



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#23-1029

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Greg Chavarria, City Manager

DATE: December 5, 2023

TITLE: Motion Approving an Agreement for Security Guard Services - Regions
Security Services, Inc. - \$419,760 - (**Commission Districts 1, 2, 3 and 4**)

Recommendation

Staff recommends the City Commission approve an Agreement, in substantially the form attached, for Security Guard Services with Regions Security Services Inc, in the initial one (1) year contract term amount of \$419,760; and authorize the City Manager to approve three (3) additional one-year renewal options in the estimated annual renewal amount of \$419,760, for a potential total contract amount of \$1,679,040.

Background

This contract is to provide various levels of security services to the Fiveash Water Treatment Facility, Public Works Utilities Compound, the Development Services Department and at One East Broward (Temporary City Hall Facility), and additional facilities/locations as may be required by other City departments as needed.

On September 22, 2023, the Procurement Services Division issued Invitation to Bid (ITB) Event No. 184 for Security Guard Services and received 12 responses.

The two lowest priced vendors were deemed non-responsive as they did not meet the minimum requirements of the bid; either not bidding on all items or not satisfying the locations requirement of the bid.

The bid provided by Regions Security Services Inc, has met the requirements of the bid and is deemed the lowest, responsive, and responsible bidder. Four (4) of the 12 vendors indicated their status as a Disadvantaged Business Enterprise.

Resource Impact

There will be a current year fiscal impact to the City in the amount of \$313,493. The cost allocation will be \$188,826 for the Public Works Department, \$80,925 for the Development Services Department, and \$43,742 for Human Resources (Temporary City Hall Facility). Future expenditures are contingent upon approval and appropriation of the annual budget.

Funds available as of November 7, 2023					
ACCOUNT NUMBER	PROJECT NAME (Program)	CHARACTER/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	PURCHASE AMOUNT
10-450-7001-536-30-3249	Public Services Directors	Services/ Materials/ Security Services	\$364,465	\$241,641	\$188,826
10-140-3101-524-30-3249	Building Permits	Services/ Materials / Security Services	\$2,962,182	\$1,721,340	\$80,925
10-001-2102-513-30-3249	Human Resources Admin	Services/ Materials / Security Services	\$465,785	\$448,520	\$43,742
TOTAL AMOUNT ►					\$313,493

Strategic Connections

This item supports the *Press Play Fort Lauderdale 2024* Strategic Plan, specifically advancing:

- The Public Safety Focus Area
- Goal 6: Build a safe and well-prepared community.
- Objective: Prevent and solve crime in all neighborhoods

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are Ready.

This item supports the *Advance Fort Lauderdale 2040* Comprehensive Plan specifically advancing:

- The Infrastructure Focus Area
- The Sanitary Sewer, Water and Stormwater Element
- Goal 3: Develop and maintain an adequate water supply, treatment and distribution system, which meets the existing and projected needs of the service area in an efficient, economical, and environmentally sensitive manner.

Attachments

Exhibit 1 - Solicitation

Exhibit 2 - Bid Tabulation

Exhibit 3 - Regions Security Services, Inc. Agreement

Prepared by: Mary Ann Walder, Administrative Supervisor, Public Works
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