



TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee Feldman, ICMA-CM, City Manager

DATE: June 18, 2013

TITLE: Motion to reject proposals for Request for Proposal (RFP) 135-11084 and
approve a two-year contract for citywide towing services – Request for
Proposal (RFP) 135-11212 - \$460,000 (two year revenue total)

Recommendation

It is recommended that the City Commission reject all bids for RFP 135-11084 and approve a two-year contract for towing services citywide to top ranked proposer West Way Towing, Inc., in the annual revenue amount of \$230,000, (two year revenue amount of \$460,000), and authorize the City Manager to approve all renewal options.

Background

On January 29, 2013 the Procurement Services Division released an RFP for vehicle towing services. This item was pulled from the April 16, 2013 City Commission regular meeting (CAM 13-0509), and staff was directed to rebid these services.

On April 17, 2013 the Procurement Services Division released a second RFP for vehicle towing services. The City received four proposals on May 6, 2013.

Site visits were scheduled with all four proposers allowing the evaluation committee to inspect their facilities and vehicles, inspect the condition of equipment, and inspect the inside and outside storage areas, including the crime scene storage facility, which was required to be located within the City of Fort Lauderdale. The evaluation committee also reviewed record keeping procedures, reference checks, staffing capabilities, implementation plan/technical approach and qualifications.

On May 16, 2013 the evaluation committee consisting of Sergeant William Rousseau-Chair, Community Inspections Supervisor John Gossman, and Officer Jason Holding, met and ranked West Way Towing, Inc. the top ranked proposer.

Resource Impact

There will be a positive fiscal impact to the City for FY 2013 in the amount of \$230,000.

FUNDS AVAILABILTY LOCATION:

FY	FUND	SUB FUND	FUND NAME	INDEX #	INDEX NAME	SUB OBJ #	SUBJECT NAME	AMOUNT
2013	001	01	General Fund	FIN040301	Other General Fund Revenues	N907	Towing Fees	\$230,000
TOTAL								\$230,000

Attachment

Exhibit 1 – Evaluation Committee Tabulation 135-11212

Prepared by: Michael F. Walker, Manager, Procurement and Contracts
Carrie Keohane, Administrative Assistant I

Department Director: Chief Frank Adderley, Police