



**CITY OF FORT LAUDERDALE**  
**City Commission Agenda Memo**  
**REGULAR MEETING**

**#13-1061**

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**TO:** Honorable Mayor & Members of the Fort Lauderdale City Commission

**FROM:** Lee Feldman, ICMA-CM, City Manager

**DATE:** August 20, 2013

**TITLE:** LEASE AGREEMENT with Board of Trustees of the City of Fort Lauderdale General Employees' Retirement System – Office of Internal Affairs - 316 NE 4<sup>th</sup> Street, Suite 3 - \$25,193.49 first year.

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**Recommendation**

A motion authorizing the proper City Officials to execute a First Amendment to Office Lease agreement for a period commencing April 1, 2013 and ending November 30, 2016 with the Board of Trustees of the City of Fort Lauderdale General Employees' Retirement System on the same terms and conditions as the underlying Lease. The initial annual amount of \$25,193.49 will be applied with same 2% per annum increase in rent as found in the underlying Lease.

**Background**

The Police Department is seeking to extend the Lease of office space at 316 N.E. 4<sup>th</sup> Street, Suite 3. The office space is used to house the Office of Internal Affairs and contains 1,457 square feet of office space. Summation of Lease agreement:

1. Office space – 1,457 square feet
2. Four year Lease
  - a. Adjusted Base Annual Rent for the Lease Year commencing April 1, 2013 is \$25,193.49
  - b. Adjusted Base Annual Rent for the Lease Year commencing April 1, 2014 is \$25,697.36
  - c. Adjusted Base Annual Rent for the Lease Year commencing April 1, 2015 is \$26,311.31
  - d. Adjusted Base Annual Rent for the Lease Year commencing April 1, 2016 is \$26,735.53

**Resource Impact**

There is a fiscal impact to the City in the amount of \$4,363.60. This amount represents the 2% increase for the months of April through July plus the lease payment for the months of August and September at the new rate. Future expenditures are contingent upon approval and appropriation of the annual budgets.

**FUNDS AVAILABILTY LOCATION:**

FY	FUND	SUB FUND	FUND NAME	INDEX #	INDEX NAME	SUB OBJ #	SUBOBJECT NAME	AMOUNT
2013	01	001	General Fund	POL010201	Internal Affairs	3319	Office Space Rental	\$4,363.60
2014	01	001	General Fund	POL010201	Internal Affairs	3319	Office Space Rental	\$25,697.36
2015	01	001	General Fund	POL010201	Internal Affairs	3319	Office Space Rental	\$26,311.31
2016	001	01	General Fund	POL010201	Internal Affairs	3319	Office Space Rental	\$26,735.53

**Attachments:**

Exhibit 1: First Amendment to Office Lease Agreement

Exhibit 2: Office of Internal Affairs Lease Agreement

Related CAM: #08-1636

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Prepared by: Police Lieutenant Wade Brabble

Department Director: Franklin C. Adderley, Chief of Police