarshee Village Association, Inc., in substantially the form attached, and authorize execution of the agreement by the City Manager.

Background

On August 2, 2024, Downtown Village Himmarshee Association, Inc. submitted an outdoor event application for Halloween on Second Street. The event is scheduled to take place on Saturday, October 26, 2024, which is less than the 90-day application deadline, therefore the outdoor event application fee is \$1,000. The event impacts are scheduled for Saturday, October 26, 2024, through Sunday, October 27, 2024, which includes the setup period, event period, and breakdown period.

The event organizers attended the August 21, 2024, outdoor events meeting to review the event details with City staff including the Parks & Recreation Department, Transportation and Mobility Department, Police Department, and Fire Department. The outdoor events meeting focuses on the operational logistics, cross departmental coordination, and event organizer requirements.

This event organizer is requesting the following special permissions that require City Commission approval:

Road Closures:

SW 2nd Street (from Moffat Avenue to Nugent Avenue)
SW 2nd Avenue (from Nugent Avenue to SW 4th Avenue)

Amplified Music:

Saturday, October 26, 2024 (5:00pm – Midnight).

City staff invited the surrounding civic associations to the outdoor events meeting as well as sent a copy of the application and site plan. Upon approval, the City's online events calendar will be updated to reflect this event.

The event agreement defines the responsibilities of the event organizer such as covering the associated event expenses and the required certificates of insurance. The event organizers will also secure all other necessary permits and licenses that are required from other agencies. Authorization for the execution of the event agreements is contingent upon the City Attorney's Office reviewing as to form all documents prior to their execution by the City Manager or designee.

Resource Impact

Revenue related to these agreements is included in the FY 2024 operating budget in the accounts listed below.

<i>Funds available as of August 26, 2024</i>					
ACCOUNT NUMBER	COST CENTER NAME (Program)	ACCOUNT / ACTIVITY NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
10-001-6025-574- 347-200-PKR029	Community Events	Charges for Service/ Nonsponsor Charges – Spec Event Fees	\$90,000	\$28,450	\$1,000
TOTAL AMOUNT ►					\$1,000

Strategic Connections

This is a 2024 Commission Priority, advancing Public Places initiative.

This item supports the 2029 Strategic Plan, specifically advancing:

- The Public Places Focus Area, Goal 5: Build a beautiful and welcoming community.

This item advances the Fast Forward Fort Lauderdale 2035 Vision Plan: We are Here.

This item supports the Advance Fort Lauderdale 2040 Comprehensive Place specifically advancing:

- The Public Places Focus Area
- The Parks, Recreation & Open Spaces Area
- Goal 2: Be a community with high quality parks and recreational facilities that highlight the character of our city.

Attachment

Exhibit 1 – Halloween on Second Street Event Agreement

Prepared by: Brittany Henry, Senior Administrative Assistant, Parks and Recreation

Department Director: Carl Williams, Parks and Recreation