



To: Rickelle Williams, City Manager  
From: Ron Stein, Senior Project Manager  
Date: December 16, 2025  
Re: Change Order No. 3 – Fort Hill Audit Services for New Police Headquarters Agreement

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Job Description: Project No. P12573, New Police Department Headquarters

Contractor: Fort Hill Associates, LLC

Amount: Total amount of Change Order No. 3 - \$35,100.00

Funding: 10-331-5999-521-60-6535-P12573

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The purpose of this Change Order is:

On October 13, 2025, Fort Hill Associates, LLC ("Fort Hill") notified the Project Management team that the City exceeded the number of Pay Application Reviews. The City is now requesting approval of Change Order No. 3 to increase the Construction Audit Services Agreement amount by \$35,100.00 for the following reasons:

The original RFP included an assumption of 24 Pay Application Reviews. Fort Hill's Agreement did not account for the finalized Project timeline, which was extended to 36 months after Fort Hill's Agreement was executed. Due to Project delays, the adjustment from the original Agreement to extend the Project to 36 months, and unforeseen challenges such as the roof deflection the number of pay applications have increased. The Project is anticipated to continue through May 2026, with a current expectation for an additional eight (8) months of Pay Application Reviews. These additional services will ensure accuracy in the additional deliverable provided by Pay Application Reviews.

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**NEW AND EXISTING CONTRACT ITEMS ARE UTILIZED – TOTAL ADDITIVE COST \$35,100.00**

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Item No. 12468-216-01-01 Pay Application Review (Base Services) - \$2,700 each  
Original Quantity of 24 is being increased by 13 extra reviews for a total of 37  
**ADD \$35,100.00**

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<b>NET AMOUNT OF THIS CHANGE ORDER</b>	<b>\$35,100.00</b>
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<b>ADDITIONAL CONTRACT TIME BEING REQUESTED –</b>	<b>(0) HOURS</b>
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<b>THE TOTAL AMOUNT OF THIS CHANGE ORDER</b>	<b>\$35,100.00</b>
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IN WITNESS OF THE FOREGOING, the Parties have set their hands and seals the day and year first written below.

**CITY**

CITY OF FORT LAUDERDALE, Florida  
municipal corporation

By: \_\_\_\_\_  
RICKELLE WILLIAMS  
City Manager

Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
DAVID R. SOLOMAN  
City Clerk

Approved as to Legal Form and Correctness:  
Shari L. McCartney, City Attorney

By: \_\_\_\_\_  
RHONDA MONTOYA HASAN  
Senior Assistant City Attorney



WITNESSES:

FORT HILL ASSOCIATES, LLC, a South Carolina limited liability company authorized to transact business in the State of Florida

\_\_\_\_\_  
Signature

By: \_\_\_\_\_

CURT PLYLER  
Principal

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

(CORPORATE SEAL)

STATE OF \_\_\_\_\_:  
COUNTY OF \_\_\_\_\_:

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this \_\_\_\_\_ day of \_\_\_\_\_, 2025, by **Curt Plyler**, as **Principal**, of **Fort Hill Associates, LLC**, a South Carolina limited liability company authorized to transact business in the State of Florida.

[SEAL]

\_\_\_\_\_  
Notary Public, State of \_\_\_\_\_  
(Signature of Notary Public)

\_\_\_\_\_  
(Print, Type, or Stamp Commissioned Name of  
Notary Public)

Personally Known \_\_\_\_\_ OR Produced Identification \_\_\_\_\_  
Type of Identification Produced: \_\_\_\_\_





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**CHANGE ORDER SUMMARY SHEET**

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ORIGINAL CONTRACT AMOUNT	\$85,920.00
COST OF CHANGE ORDERS TO DATE	\$84,200.00
COST OF THIS CHANGE ORDER	\$35,100.00
TOTAL:	<b>\$205,220.00</b>
ORIGINAL CONTRACT TIME	136 Hours
TIME ADDED TO DATE	250 Hours
TIME ADDED TO THIS CHANGE ORDER	0 Hours
TOTAL:	<b>386 Hours</b>

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**SCHEDULE OF CHANGE ORDERS TO DATE**

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C.O.#	DATE	DESCRIPTION	AMOUNT OF COST OR CREDIT
1	09/05/2024	Increase in Auditor hours due to Project delays	\$43,200.00
2	06/30/2025	Increase in Auditor hours due to Project delays	\$41,000.00

