



CITY OF FORT LAUDERDALE OUTDOOR EVENT APPLICATION

\$100 Fee
must
accompany
application

Application must be filled out completely

Please submit by EMAIL at least 60 days ahead of your planned event.

The application will be reviewed by our administrative staff to determine the following criteria:

1. Facility requested
2. Compliance with City ordinances
3. Special permits required
4. Charges your organization will incur when City assistance and/or services are required
5. Security requirements
6. Environmental issues/effects on surrounding areas

PART I: EVENT REQUEST

Event name: WINTERFEST BOAT PARADE VIEWING

Purpose of event (check one): Fundraiser Awareness Recreation Other DOCKSIDE EVENT VIEWING

Requested location: MARINA MAR 3100 E. OAKLAND PARK BLVD.
FT. LAUDERDALE FL. 33308

Estimated daily attendance: _____

Requested dates and time of event:

	DATE	DAY	BEGIN	END
EVENT DAY 1:	<u>12/14/13</u>	<u>SAT.</u>	<u>5</u> AM/PM	<u>10</u> AM/PM
EVENT DAY 2:	_____	_____	_____ AM/PM	_____ AM/PM
EVENT DAY 3:	_____	_____	_____ AM/PM	_____ AM/PM
SETUP:	<u>12/14/13</u>	<u>SAT</u>	<u>10</u> AM/PM	
BREAKDOWN:	<u>12/15/13</u>	<u>SUN</u>		<u>10</u> AM/PM

Has this event been held in the past? Yes No

If yes, please list past dates and locations: SAME LOCATION PAST 20 YEARS

Detailed event description (include activities, entertainment, vendors, etc.): EMPLOYEE HOLIDAY PARTY AND GENERAL PUBLIC BOAT PARADE VIEWING SEATS.

PART II: APPLICANT

Organization name: OCEAN HARBOR MARINE GROUP INC. / DBA MARINA MAR
Address: 3100 E. OAKLAND PARK BLVD. City, State, Zip: FT. LAUDERDALE FL 33308
Phone: 954 563-7101 Fax: 954 564-6105

Corporation name: OCEAN HARBOR MARINE GROUP INC.
(as it appears in articles of incorporation)

Date of incorporation: 4/16/1998 State incorporated in: FL Federal ID #: 650849059

Two authorizing officials for the organization:
President: DENNIS G. HUNT Phone: 954 563-7101

Secretary: _____ Phone: _____

Event Coordinator: CRAIG MUIR Will you be on-site? Yes No
Title: GEN. MGR. Phone: 954 563-7101 Cell: 954 326-6660
E-mail address: DGHMM1@YAHOO.COM Fax: 954 564-6105

Additional Contact: YVONNE HUNT Will you be on-site? Yes No
Title: V. PRES. Phone: 954 563-7101 Cell: _____
E-mail address: YHUNT@BELLSOUTH.NET Fax: 954 564-6105

Event production company (if other than applicant): N/A
Address: _____ City, State, Zip: _____
Contact person: _____ Title: _____
Phone: (day) _____ (night) _____ (cell) _____
E-mail address: _____ Fax: _____

PART III: EVENT INFORMATION

Are you planning to charge admission? Yes No
If yes, how much? \$ 25.00
GENERAL PUBLIC ADMISSION FOR VIEWING

Are you requesting to fence the event? Yes No

Are you planning on having any type of concession? Yes No
If yes, State Health Dept. must be notified 10 days prior to event. Call John Litscher at 954-632-8094.

POLICE DEPARTMENT QUESTIONNAIRE

1. Does your event require use of police vehicles? Yes _____ No

If yes, A Hold-Harmless Agreement must be signed and Liability coverage of a minimum of **ONE MILLION DOLLARS** must be provided.

2. Is this a new or previously held event? New _____ Previous

If yes, Previous date(s)? ANNUAL - WINTERFEST BOAT PARADE PAST 20 YEARS.

3. Any established security, traffic, or other appropriate plan(s)? Yes _____ No

If yes, besides Fort Lauderdale Police, who will you be using for this plan?
(private security company, volunteers, etc.)

4. Do you have an established detail of off-duty officers? Yes _____ No

If yes, who is your Police department contact?

5. Any notable entertainers or special circumstances scheduled for your event? Yes _____ No

Who/What? _____

6. Is there alcohol being sold or given away? Yes No _____

7. Are there any road closures required? Yes _____ No

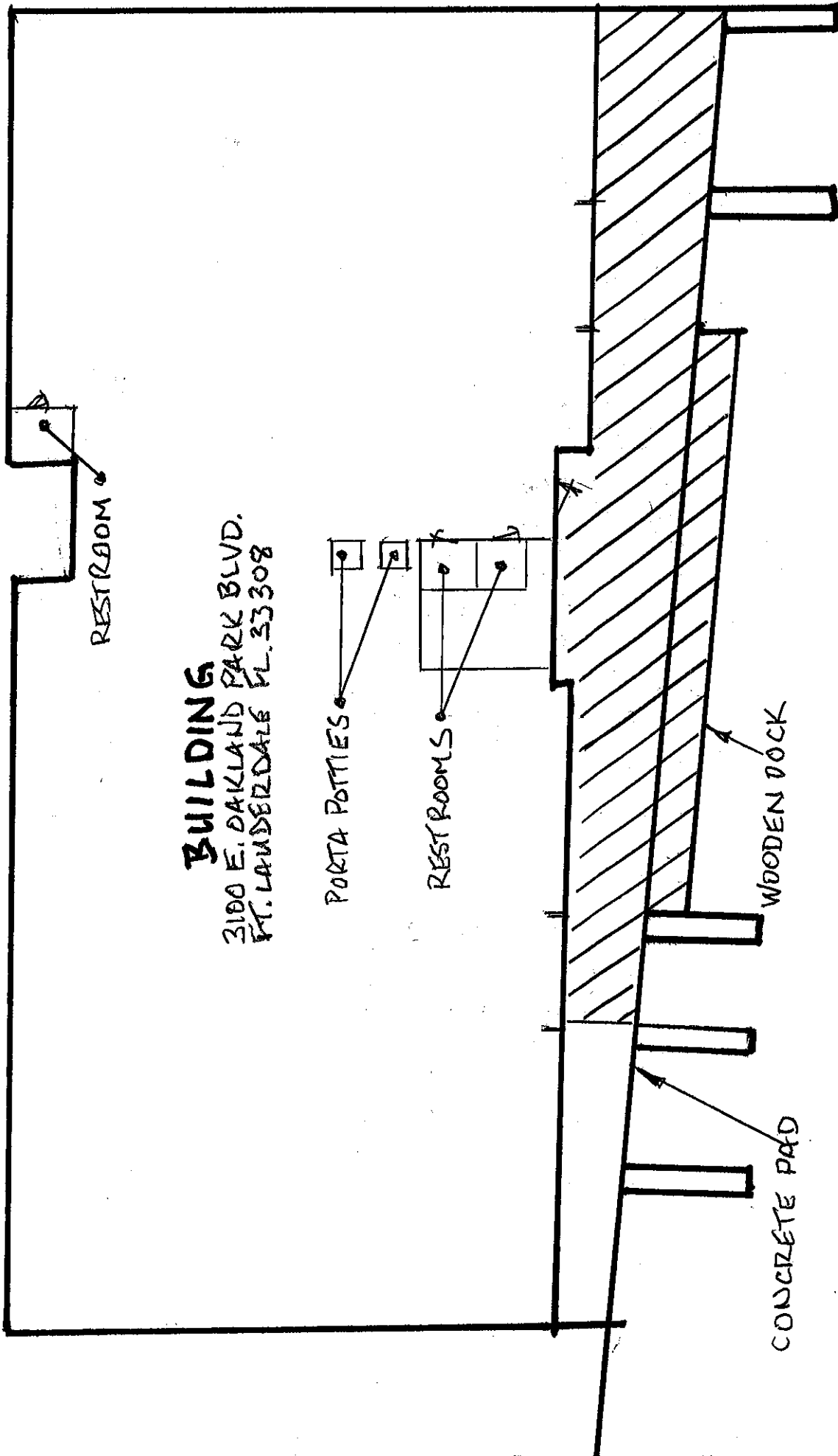
If so what roads/intersections? _____

8. What is your estimated attendance? MAX 1,000

I understand the off duty rate for Police personnel for ALL special events is calculated at a 3-hour minimum rate. I also understand there is a 24 hour cancellation requirement to avoid the 3 hour minimum payment per officer. The hourly rate and costs to be incurred by the event organizer will be quoted on the City of Ft. Lauderdale Special Events "Cost Estimate" worksheet developed at the Special Events logistics meeting and provided to the organizer. All payments will be paid within two (2) weeks of the payroll being submitted.

Name

Date



BUILDING
 3100 E. DAKLAND PARK BLVD.
 FT. LAUDERDALE FL. 33308

RESTROOM

PORTA POTTIES

RESTROOMS

WOODEN DOCK

CONCRETE PAD

INTRACOASTAL

OCEAN HARBOR MARINE GROUP INC / MARINA MAR
 WINTERFEST BOAT PARADE VIEWING

