



TO: Honorable Mayor & Members
Fort Lauderdale City Commission

FROM: Lee Feldman, City Manager

DATE: September 18, 2012

TITLE: Motion to approve FY 2013 Housing Opportunities for Persons with AIDS (HOPWA) grant funds – Request for Proposal (RFP) 825-11034

Recommendation

It is recommended that the City Commission approve funding recommendations and authorize the City Manager to execute contracts on behalf of the City for the annual HOPWA Program.

Background

The City of Fort Lauderdale serves as the official administrator of the Housing Opportunities for Persons with AIDS Program (HOPWA) within Broward County and has served in this capacity since the inception of the program in 1993. Each year the City of Fort Lauderdale partners with HOPWA providers in its administration of the program that serves eligible Broward County residents.

HOPWA funds provide housing assistance and related supportive services for persons living with HIV/AIDS. Grantees are encouraged to develop county-wide strategies and form partnerships with area non-profit organizations providing a wide range of housing, social services, and program planning. These include, but are not limited to, the acquisition and rehabilitation, or new construction of housing units; costs for facility operations; and rental or mortgage assistance to prevent homelessness.

The City's HOPWA allocation for fiscal year 2013 is projected to be \$9,482,644. Additionally, \$559,296 in unexpended funds from previous fiscal years were identified and made available, totaling \$10,041,940 of available HOPWA funding for fiscal year 2013. The unexpended funds consists of program income and funding left over when House of Hope decided not to move forward with the third year of their HOPWA agreement.

On July 10, 2012 the City Commission approved the Housing and Urban Development (HUD) Annual Action Plan, which included the approval of the below HOPWA service categories and amounts:

Facility Based Housing	\$ 2,282,041.25
Short-Term, Rent, Mortgage & Utilities (STRMU) & Permanent Housing Placement (PHP)	\$1,551,788.05
Project Based Rental Assistance	\$1,369,224.75
Non – Housing Support Services	\$ 547,689.90
Tenant Voucher/Client Based Program	\$3,377,421.05
Acquisition & Rehabilitation	\$ 559,296.00
Homeless Management Information System (HMIS)	\$ 70,000.00
City of Fort Lauderdale Administrative Expense	\$ 284,479.00
Total Available Funding:	\$ 10,041,940.00

On July 11, 2012 a Request for Proposal (RFP) totaling \$9,687,461 (this amount does not include the administration and HMIS funding) was released seeking proposals from qualified area contractors to provide certain housing and supportive services for income eligible persons living with HIV/AIDS within Broward County. On August 14, 2012 the City received nine proposals from area non-profit providers requesting a total of \$15,372,546.04 as provided in Exhibit 1. The administrative and HMIS expenses approved by the City Commission within the annual action plan are as follows:

City of Fort Lauderdale Administrative Expenses:	\$284,479.00
Homeless Information Management System (HMIS)	\$ 70,000.00

The HOPWA RFP Selection Committee reviewed the proposals, heard presentations and ranked each agency per category on September 6, 2012. The committee was comprised of six Community Services Board Members: Margaret Birch, Ann Clark, Wendy Gonsler, Helen Hinton, Donald Karney, and Richard Whipple. Kyle Carter and Michael Walker provided support from the Procurement Division. Jonathan Brown, Housing and Community Development Manager, and Jeri Pryor, HOPWA Administrator, provided staff support and HOPWA policy interpretation.

On September 7, 2012, the committee members rated each agency proposal per category to determine allocations per agency/per category (see Exhibit 2).

The HOPWA RFP Selection Committee/Community Services Board's final funding recommendations are as follows:

Broward House, Inc.	\$ 5,544,598.89
Facility Based Housing:	\$1,400,719.76
Project Based Rental Assistance:	\$ 766,458.20
Tenant Voucher/Client Based Program	\$ 3,377,420.93
Broward Regional Health Planning Council	\$ 1,551,786.00
Short-Term, Rent, Mortgage, & Utilities (STRMU)/ Permanent Housing Placement (PHP)	\$ 1,551,786.00
Care Resource, Inc.	\$ 148,242.90
Non-Housing Support Services	\$ 148,242.90
Legal Aid	\$ 250,556.98
Non-Housing Support Services	\$ 250,556.98
Minority Development & Empowerment, Inc.	\$ 118,000.00
Non- Housing Support Services	\$ 118,000.00
Mount Olive Development Corporation (MODCO)	\$ 698,525.50
Project Based Rental Assistance	\$698,525.50
Shadowood II, Inc.	\$1,097,640.41
Facility Based Housing	\$ 972,750.41
Project Based Rental Assistance	\$ 124,890.00
SunServe	\$ 148,890.00
Non- Housing Support Services	\$148,890.00
Susan B. Anthony	\$ 129,220.00
Facility Based Housing	\$ 129,220.00
Total Recommended Funding:	\$ 9,687,460.68

The HOPWA review committee recommendation includes the re-allocation of the HOPWA funds that were initially set aside for acquisition and rehabilitation. Those funds were re-allocated to Project Based Rental Assistance and Non-Housing Support Services.

Resource Impact

There is a fiscal impact to the City. Funding is contingent upon approval and appropriation of the FY 2013 budget.

Attachment(s)

Exhibit 1 – Proposal request amounts spreadsheet

Exhibit 2 – Evaluation Committee Score and Ranking Sheets

Prepared By: Kyle Carter, Procurement Specialist I

Department Director: Greg Brewton, Sustainable Development