



TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: November 7, 2017

TITLE: Motion to Approve Purchase of Electronic Permit Software – Carahsoft
Technology Corp. - \$257,354

Recommendation

It is recommended that the City Commission approve the purchase of electronic permit software (ePermitHub) via National Cooperative Purchasing Alliance (NCPA) Contract No. 01-55 from Carahsoft Technology Corp. (Carahsoft) in an amount of \$257,354

Background

The Department of Sustainable Development (DSD) is requesting the approval for implementation of state-of-the-art electronic plan review software. Up to this point, DSD staff has reviewed paper plans in a linear fashion, literally moving the plans from one office to another with little coordination and active collaboration. By implementing ePermitHub, DSD staff will be able to conduct a simultaneous plan review, which will create efficiencies and cut down the review time significantly. ePermitHub's Digital Plan rooms solution is being designed to not only meet requirements of government permitting agencies around the United States, but to also specifically meet the unique requirements for agencies within Florida; this includes full support for securely signed and sealed electronic plans using digital signatures per the following Florida Administrative Code Rules:

- 61G1-16.005 - Board of Architecture and Interior Design Procedures for Signing and Sealing Electronically Transmitted Plans, Specifications, Reports or Other Documents
- 61G15-23.004 - Board of Professional Engineers Procedures for Digitally Signing and Sealing Electronically Transmitted Plans, Specifications, Reports or Other Documents

Upon completion of the project, ePermitHub's Digital Plan rooms will be integrated seamlessly with the Accela Civic Platform. ePermitHub will support integrated digital review capabilities, including file and sheet versioning, dynamic issue management, and 2D electronic markups.

Pursuant to Section 2-181 Code of Ordinances of the City of Fort Lauderdale, Florida, this purchase will be made in accordance with NCPA Contract No. 01-55, from Carahsoft in the amount of \$257,354.

Resource Impact

There is a current fiscal year impact in the amount of \$257,354. Funding is contingent upon approval of the November 7, 2016 Consolidated Budget Amendment CAM 17-0924.

Funds available as of October 17, 2017					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	PURCHASE AMOUNT
001-DSD010101-6405	Urban Design and Planning	Capital Outlay / Computer Software	\$26,311	\$26,311	\$31,646
142-DSD034204-6405	Building Technology	Capital Outlay / Computer Software	\$0	\$0	\$225,708
PURCHASE TOTAL ►					\$257,354

Strategic Connections

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Internal Support Cylinder of Excellence, specifically advancing:

- Goal 11: Be a well-trained, innovative, and neighbor-centric workforce that builds community.
- Objective 4: Provide a reliable and progressive technology infrastructure

This item advances the *Fast Forward Fort Lauderdale Vision Plan 2035: We are Ready.*

Related CAM

17-0924

Attachments

- Exhibit 1 – Statement of Work
- Exhibit 2 – Carahsoft Agreement
- Exhibit 3 – Subscription Terms and Conditions

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