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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Susan Grant, Acting City Manager

**DATE:** July 2, 2024

**TITLE:** Motion Approving Change Order No. 3 to Task Order No. 6 for Consultant  
Services for New Police Headquarters – AECOM Technical Services, Inc.  
\$557,611.08 - (**Commission District 2**)

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**Recommendation**

Staff recommends the City Commission approve Change Order No. 3 to Task Order No. 6, in substantially the form attached, in the amount of \$557,611.08, for the consultant services for the new police headquarters with AECOM Technical Services, Inc.

**Background**

On October 21, 2019, the Procurement Services Division issued Request for Qualifications (RFQ) No. 12335-206. On November 21, 2019, the City opened nine (9) bids received in response to the solicitation. After review, AECOM Technical Services, Inc. was deemed the top ranked firm.

On August 18, 2020, the City Commission approved an agreement with AECOM Technical Services, Inc. (AECOM) for consultant services for the new police headquarters (CAM #20-0589).

The project scope was for the overall project design, construction administration and management of the Fort Lauderdale Police Headquarters located at 1300 West Broward Boulevard, Fort Lauderdale, FL 33312. AECOM was selected to provide the following services:

1. Predesign Services
2. Schematic Design
3. Design Development
4. Construction Documents
5. Permitting
6. Construction Administration
7. Post Occupancy

This Task Order has received two (2) previous Change Orders as follows:

Change Order No. 1

During the construction administration phase, the city requested the consultant, AECOM, include an optional services section of the master agreement, which included additional scope of work to provide threshold inspections for both the parking garage and Police headquarters building. This Change Order was to activate that optional service.

Change Order No. 2

This Change Order was to request additional onsite construction assistance which ensured that the vibro-compaction activities did not impact the structural integrity of the fleet/fire building adjacent to the Police project site. This Change Order was to add Construction Administration Services to Task Order No. 6.

The executed agreement was for \$6,000,000. Due to the complexity of the project and the unforeseen needs that were not negotiated during the planning phase, the administrative threshold of ten (10) percent has been reached. We are requesting an additional \$557,611.08 which will encompass the remainder of the project’s services for the respective items outlined below.

The purpose of this Change Order is to allow AECOM to include additional design assistance, site plan revisions for the holding area, commissioning, threshold inspections, building envelope inspections, monument design, construction activities, cafeteria design and programming, and additional coordination efforts on the City’s behalf, to ensure the success and oversight of the project is maintained throughout the duration of the project.

Resource Impact

There will be a fiscal impact to the City in the amount of \$557,611.08 for this Change Order. Funds for this Change Order are available in the account listed below.

<b>Funds available as of June 21, 2024</b>					
<b>ACCOUNT NUMBER</b>	<b>COST CENTER NAME</b>	<b>CHARACTER CODE/ ACCOUNT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AVAILABLE BALANCE (Character)*</b>	<b>AMOUNT</b>
10-352-5999-521-60-6534-P12573	POLICE HEADQUARTERS	CAPITAL OUTLAY/ CONSULTANT ENGINEERING FEES	\$144,875,000	\$8,551,023	\$557,611.08
<b>TOTAL AMOUNT →</b>					<b>\$557,611.08</b>

Strategic Connections

This item is a 2024 *Commission Priority*, advancing the Infrastructure and Resilience initiative.

This item supports the *Press Play Fort Lauderdale 2029 Strategic Plan*, specifically advancing:

- The Public Safety Focus Area
- Goal 1: Be a safe community that is proactive and responsive to risks.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Ready*.

This item supports the *Advance Fort Lauderdale 2040 Comprehensive Plan*, specifically advancing:

- The Internal Support Focus Area
- The Capital Improvements Element
- Goal 2: Ensure adequate funding for infrastructure and capacity exist concurrent with development or redevelopment.

**Attachments**

Exhibit 1 – Change No. 3

Exhibit 2 – Task Order No.6

Exhibit 3 – Executed Agreement

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