



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#24-0921**

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**TO:** Honorable Mayor & Members of the Fort Lauderdale City Commission

**FROM:** Susan Grant, Acting City Manager

**DATE:** October 15, 2024

**TITLE:** Motion Approving an Outdoor Event Agreement and Related Road Closures with Next Weekend Productions, Inc for the Cornucopia of Praise Gospel Concert - **(Commission District 2)**

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**Recommendation**

Staff recommends the City Commission approve an outdoor event agreement and road closure requests with Next Weekend Productions, Inc, in substantially the form attached, and authorize execution of the agreement by the City Manager.

**Background**

On September 5, 2024, Next Weekend Productions, Inc, submitted an outdoor event application for the Cornucopia of Praise Community Gospel Concert to be held at Esplanade Park. The event is scheduled to take place on November 29, 2024, which is less than the 90-day application deadline. Since the application submission was delayed as part of ongoing conversations with the City, and that the application was submitted almost 90 days in advance (85 days), the application fee for this event is \$200. The event impacts will start as early as November 27, 2024, and scheduled to end on November 30, 2024, which includes the setup period, event period, and breakdown period.

The event organizer attended the September 18, 2024, outdoor events meeting to review the event details with City staff, including the Parks & Recreation Department, Transportation and Mobility Department, Police Department, and Fire Department. The outdoor events meetings focus on the operational logistics, cross departmental coordination, and event organizer requirements.

This event organizer is requesting the following special permissions that require City Commission approval:

**Road Closures:**

- SW 2<sup>nd</sup> Street from SW 4<sup>th</sup> Avenue to SW 5<sup>th</sup> Avenue
- SW 4<sup>th</sup> Avenue from SW 2<sup>nd</sup> Street to the cul-de-sac

City staff invited the surrounding Civic Associations to the outdoor events meeting as well

as sent a copy of the application and site plan. Upon approval, the City’s online events calendar will be updated to reflect this event.

The event agreement defines the responsibilities of the event organizer such as covering the associated event expenses and the required certificates of insurance. The event organizer will also secure all other necessary permits and licenses that are required from other agencies. Authorization for the execution of the event agreement is contingent upon the City Attorney’s Office reviewing and approving as to form all documents prior to their execution by the City Manager or designee.

**Resource Impact**

Revenue related to these agreements is included in the FY 2025 operating budget in the accounts listed below.

<i>Funds available as of October 1, 2024</i>					
ACCOUNT NUMBER	COST CENTER NAME (Program)	ACCOUNT / ACTIVITY NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
10-001-6025-574-347-200-PKR029	Community Events	Charges for Service/ Nonsponsor Charges – Spec Event Fees	\$90,000	\$0	\$200
<b>TOTAL AMOUNT ►</b>					<b>\$200</b>

**Strategic Connections**

This is a 2024 Commission Priority, advancing Public Places initiative.

This item supports the 2029 Strategic Plan, specifically advancing:

- The Public Places Focus Area, Goal 5: Build a beautiful and welcoming community.

This item advances the Fast Forward Fort Lauderdale 2035 Vision Plan: We are Here.

This item supports the Advance Fort Lauderdale 2040 Comprehensive Place specifically advancing:

- The Public Places Focus Area
- The Parks, Recreation & Open Spaces Area
- Goal 2: Be a community with high quality parks and recreational facilities that highlight the character of our city.

**Attachment**

Exhibit 1 – Cornucopia of Praise Community Gospel Concert Event Agreement

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Prepared by: Brittany Henry, Senior Administrative Assistant, Parks and Recreation

Department Director: Carl Williams, Parks and Recreation