



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#23-1100

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Greg Chavarria, City Manager

DATE: December 5, 2023

TITLE: Motion Approving a Piggyback Agreement with Stantec Consulting Services Inc Utilizing the City of Palm Bay's Agreement for Financial Rate and Management Consulting Services - \$500,000 - (**Commission Districts 1, 2, 3 and 4**)

Recommendation

Staff recommends the City Commission approve a piggyback Professional Service Agreement for Financial Rate and Management Consultant Services with Stantec Consulting Services Inc. via a Professional Service Agreement for Financial Rate and Management Consultant Services between Stantec Consulting Services Inc. and the City of Palm Bay, RFP No. 35-0-2022/SZ, ("Palm Bay Agreement"), in the amount of \$500,000 through July 16, 2024, in substantially the form attached, and authorize the City Manager to approve three (3), one-year renewal options, subject to and conditioned on extension(s) of the Palm Bay Agreement, in the estimated annual amount of \$500,000, for a potential contract amount of \$2,000,000, contingent upon appropriation of funds.

Background

Since Fiscal Year 2013 Stantec Consulting Services Inc. has provided revenue sufficiency and long-range planning services for the Water and Sewer Funds, Central Regional Wastewater Fund, Sanitation Fund, Stormwater Fund, Airport Fund, Parking Fund, Building Fund and the General Fund. Stantec uses a proprietary modeling tool, FAMS-XL, to produce a multi-year projection of the sufficiency of revenues to meet all current and projected financial requirements and determine the level of revenue increases necessary in each year to provide sufficient revenues to fund all of its requirements.

Since the initial contract period, Stantec has also assisted the City with bond feasibility reporting, the annual stormwater assessment roll preparation, and various utility and service rate modeling. Due to the interconnectivity of these services and the City's financial modeling, Stantec is uniquely positioned to provide these services using historic financial, flow rate, and other quantitative data that is built into the financial models.

Stantec Consulting Services Inc. was selected through a competitive process by the City of Palm Bay to provide financial rate and management consulting services including rate

studies, cost-of service analysis, financial planning and capital funding, benchmarking, affordability, economic analysis, economic impact assessments, and strategy. The City and Stantec Consulting Services Inc. have mutually agreed to utilize the rate outlined in the Palm Bay Agreement.

Resource Impact

Funds for this contract are available in the FY 2024 Operating Budget in the accounts listed below:

<i>Funds available as of November 21, 2023</i>					
ACCOUNT NUMBER	COST CENTER NAME (Program)	CHARACTER/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-9002-519-30-3199	Other General Government – Social/Cultural	Services & Materials/ Other Professional Services	\$ 160,934	\$ 127,484	\$ 59,000
10-450-7101-536-30-3199	Utilities Engineering Operations	Services & Materials/ Other Professional Services	3,706,430	3,553,903	200,000
10-450-7001-536-30-3199	Public Works Administration	Services & Materials/ Other Professional Services	364,465	224,955	35,500
10-470-7340-538-30-3199	Stormwater	Services & Materials/ Other Professional Services	2,417,473	2,325,282	72,000
10-140-3101-524-30-3199	Building Permits	Services & Materials/ Other Professional Services	2,962,182	1,649,083	13,000
10-461-8001-545-30-3199	Transportation & Mobility Admin. Support	Services & Materials/ Other Professional Services	80,802	39,722	13,000
10-468-1460-542-30-3199	Executive Airport	Services & Materials/ Other Professional Services	3,033,921	2,801,169	13,000
10-409-7201-534-30-3199	Sanitation	Services & Materials/ Other Professional Services	97,762	49,940	13,000
10-451-7424-536-30-3199	Lohmeyer Regional Plant Operations	Services & Materials/ Other Professional Services	10,478,959	5,852,495	13,000
TOTAL AMOUNT ►					\$431,500

Strategic Connections

This item supports the *Press Play Fort Lauderdale 2024* Strategic Plan, specifically advancing:

- The Internal Support Focus Area
- Goal 8: Build a leading government organization that manages all resources wisely and sustainably.
- Objective: Maintain financial integrity through sound budgeting practices, prudent fiscal management, cost effective operations, and long-term financial planning

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are United.

Attachments

Exhibit 1 – City of Palm Bay Professional Service Agreement for RFP No. 35-0-2022/SZ

Exhibit 2 – City of Palm Bay Contract No. 35-0-2022/SZ Amendment 1 – Renewal

Exhibit 3 – City of Fort Lauderdale Professional Service Agreement

Prepared by: Yvette Matthews, Assistant Director, Office of Management and Budget
David Clemente, Assistant Procurement and Contracts Manager, Finance
Shamori Aldridge, Sr. Administrative Assistant, Finance

Department Director: Laura Reece, Office of Management and Budget
Linda Short, Finance