



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#24-0035

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Greg Chavarria, City Manager

DATE: February 6, 2024

TITLE: Resolution Approving the Consolidated Budget Amendment to Fiscal Year
2024 – Appropriation - **(Commission Districts 1, 2, 3 and 4)**

Recommendation

Staff recommends the City Commission adopt a resolution amending the Fiscal Year (FY) 2024 Operating Budget, the FY 2024 – FY 2028 Community Investment Plan (CIP), and the FY 2024 Personnel Complement

Background

Examples of recommended actions within the budget amendment are:

- transfer between funds;
- transfer between capital and operating budgets;
- transfer between capital projects;
- acceptance and appropriation of grant funding;
- amendment to staffing level;
- appropriation from fund balance; and
- appropriation for modified revenue and related expenditures.

Staff recommends the City Commission amend the FY 2024 Final Budget, the FY 2024 – FY 2028 Community Investment Plan, and the FY 2024 Personnel Complement, as amended, by approving the following transfers, appropriations, and personnel additions:

Parks and Recreation

A. Appropriation of Grant Funds – Grant Fund – Florida Inland Navigation District (FIND) Grant – Removal of Abandoned Derelict 28’ Carver Motor Yacht - \$4,275

The Florida Inland Navigation District (FIND) administers the Waterway Assistance Program (WAP). FIND provides funding assistance to local governments within the District to provide public access to area waterways through boat ramps, floating docks, and derelict vessel removal.

A 28’ vessel was abandoned at the Cox’s Landing Boat Ramp and the City of Fort Lauderdale Police Marine Unit deemed the vessel abandoned and authorized the City to remove the vessel on September 25, 2023. On October 12, 2023, Sea Tow Fort Lauderdale removed and disposed of the derelict vessel for the City at a cost of \$5,700.

The Florida Inland Navigation District Small Scale Derelict Vessel Removal Program will fund up to 75%, or in this case \$4,275 of the costs needed to salvage and properly dispose of this abandoned vessel. The remaining costs of \$1,425 to remove the vessel will be funded by the City.

Staff recommends that the City Commission amend the FY 2024 Operating Budget by amending the appropriate accounts in the Grants Fund in the amount of \$4,275 to facilitate the Florida Inland Navigation District Grant – Cox Landing Boat Ramp Derelict Vessel Removal. This item is associated with CAM #24-0099.

Source:

<i>Funds available as of December 27, 2023</i>					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-129-9300-529-334-700-23GFINDA	Removal of Abandoned Derelict 28’ Carver Motor Yacht	Intergovernmental Revenues/ State Grant - Culture/Recreation	\$0	\$0	\$4,275
TOTAL AMOUNT →					\$4,275

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-129-9300-529-30-3299-23GFINDA	Removal of Abandoned Derelict 28’ Carver Motor Yacht	Services/ Materials/ Other Services	\$0	\$0	\$4,275
TOTAL AMOUNT →					\$4,275

B. Appropriation of Fund Balance – Cemetery System - Operations Fund – Cemetery System Enhancements - \$507,502

The Parks and Recreation Department, Cemetery Division, requests funds for maintenance and operational improvements to be completed in the current fiscal year. Below is a detailed list of identified needs:

- Funding required to award solicitation for Sunset Memorial Gardens restrooms - \$53,112
- PVC fencing and landscaping at Lauderdale Memorial Park to provide a barrier between the dumpsters and burial sites - \$38,000
- Installation of chain-link fence at Sunset Memorial Gardens for east pump house - \$11,000
- Painting of east & west mausoleums at Lauderdale Memorial Park - \$17,500
- Gas-powered fertilizer sprayer for ground maintenance - \$9,000
- Asphalt repairs & maintenance at Evergreen (\$90K), Lauderdale Memorial Park (\$35K), and Sunset Memorial Gardens (\$17K) - \$142,000
- Installation of security cameras and an access control system at Lauderdale Memorial Park and Sunset Memorial Gardens cemeteries - \$168,000
- Replacement of mausoleum roof at Lauderdale Memorial Park Cemetery - \$68,890

Funds are available in the Cemetery System - Operations Fund for this purpose.

Staff recommends that the City Commission amend the FY 2024 Operating Budget in the amount of \$507,502 for Cemetery System Enhancements.

Source:

<i>Funds available as of January 18, 2024</i>					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-430-0000-000-399-999	Cemetery System - Operations	Balances & Reserves/ Appropriated Fund Balance	N/A	N/A	\$507,502
TOTAL AMOUNT →					\$507,502

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-430-6090-539-60-6204	Cemetery System Administration	Capital Outlay/ Building Renovation	\$115,603	\$21,075	\$53,112
10-430-6091-539-60-6499	Cemetery System Maintenance	Capital Outlay/ Other Equipment	\$54,416	\$35,293	\$50,000
10-430-6091-539-30-3913	Cemetery System Maintenance	Services/ Materials/ Horticultural Supplies	\$738,018	\$571,598	\$8,000
10-430-6091-539-30-3299	Cemetery System Maintenance	Services/ Materials/ Other Services	\$738,018	\$571,598	\$17,500
10-430-6091-539-30-3437	Cemetery System Maintenance	Services/ Materials/ Imp Rep & Maint	\$738,018	\$571,598	\$142,000
10-430-9100-539-60-6599-P12897	Cemetery Security and Access System (Lauderdale & Sunset Memorial)	Capital Outlay/ Construction	\$0	\$0	\$168,000

10-430-9100-539-60-6599-P12867	Mausoleum Roof Replacement - LMP Cemetery	Capital Outlay/ Construction	\$448,000	\$448,000	\$68,890
TOTAL AMOUNT →					\$507,502

C. Appropriation of Unanticipated Revenue and Expense – Cemetery System Fund – Two-Crypt Private Mausoleum at Evergreen Cemetery - \$216,000

The purpose of this budget amendment is to appropriate revenue to provide funding for a two-crypt mausoleum at Evergreen Cemetery. On March 27, 2021, a purchase agreement was executed to purchase a private two crypt mausoleum in Evergreen Cemetery. The item was placed out to bid for competitive solicitation; however, the City was unsuccessful in securing a vendor willing to agree to the City’s terms and conditions. It was determined that pursuant to the City’s Code of Ordinance Section 2-176(e)(27), this purchase is exempt from competitive bidding; therefore, in December 2022, approval was given to the purchaser to find a suitable vendor to provide the pre-assembled unit, installation and accept the City’s contract language.

On June 29, 2023, the City received a turnkey proposal/addendum from SCI Funeral Services of Florida, LLC, on behalf of the purchaser for the production and installation of the two-crypt mausoleum in the amount of \$216,000. On August 10, 2023, pursuant to section 11.6 of the Cemetery Rules and Regulations, the Cemetery Board approved the design, specifications, and location of this private mausoleum. The fully executed agreement for SCI Funeral Services of Florida to provide the two-crypt mausoleum became effective on December 12, 2023.

The purchaser will remit the remaining balance of the agreement to the City to fund the cost of the two-crypt mausoleum in the amount of \$216,000.

Staff recommends that the City Commission amend the FY 2024 Operating Budget in the amount of \$216,000 to appropriate the revenue associated with the purchase agreement for a two-crypt mausoleum at Evergreen Cemetery.

Source:

<i>Funds available as of January 2, 2024</i>					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
10-430-6090-539-343-801	Cemetery System Administration	Charges for Services/ Plot Sales - At Need	\$4,000,935	\$158,653	\$216,000
TOTAL AMOUNT →					\$216,000

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-430-9100-539-60-6599-P12894	Two-Crypt Private Mausoleum at Evergreen	Capital Outlay/ Construction	\$0	\$0	\$216,000
TOTAL AMOUNT →					\$216,000

Police

D. Appropriation of Grant and Grant Match Funds – Grant Fund, Department of Justice Trust Fund, General Fund – Addition of six (6) Police Officer Positions to the Personnel Complement - FY 2023 Community Oriented Police Services (COPS) Hiring Program - \$1,772,605.95

In May 2023, the City applied to the Department of Justice, Office of Community Oriented Police Services (COPS) for funding related to the COPS Hiring Program. The grant program provides funding directly to law enforcement agencies to hire and/or rehire additional career law enforcement officers in an effort to increase their community policing capacity and crime prevention efforts. The City’s proposal includes a program to improve law enforcement response to individuals in need of mental health services, especially in cases where an arrest may not be the best course of action. The COPS award will cover up to 75% of the approved entry-level salary and fringe benefits for six (6) newly hired full-time sworn police officers over the grant period, with a maximum federal share of \$125,000 per position. The City will meet the grant’s required 25% cash match by funding the balance of the cost in the amount of \$599,989.95. The grant period is October 1, 2023 through September 30, 2028.

YEAR 1			YEAR2 (3% annual increase)			YEAR3 (3% annual increase)		
NC Sal	SS & Med	Total	NC Sal	SS & Med	Total	NC Sal	SS & Med	Total
\$67,620.80	\$5,172.99	\$72,793.79	\$69,649.42	\$5,328.18	\$74,977.60	\$71,738.91	\$5,488.03	\$77,226.94

Project Cost (per officer)	Max. Fed Share (per officer)	City Share	No of Officers
\$224,998.33	\$125,000.00	\$ 99,998.33	1
		\$599,989.98	6

In addition, \$422,616 of eligible one-time expenses associated with required vehicles and equipment for hiring the six (6) new Police Officers will be purchased using the Department of Justice Trust Fund.

- Vehicle - \$391,854
- Field Laptop - \$11,964
- Bulletproof Vest - \$10,800
- Initial Uniform - \$7,998

Staff recommends the City Commission amend the FY 2024 Operating Budget and Personnel Complement in the amount of \$1,772,605.95 for the addition of six (6) Police Officers for the Community Oriented Police Services (COPS) Hiring Program. This item is contingent on the approval of the grant acceptance CAM #24-0032.

Source:

Funds available as of January 2, 2024

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-129-9300-529-331-201-23GCOPSHIRE	FY 2023 COPS DOJ/ Hiring Program	Intergovernmental Revenue / US Dept of Justice Public Safety	\$0	\$0	\$750,000.00
TOTAL AMOUNT →					\$750,000.00

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-129-9300-521-10-1101-23GCOPSHIRE	FY 2023 COPS DOJ/ Hiring Program	Salaries & Wages/ Permanent Salaries	\$0	\$0	\$750,000.00
TOTAL AMOUNT →					\$750,000.00

Source: (Cash Match)

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-0000-000-399-999	General Fund	Balance & Reserves/ Appropriated Fund Balance	N/A	N/A	\$599,989.95
TOTAL AMOUNT →					\$599,989.95

Source:(Cash Match in Grant Fund)

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-129-9300-521-381-001-23GCOPSHIREA	FY 2023 COPS DOJ/ Hiring Program	Other Uses/General Fund	\$0	\$0	\$599,989.95
TOTAL AMOUNT →					\$599,989.95

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-129-9300-521-10-1101-23GCOPSHIREA	FY 2023 COPS DOJ/ Hiring Program	Salaries & Wages/ Permanent Salaries	\$0	\$0	\$599,989.95
TOTAL AMOUNT →					\$599,989.95

Source:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-107-0000-000-399-999	Justice Department Other	Balances & Reserves/ Appropriated Fund Balance	\$0	\$0	\$422,616
TOTAL AMOUNT →					\$422,616

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-107-5080-521-60-6416	Justice Department Other	Capital Outlay/ Vehicles	\$0	\$0	\$391,854
10-107-5080-521-30-3925	Justice Department Other	Services/ Materials/ Office Equipment <\$5,000	\$0	\$0	\$11,964
10-107-5080-521-30-3949	Justice Department Other	Services/ Materials/ Uniforms	\$0	\$0	\$18,798
TOTAL AMOUNT →					\$422,616

E. Appropriation of Grant Funds – Grant Fund – Addition of one (1) Full Time Employee to the Personnel Complement – FY 2023 Community Oriented Police Services (COPS) Co-Responder Pilot Program - \$257,405.30

In May 2023, the City applied to the Department of Justice, Office of Community Oriented Police Services (COPS) for funding related to a solicitation to implement and/or expand crisis intervention teams. The grant will be used to initiate a Co-Responder Pilot program wherein a civilian clinician will respond to calls for service involving persons in crisis, with mental health disorders or co-occurring mental health and substance abuse disorders. The goal of the program is to improve public health and safety responses to and outcomes for individuals living with these disorders who come into contact with the criminal justice system. The grant award will fund a clinician’s salary and benefits, training and a vehicle. The grant period is October 1, 2023, through September 30, 2025.

Staff recommends the City Commission amend the FY 2024 Operating Budget and Personnel Complement in the amount of \$257,405.30 for the addition of one (1) full time employee for the Community Oriented Police Services (COPS) Co-Responder Pilot program. This item is contingent on the approval of the grant acceptance CAM# 24-0033.

Source:

<i>Funds available as of January 2, 2024</i>					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-129-9300-529-331-201-23GCOPSCIT	FY 2023 COPS DOJ/implementing Crisis Intervention Team	Intergovernmental Revenue / US Dept of Justice Public Safety	\$0	\$0	\$257,405.30
TOTAL AMOUNT →					\$257,405.30

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-129-9300-521-10-1101-23GCOPSCIT	FY 2023 COPS DOJ/implementing Crisis Intervention Team	Salaries & Wages/ Permanent Salaries	\$0	\$0	\$160,775.28
10-129-9300-521-20-2210-23GCOPSCIT	FY 2023 COPS DOJ/implementing Crisis Intervention Team	Fringe Benefits/ Pension - FRS	\$0	\$0	\$19,296.02
10-129-9300-521-20-2404-23GCOPSCIT	FY 2023 COPS DOJ/implementing Crisis Intervention Team	Fringe Benefits/ Health	\$0	\$0	\$30,360.00
10-129-9300-521-30-3928-23GCOPSCIT	FY 2023 COPS DOJ/implementing Crisis Intervention Team	Service & Materials/ Supplies	\$0	\$0	\$9,850.00
10-129-9300-521-40-4104-23GCOPSCIT	FY 2023 COPS DOJ/implementing Crisis Intervention Team	Other Operating Expenses/ Conferences	\$0	\$0	\$2,124.00
10-129-9300-521-60-6416-23GCOPSCIT	FY 2023 COPS DOJ/implementing Crisis Intervention Team	Capital Outlay/ Vehicles	\$0	\$0	\$35,000.00
TOTAL AMOUNT →					\$257,405.30

Development Services

F. Appropriation from Fund Balance –Building Permits Fund – Digital Transformation - \$29,144

The Development Services Department is finalizing a permitting digital transformation project, which will allow for a more efficient and agile permit review process.

To ensure a successful project implementation, 21 existing desktop computers need to be upgraded to laptops and a new scanner is needed for the plans room. The desktop computers are for 21 employees within the Department that are due for replacement in the FY 2024 Information Technology Department’s computer replacement plan. By shifting from desktop computers to laptops, the goal is to significantly improve the Department’s ability to maintain seamless operations during unforeseen circumstances such as natural disasters. The inherent mobility and versatility of laptops will empower staff to adapt swiftly to evolving situations. The estimated cost for each upgrade is \$769. Additionally, the Department is purchasing a new scanner to assist customers who are unable to submit their plans electronically.

Staff recommends that the City Commission amend the FY 2024 Operating Budget in the amount of \$29,144 to support the Development Services Department’s digital transformation project.

Source:

Funds available as of January 3, 2024					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-140-0000-000-399-999	Building Permits	Balances & Reserves/ Appropriated Fund Balance	N/A	N/A	\$29,144
TOTAL AMOUNT →					\$29,144

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-140-3101-524-30-3925	Building Permits	Services/ Materials/ Office Equipment	\$2,987,220	\$1,350,236	\$16,144
10-140-3101-524-60-6499	Building Permits	Capital Outlay/ Other Equipment	\$51,504	\$51,504	\$13,000
TOTAL AMOUNT →					\$29,144

Transportation and Mobility

G. Appropriation of Fund Balance – General Fund – Park Tower Tunnel Project – \$15,158

The City of Fort Lauderdale, Florida Department of Transportation, and private property owners are planning for a future tri-party agreement to permanently close the A1A tunnel near the Park Tower Condominium and fill the existing tunnel with concrete. The total project cost is estimated at \$132,950. The project does not include the removal of the stairway building, which would be a City responsibility and will be considered as part of a future year budget request.

Staff recommends the City Commission amend the FY 2024 Operating Budget in the amount of \$15,158 for the Park Tower Tunnel project.

Source:

Funds available as of January 2, 2024					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-0000-000-399-999	General Fund	Balances & Reserves/ Appropriated Fund Balance	NA	NA	\$15,158
TOTAL AMOUNT →					\$15,158

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-8040-515-40-4299	Transportation Planning	Other Operating Expenses/ Other Contributions	\$167,658	\$167,658	\$15,158
TOTAL AMOUNT →					\$15,158

H. Appropriation of Fund Balance – General Fund – Gateway Intersection - \$75,000

The Transportation and Mobility Department is requesting \$75,000 for design, permitting and installation of the fence along the perimeter of the median island located at Sunrise Boulevard/US-1 intersection. The purpose of the fence is to prevent jaywalking and prevent congregation within the median area. The City will be responsible for ongoing maintenance costs of the fence and associated improvements, which is unknown at this time.

Staff recommends the City Commission amend the FY 2024 Operating Budget in the amount of \$75,000 for the design, permitting and installation of the fence at the Gateway Intersection.

Source:

Funds available as of January 16, 2024

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-0000-000-399-999	General Fund	Balances & Reserves/ Appropriated Fund Balance	NA	NA	\$75,000
TOTAL AMOUNT →					\$75,000

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-8040-515-30-3199	Transportation Planning	Services/ Materials/ Other Professional Services	\$28,525	\$12,759	\$15,000
10-001-8040-515-30-3299	Transportation Planning	Services/ Materials/ Other Services	\$28,525	\$12,759	\$60,000
TOTAL AMOUNT →					\$75,000

Public Works

I. Transfer between Capital Projects – Water and Sewer Capital Projects - LOC Construction Projects Fund - Infiltration and Inflow Program - \$23,315,728

This project is for the Inflow and Infiltration (I&I) Program to reduce the non-effluent water entering the sanitary sewer system to protect and improve the available treatment capacity at George T. Lohmeyer Wastewater Treatment Plant. The scope of this project includes, but is not limited to, program and construction management services;

Community Investment Plan (CIP) project planning and budgeting; construction engineering inspection (CEI) services; sewage system condition analysis, testing, and closed-circuit television (CCTV) assessments; community outreach efforts; and repair and rehabilitation of sewage infrastructure, as needed. Funding is requested for consulting services and in-house project management fees for this program. Funding is available in the Water and Sewer Capital Projects – LOC Construction Projects Fund for this program.

Staff recommends that the City Commission amend the FY 2024 – FY 2028 Community Investment Plan (CIP) in the amount of \$23,315,728 to transfer funds from the Water and Sewer Capital Projects – LOC Construction Projects holding project to fund the Inflow and Infiltration Program for a Citywide I&I reduction program.

Source:

<i>Funds available as of December 28, 2023</i>					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-493-7999-536-60-6599-23WSCIP	Water And Sewer Capital Projects - LOC Construction Projects	Capital Outlay/ Construction	\$71,457,618	\$71,457,618	\$23,315,728
TOTAL AMOUNT →					\$23,315,728

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-493-7999-536-60-6599-P12214	Infiltration and Inflow Program	Capital Outlay / Construction	\$0	\$0	\$23,315,728
TOTAL AMOUNT →					\$23,315,728

J. Appropriation from Fund Balance - Water and Sewer Operations Fund - Lead and Copper Rule Revision Compliance Program - \$999,409

On August 22, 2023, funds were appropriated for the Lead and Copper Rule Revision (LCRR) Compliance Program, to be implemented by Arcadis U.S., Inc. The funds were neither encumbered nor expended by the end of the fiscal year. As a result, the unspent funds were set to revert to fund balance. The funds need to be re-appropriated in order to proceed with the LCRR Compliance Program.

Staff recommends the City Commission amend the FY 2024 Operating Budget in the amount of \$999,409 for the agreement with Arcadis U.S., Inc.

Source:

Funds available as of December 28, 2023					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-450-0000-000-399-999	Water and Sewer Operations	Balances & Reserves/ Appropriated Fund Balance	N/A	N/A	\$999,409
TOTAL AMOUNT →					\$999,409

Use:

ACCOUNT	COST CENTER	CHARACTER	AMENDED	AVAILABLE	AMOUNT
10-450-7301-536-30-3199	Distribution & Collections Operations	Services/ Materials/ Other Professional Services	\$1,680,759	(\$188,413)	\$999,409
TOTAL AMOUNT →					\$999,409

K. Transfer between Capital Projects – 2019 Stormwater Revenue Bonds Fund – Durrs Area Improvements Project - \$10,528,933

The Durrs Area Stormwater Improvements project will replace the neighborhood’s existing stormwater infrastructure, as well as construct new infrastructure that will help with the neighborhood’s flooding and improve water quality in adjacent waterways. Currently, the Durrs Area’s stormwater management needs are served by undersized and insufficient infrastructure, which was installed more than 50 years ago and has exceeded its useful life. These stormwater improvements will reduce the frequency, intensity, and duration of flooding events and offer additional protection against large storm events and future sea level rise. Additional funding is being requested to fund the increased construction costs, to award the construction contract and in-house project management fees.

Funding is available from the 2023A Stormwater Special Assessment Bond for this project.

Staff recommends the City Commission amend the FY 2024 – FY 2028 Community Investment Plan in the amount of \$10,528,933 to transfer funds from the Stormwater Special Assessment Bond holding project to fund the Durrs Area Stormwater Improvements project.

Source:

Funds available as of December 28, 2023					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-473-7999-538-60-6599-23SWCIP	Special Assessment Bonds 2023A Construction - Stormwater	Capital Outlay/ Construction	\$87,228,362	\$87,228,362	\$10,528,933
TOTAL AMOUNT →					\$10,528,933

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-473-7999-538-60-6599-P11844	Durrs Area Stormwater Improvements	Capital Outlay/ Construction	\$12,662,445	\$107,778	\$10,528,933
TOTAL AMOUNT →					\$10,528,933

L. Transfer between Capital Projects - General Capital Projects Fund - Merle Fogg Seawall Replacement - \$38,546.55

Additional funding is being requested for the replacement of the City-owned seawall at Merle Fogg Park, near the intersection of E. Las Olas Boulevard and Poinciana Drive, along the Intracoastal Waterway. In the spring of 2021, the Merle Fogg seawall collapsed inward, allowing erosion of the park’s soils, and impacting an existing stormwater discharge pipe. To protect the park land and prevent flooding in the area, it was decided to expedite the planned repairs and elevation of this seawall. The new seawall will be built to current code requirements and will include the installation of a new stormwater outfall with a tidal backflow prevention valve and landscaping removal and replacement, allowing greater protection against sea level rise.

A budget amendment was approved by the City Commission on November 2, 2021, (CAM 21-0925) to fund the engineering consultant services; bid document preparation; permitting; construction engineering and inspection (CEI); and in-house project management for this project. A second budget amendment was approved by the City Commission on December 6, 2022, (CAM 22-0896) to fund the construction contract award and for additional in-house project management fees. A third budget amendment was approved on August 22, 2023 (CAM 23-0735) for Change Order #1 due to an AT&T conduit conflict, which has resulted in a revision of the seawall design with additional structural support and associated additional design fees. Additional funding is required for Change Order #2 to replace an existing stormwater manhole that is in poor condition and not large enough to accommodate installation of the new backflow prevention valve required for the outfall, and to replace a portion of the existing stormwater outfall pipe, which was found to be in poor condition and unable to convey stormwater. Funding for additional in-house project management fees is also required.

There are funds available, in the amount of \$38,546.55, for the Carter Park Stormwater Improvements project, which has been completed under budget and can be closed.

Staff recommends the City Commission amend the FY 2024 - FY 2028 Community Investment Plan in the amount of \$38,546.55 for the Merle Fogg Seawall Replacement project.

Source:

Funds available as of December 28, 2023					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-331-9100-519-60-6599-P12297	Carter Park Stormwater Improvements	Capital Outlay/ Construction	\$70,000	\$38,546.55	\$38,546.55
TOTAL AMOUNT →					\$38,546.55

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-331-9100-537-60-6599-P12726	Merle Fogg Seawall Replacement	Capital Outlay/ Construction	\$1,518,356	\$75,227	\$38,546.55
TOTAL AMOUNT →					\$38,546.55

M. Appropriation of Fund Balance – General Fund – Supplemental Funding for the Urban Forestry Master Plan - \$166,937

The Urban Forestry Master Plan (UFMP) will evaluate the status of the City’s urban forest, establish a clear set of priorities and objectives, and provide a sustainable, strategic, and equitable framework for the management, maintenance, enhancement, and regulation of trees throughout the City. The UFMP will benefit both the public and private urban forest and the community at large by guiding appropriate tree planting, maintenance, and regulation of trees.

On June 29, 2023, funds were committed to initiate the bidding process for the Urban Forestry Master Plan and on September 19, 2023, the City issued a Request for Proposals (RFP), event #146, to develop the Urban Forestry Master Plan. The City received three proposals when the event closed on October 24, 2023. The funds that were committed in FY 2023 for this master plan were neither encumbered nor expended by the end of the fiscal year. As a result, the unspent funds were set to revert to fund balance. Funding needs to be re-appropriated to proceed with the agreement and award for the Urban Forestry Master Plan.

Staff recommends the City Commission amend the FY 2024 Operating Budget in the amount of \$166,937 to award the Urban Forestry Master Plan agreement.

Source:

Funds available as of December 28, 2023					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-0000-000-399-999	General Fund	Balances & Reserves/ Appropriated Fund Balance	N/A	N/A	\$166,937
TOTAL AMOUNT →					\$166,937

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-7040-537-30-3199	Sustainability Operations	Services/ Materials/ Other Professional Services	\$209,066	\$73,532	\$166,937
TOTAL AMOUNT →					\$166,937

N. Appropriation of Bond Revenue – Water and Sewer Line of Credit Capital Projects Fund – 17th Street Causeway - Large Water Main Replacement, Coral Ridge Small Watermain Improvements, Triplex Pumping Station Rehabilitation, Small Water Main Replacement – SW 31st Avenue, and Pump Station A-7 Redundant Forcemain projects – \$29,560,605

The purpose of this budget amendment is to appropriate the water and sewer line of credit (CAM #23-0987) that was originally budgeted for bonds to be issued this year to fund the costs for developing, designing, acquiring, constructing, extending, improving, equipping, and furnishing of water and sewer improvements within the City.

The following projects are listed in the approved and adopted FY 2024 – FY 2028 Community Investment Plan to be funded by the water and sewer line of credit:

- P11465 - 17th Street Causeway - Large Water Main Replacement - \$5,205,708
- P12462 - Coral Ridge Small Watermain Improvements - \$4,936,912
- P12608 - Triplex Pumping Station Rehabilitation - \$12,939,536
- P12827 - Small Water Main Replacement – SW 31st Avenue - \$3,858,449
- P12831 - Pump Station A-7 Redundant Forcemain - \$2,620,000

Staff recommends the City Commission amend the FY 2024 – FY 2028 Community Investment Plan in the amount of \$29,560,605 for the 17th Street Causeway - Large Water Main Replacement, Coral Ridge Small Watermain Improvements, Triplex Pumping Station Rehabilitation, Small Water Main Replacement – SW 31st Avenue, and Pump Station A-7 Redundant Forcemain projects.

Source:

<i>Funds available as of December 28, 2023</i>					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-493-7999-536-60-6599-23WSCIP	Water And Sewer Capital Projects - LOC Construction Projects	Capital Outlay/ Construction	\$71,457,618	\$71,457,618	\$29,560,605
TOTAL AMOUNT →					\$29,560,605

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-493-7999-536-60-6599-P11465	17th Street Causeway - Large Water Main Replacement	Capital Outlay/ Construction	\$0	\$0	\$5,205,708
10-493-7999-536-60-6599-P12462	Coral Ridge Small Watermain Improvements	Capital Outlay/ Construction	\$0	\$0	\$4,936,912
10-493-7999-536-60-6599-P12608	Triplex Pumping Station Rehabilitation	Capital Outlay/ Construction	\$502,013.03	\$296,530.03	\$12,939,536
10-493-7999-536-60-6599-P12827	Small Water Main Replacement – SW 31st Avenue	Capital Outlay / Construction	\$0	\$0	\$3,858,449
10-493-7999-536-60-6599-P12831	Pump Station A-7 Redundant Forcemain	Capital Outlay / Construction	\$0	\$0	\$2,620,000
TOTAL AMOUNT →					\$29,560,605

O. Transfer between Capital Projects - Water and Sewer General Capital Projects Fund - Public Works Administration Elevator Upgrades - \$84,250

This project is for the removal and replacement of the obsolete elevator control panel and mechanical components to upgrade the elevator serving the Public Works Administration Building. The elevator was installed in the early 1980s and most of its control and mechanical equipment are obsolete. The elevator is not reliable and impacts the ability of the City’s water testing laboratory on the third floor to receive samples collected from the distribution system and wastewater treatment plant. The scope of this project includes the installation of a door position monitoring system, which is a Broward County Elevator Inspection Division safety requirement.

Funding is available in the Fiveash Water Treatment Plant Disinfection Improvements project, which had a scope reduction, to fund this project.

Staff recommends the City Commission amend the FY 2024 – FY 2028 Community Investment Plan in the amount of \$84,250 for the Public Works Administration Elevator Upgrades project.

Source:

<i>Funds available as of December 28, 2023</i>					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-454-7999-536-60-6599-P11589	Fiveash Water Treatment Plant	Capital Outlay/ Construction	\$1,018,964	\$97,956	\$84,250
TOTAL AMOUNT →					\$84,250

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-454-7999-536-60-6599-P12898	Public Works Administration Building Elevator Upgrades	Capital Outlay/ Construction	\$0	\$0	\$84,250
TOTAL AMOUNT →					\$84,250

P. Appropriation of Fund Balance – General Fund – City of Fort Lauderdale Net Zero Plan - \$149,999

On September 19, 2023, the City Commission approved an agreement with WSP USA Inc., (CAM 23-0792) to develop a Net Zero Plan that will identify a pathway to achieve the City’s net-zero greenhouse gas emissions (GHG) goals for both the City’s operations (by 2040) and the general community (by 2050), as approved by Resolution (CAM 21-1121). The funds that were committed for this agreement were not encumbered by the end of FY 2023 and, as a result, the unspent funds were set to revert to fund balance. The funds need to be re-appropriated in order to proceed with the Net Zero Plan.

Staff recommends the City Commission amend the FY 2024 Operating Budget in the amount of \$149,999 for the agreement with WSP USA.

Source:

Funds available as of December 28, 2023

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-0000-000-399-999	General Fund	Balances & Reserves/ Appropriated Fund Balance	N/A	N/A	\$149,999
TOTAL AMOUNT →					\$149,999

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-7040-537-30-3199	Sustainability Operations	Services/ Materials/ Other Professional Services	\$209,066	\$73,532	\$149,999
TOTAL AMOUNT →					\$149,999

Q. Appropriation of Unanticipated Revenue – General Fund – Acceptance of Funds from Settlement Agreement with Florida Power & Light LLC - \$202,290

In 2020, the Public Works Department’s Sustainability and Climate Resiliency Program secured the services of Troy & Banks, Inc., under a contingency-based agreement, to audit the City’s Florida Power and Light (FP&L) electricity bills to identify billing discrepancies and cost saving opportunities. Troy & Banks examined all municipal electricity accounts to identify billing discrepancies and savings opportunities. For 20

accounts, Troy & Banks recommended changing the billing rate from “general usage” to “time of use”. The City and FP&L agreed to change the rate for 14 of these accounts, resulting in net savings of \$3,231 across those accounts in the first year.

Additionally, Troy & Banks identified additional savings associated with the City’s streetlight accounts, as they identified billing discrepancies associated with 381 non-billable wood poles and 45 non-billable concrete poles, which the City had been charged for, dating back at least five (5) years prior to discovery. As a result of this finding, FP&L has agreed to a settlement agreement, which will refund the City the amount of \$202,289.91 to correct the historical overbilling. This correction will also reduce current and future streetlight bills by an estimated \$29,000 per year.

Staff recommends the City Commission to amend the FY2024 Operating Budget to allocate the settlement for two purposes: (1) to pay the fee of approximately \$47,000 to the auditor as per their agreement with the City; and (2) to reinvest the remaining funds of \$155,290 towards reducing the City’s electricity bills by installing solar panels on City General Fund facilities. This item is contingent on the approval of CAM 24-0029 for the Settlement Agreement with Florida Power & Light LLC.

Source:

<i>Funds available as of January 25, 2024</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-7040-537-369-900	Sustainability Operations	Miscellaneous Revenues/Other Miscellaneous Revenues	\$0	\$0	\$202,290
TOTAL AMOUNT →					\$202,290

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-7040-537-30-3199	Sustainability Operations	Other Prof Services	\$209,066	\$73,234	\$47,000
10-001-7040-537-60-6499	Sustainability Operations	Other Equipment	\$0	\$0	\$155,290
TOTAL AMOUNT →					\$202,290

R. Appropriation of Anticipated Grant Funds, Grant Match Funds and Fund Balance – Disaster Fund, General Fund – Flash Flood April 2023 – City Hall Demolition – \$13,000,000

The City of Fort Lauderdale (City) sustained significant damage during the April 12-14, 2023, flash floods that impacted Broward County. On April 12, 2023, the City’s Mayor issued an Emergency Declaration pursuant to Section 16-51 and 2-274 of the Code of Ordinances of the City of Fort Lauderdale. Subsequently, a 7-day extension of the Emergency Declaration was approved by City Commission on April 18, 2023, via Resolution 23-81. This Declaration allows the City to take actions necessary to protect life and property, which included, but was not limited to activities such as rendering rescue

and emergency aid, stormwater pumping, provision of ice and water, setting up comfort stations and distribution sites, debris removal, and performing City Hall emergency activities. On April 28, 2023, President Joseph R. Biden, Jr., approved a major disaster declaration for Broward County (Florida Severe Storms, Tornadoes, and Flooding DR-4709-FL), which allows the City to pursue reimbursement through the Federal Emergency Management Agency (FEMA) under the Stafford Act. The City is applying for reimbursement for all eligible expenses not covered by insurance, with an expected reimbursement of 75% through the Federal Government and an additional 12.5% through the State of Florida.

A budget amendment was approved at the July 5, 2023, City Commission meeting to address the initial estimated reimbursable expenses of \$13,386,704. An additional \$31,747,148 appropriation was approved September 6, 2023.

As part of the FEMA reimbursement process, the City has applied for funding through Section 428, Public Assistance Alternative Procedures and included the demolition of City Hall in the funding request. Upon review and approval by FEMA, the City would be eligible for reimbursement of the City Hall demolition costs, minus the net insurance proceeds and normal cost shares. No demolition activity can take place until FEMA approves the City's Section 428 request.

Staff recommends the City Commission amend the FY 2024 Operating Budget in the amount of \$13,000,000 for the anticipated, grant reimbursable expenses incurred by the City to address the demolition of City Hall.

Source:

Funds available as of January 24, 2024					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-125-9300-525-331-504-23FLOOD	Flash Flood April 2023	Other FEMA Reimbursements	\$39,492,120	\$11,811,643	\$ 9,750,000
10-125-9300-525-331-500-23FLOOD	Flash Flood April 2023	State Other FEMA Reimbursements	\$39,492,120	\$11,811,643	\$ 1,625,000
10-001-0000-000-399-999	General Fund	Balances & Reserves/ Appropriated Fund Balance	\$4,509,274	\$4,509,274	\$ 1,625,000
TOTAL AMOUNT →					\$ 13,000,000

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-125-9300-525-30-3225-23FLOOD	Flash Flood April 2023	Services/Materials/ Demolition	\$39,492,120	\$11,811,643	\$13,000,000
TOTAL AMOUNT →					\$13,000,000

Fire Rescue

S. Transfer from Capital Projects to Operating Budget – General Capital Projects Fund, General Fund – Purchase of Fire Station 47 Bunkhouse - \$85,000

In a recent inspection it was determined that mold was detected in Fire Station 47 and the crews needed to move out of the facility. In order to accommodate sleeping quarters for the staff assigned to the Fire Station, the City is purchasing a temporary bunk house. This bunk house is intended to house the staff for the short term while mold remediation is occurring. After this use, it is intended that this equipment can be utilized by Fire Rescue for future activations and other temporary needs.

Staff recommends the City Commission amend the FY 2024 – FY 2028 Community Investment Plan and FY 2024 Operating Budget in the amount of \$85,000 for the purchase of Fire Station 47 bunkhouse.

Source:

<i>Funds available as of January 29, 2024</i>					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-331-9100-519-60-6599-P12162	Facilities Assessment - HVAC, Electrical, Plumbing	Capital Outlay/ Construction in Progress	\$4,256,053	\$4,184,650	\$85,000
TOTAL AMOUNT →					\$85,000

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-4003-522-60-6499	Emergency Management	Capital Outlay/ Other Equipment	\$0	\$0	\$85,000
TOTAL AMOUNT →					\$85,000

Strategic Connections

This item supports the *Press Play Fort Lauderdale 2024* Strategic Plan, specifically advancing:

- The Internal Support Focus Area
- Goal 8: Build a leading government organization that manages all resources wisely and sustainably
- Objective: Maintain financial integrity through sound budgeting practices, prudent fiscal management, cost effective operations, and long-term financial planning

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are United.

Related CAMs

24-0099, 24-0029, 24-0032, 24-0033, 24-0052, 24-0090, 24-0124, 24-0129

Attachment

Exhibit 1 – Resolution

Prepared by: Tamieka McGibbon, Principal Budget and Management Analyst

Department Director: Laura Reece, Office of Management and Budget